



# AGENDA

## COBB COUNTY BOARD OF COMMISSIONERS REGULAR MEETING

MAY 26, 2020 – 1:30 PM

*Cobb County...Expect the Best!*

### CALL TO ORDER

### PRESENTATIONS

### PUBLIC HEARING

1. To conduct a public hearing and approve the Chattahoochee Corridor Plan Certificate of Compliance for construction of a single-family residence at 3554 Cochise Drive.
2. Public comment will be part of the Board of Commissioners virtual meeting. Participation will be via phone only. The link to sign up for participation will be posted on [cobbcounty.org](http://cobbcounty.org) on Thursday, May 21, 2020.

### CONSENT AGENDA

#### **Water System**

3. To convey by quit claim deed to the underlying property owner any County rights associated with an abandoned sanitary sewer easement located at several addresses along Burrus Lane.
4. To convey by quit claim deed to the underlying property owner any County rights associated with unneeded sanitary sewer easements located in three parcels along Preston Boulevard in Douglas County.
5. To convey by quit claim deed to the underlying property owner any County rights associated with an abandoned sanitary sewer easement located at 2410 Powell Place.
6. To convey by quit claim deed to the underlying property owners any County rights associated with two unneeded sanitary sewer easements located at 950 New Bedford Drive and 794 Bedford Oaks Drive.

#### **Transportation**

# AGENDA

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7. To authorize the utilization of Federal Transit Administration Coronavirus Aid, Relief, and Economic Security Act grant funds for operating costs associated with the CobbLinc Cumberland Circulator bus routes.

## Public Services Agency

### Elections

8. To approve an additional stipend in order to retain poll workers for the June 9, 2020 Primary and Election.

### Medical Examiner

9. To authorize the application for grant funds from the Bureau of Justice Assistance (BJA) for the 2020 Strengthening the Medical Examiner-Coroner System Program.
10. To approve a Mutual Aid Agreement between the Cobb County Medical Examiner's Office and the Georgia Department of Public Health to link mortality data to medical examiner reports to create a census of unintentional drug overdoses in Georgia.

### Finance

11. To adopt a resolution adopting all budget amendments set forth in agenda items on this date.

### CobbWorks

12. To authorize the transfer of Workforce Investment and Opportunity (WIOA) funds from the Dislocated Worker grant to the Adult Program for CobbWorks Inc. to provide employment and training services.

### County Clerk

13. To approve minutes.

## REGULAR AGENDA

# AGENDA

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## Board of Commissioners

### BOC Chair

14. To approve the Cobb County SPLOST Renewal Proposed Project List for inclusion in the 2022 Special Purpose Local Option Sales Tax (SPLOST) Referendum and Intergovernmental Agreements with the Municipalities, conditioned upon Board of Commissioners' approval of the Referendum and Intergovernmental Agreements at a subsequent meeting.
15. To approve the initial categories for the funding received under the CARES Act, through the Coronavirus Relief Fund.

### BOC Commissioner (District 2)

16. To approve emergency funding for a Small Business Grant Program, to be used by locally owned and operated small businesses with less than 100 employees, adversely affected by COVID-19 to improve unemployment numbers by providing cash grants subject to certain conditions; and to authorize the Chairman to execute the Memorandum of Understanding and any other necessary documents for said purpose.
17. To approve emergency funding to provide rent relief for low-income families living in qualified apartment communities in Cobb County adversely affected by COVID-19; and to authorize the Chairman to execute the Memorandum of Understanding and any other necessary documents for said purpose.

### Transportation

18. To approve Amendment No. 1 to the Subgrant Agreement with the Atlanta Regional Commission for County Comprehensive Transportation Plan Assistance Program grant funding for development of a five-year update to the Cobb County Comprehensive Transportation Plan 2050, State P.I. No. 0014983, Cobb County Project No. X2519.
19. To approve Change Order No. 2 to the Consultant Services Agreement with Kimley-Horn and Associates, Inc., to develop an update to the Cobb County 2050 Comprehensive Transportation Plan, State P.I. No. 0014983, Cobb County Project No. X2519, CCDOT Contract No. 001376.

# AGENDA

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20. To approve Change Order No. 2 (final) to the contract with Massana Construction, Inc., for bridge rehabilitation on Windy Hill Road over Rottenwood Creek, Project No. E4020, CCDOT Contract No. 001478.
21. To approve Supplemental Agreement No. 1 to Project No. X2743-TO#2 to the 2016 Master Task Order Contract with HNTB Corporation for engineering design of Ebenezer Road Sidewalk, CCDOT Contract No. 000995.
22. To approve Change Order No. 3 (final) to the contract with CMES, Inc., for thoroughfare improvements on: Windy Hill Road (East), Cobb County Project No. E4020, Cumberland Community Improvement District Project No. CCID-1026; Windy Hill Road (West), Cobb County Project No. E4030, Cumberland Community Improvement District Project No. CCID-1025; and Windy Hill Road at Powers Ferry Road, Cobb County Project No. D4230, Cumberland Community Improvement District Project No. CCID-1020, CCDOT Contract No. 000779.
23. To approve Amendment No. 1 to the Cobb Framework Agreement with the City of Kennesaw for intersection improvements on McCollum Parkway at Ben King Road, Project No. X2309.
24. To approve a contract with D&H Construction Company, Inc., for drainage system repairs on Lost Mountain Lane, Project No. X2263, CCDOT Contract No. 001521.
25. To approve Supplemental Agreement No. 2 to the contract with Detection Engineering Technology, Inc., for Flashing Yellow Arrow Signal Upgrade, Project No. X2527, CCDOT Contract No. 001377.

### Support Services Agency

#### Information Services

26. To authorize the Purchasing Director to purchase networking equipment greater than \$100,000 under provisions of Georgia Department of Administrative Services (DOAS) contract for Networking Equipment and IT Infrastructure Products 99999-SPD-T20120501-0006 with Prosys Information Systems, Inc. This is a 2016 SPLOST project, Technology Improvements Program X0020.



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27. To approve a sole source contract with Astro Integrated Systems of Georgia for the installation of the county's enterprise access control system for the basement detention doors in 12 East Park Square. This is a 2016 SPLOST project, Support Services Facilities Improvements Program X0920.

## **Appointments**

28. To announce the appointment of Bernadette Amerein to the Workforce Development Board.
29. To announce an appointment of James Holmes to the Kennestone Hospital Authority.

## **COMMISSIONERS' PUBLIC ADDRESS**

Per Section 2.01.01 of the Rules of Procedure of the Board

## **ADJOURNMENT**



## Community Development

Jessica Guinn, Agency Director

District 2

Item No. 1.

*Cobb County...Expect the Best!*

**TO:** Dr. Jackie R. McMorris, County Manager

**FROM:** Jessica Guinn, Agency Director

**DATE:** May 26, 2020

### **PURPOSE**

To conduct a public hearing and approve the Chattahoochee Corridor Plan Certificate of Compliance for construction of a single-family residence at 3554 Cochise Drive.

### **BACKGROUND**

The subject property was submitted to the Atlanta Regional Commission for review and comment on the development as mandated by the Georgia General Assembly Act No. 66, the Metropolitan River Protection Act of 1973. The basic process of certification under the Act requires that local governments review land-disturbing activity proposed in the Chattahoochee Corridor and certify those, which are consistent with the guidelines for development in the Atlanta Regional Commission's *Chattahoochee Corridor Plan*. The Atlanta Regional Commission staff has completed a review and found the development plans to be consistent with the guidelines of the Chattahoochee Corridor Plan.

As proposed, the existing single-family residence on the property will be demolished and replaced with a new single-family residence. The total acreage of the site is 48,315 SF. Existing impervious surface coverage is 5,039 SF. Proposed impervious surface coverage is 5,497 SF.

### **IMPACT STATEMENT**

N/A

### **FUNDING**

N/A

### **RECOMMENDATION**

The Board of Commissioners conduct a public hearing and approve the Chattahoochee Corridor Certificate of Compliance for construction of a single-family residence at 3554 Cochise Drive, in Land Lots 975 and 1018 of the 17th District, Cobb County, GA; subject to the rules and guidelines of the Metropolitan River Protection Act and all applicable Cobb County development standards and regulations.

## **ATTACHMENTS**

1. 3554 Cochise Drive Map
2. Regional Review Finding - RC-20-02CC 3554 Cochise Drive
3. Regional Review Notice - RC-20-02CC 3554 Cochise Drive



# 3554 Cochise Drive



200.0

0

100.00

200.0 Feet



This map is a user generated static output from an internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

**THIS MAP IS NOT TO BE USED FOR NAVIGATION**

Map Notes:



1: 1,200



ATLANTA REGIONAL COMMISSION

# REGIONAL REVIEW FINDING

Atlanta Regional Commission • 229 Peachtree Street NE | Suite 100 | Atlanta, Georgia 30303 • ph: 404.463.3100 fax: 404.463.3205 • atlantaregional.org

DATE: April 28, 2020

ARC REVIEW CODE: V2004161

**TO:** Chairman Mike Boyce, Cobb County  
**ATTN TO:** David Breaden, Stormwater Management Division, Cobb County  
**FROM:** Douglas R. Hooker, Executive Director, ARC

Digital signature  
Original on file

The Atlanta Regional Commission (ARC) has completed regional review of the following proposal. Below is the ARC finding. The Atlanta Regional Commission reviewed the proposed project with regard to conflicts to regional plans, goals, and policies and impacts it might have on the activities, plans, goals, and policies of other local jurisdictions and state, federal, and other agencies.

**Name of Proposal:** RC-20-02CC 3554 Cochise Drive

**Submitting Local Government:** Cobb County

**Review Type:** Metro River

**Date Opened:** April 16, 2020

**Date Closed:** April 28, 2020

**FINDING:** ARC staff has completed its review of the application for a MRPA Certificate for this proposed project in the Chattahoochee River Corridor. ARC's finding is that the proposed project is consistent with the Chattahoochee River Corridor Plan.

**Additional Comments:** No comments received.

### THE FOLLOWING LOCAL GOVERNMENTS AND AGENCIES RECEIVED NOTICE OF THIS REVIEW:

ARC COMMUNITY DEVELOPMENT  
NATIONAL PARK SERVICE-CRNRA  
CITY OF SMYRNA

ARC NATURAL RESOURCES  
GEORGIA CONSERVANCY  
FULTON COUNTY

GEORGIA DEPARTMENT OF NATURAL RESOURCES  
CHATTAHOOCHEE RIVERKEEPER  
CITY OF ATLANTA

If you have any questions regarding this review, please contact Greg Giuffrida at (470) 378-1531 or [ggiuffrida@atlantaregional.org](mailto:ggiuffrida@atlantaregional.org). This finding will be published to the ARC website at: <http://www.atlantaregional.org/landuse>.



**APPLICATION FOR  
METROPOLITAN RIVER PROTECTION ACT CERTIFICATE**

1. Name of Local Government: Cobb County

2. Owner(s) of Record of Property to be Reviewed:

Name(s): Striker Contracting LLC

Mailing Address: 2859 Paces Ferry Road Suite 1750

City: Atlanta State: Georgia Zip: 30339

Contact Phone Numbers (w/Area Code):

Daytime Phone: 770-820-4434 Fax: \_\_\_\_\_

Other Numbers: \_\_\_\_\_

3. Applicant(s) or Applicant's Agent(s):

Name(s): Chuck LeCraw

Mailing Address: 2859 Paces Ferry Road, Suite 1750

City: Atlanta State: Georgia Zip: 30339

Contact Phone Numbers (w/Area Code):

Daytime Phone: 404-642-3838 Fax: \_\_\_\_\_

Other Numbers: \_\_\_\_\_

4. Proposed Land or Water Use:

Name of Development: 3554 Cochise Drive SE

Description of Proposed Use: Single Family Residence

5. Property Description (Attach Legal Description and Vicinity Map):

Land Lot(s), District, Section, County: Tax ID: #17101800110, 3554 Cochise Drive SE

Cobb County, Ga 30339 LL 975 & 1018 17th District

Subdivision, Lot, Block, Street and Address, Distance to Nearest Intersection: \_\_\_\_\_

Size of Development (Use as Applicable):

Acres: Inside Corridor: \_\_\_\_\_ Lot is more or less 1.109 acres

Outside Corridor: \_\_\_\_\_

Total: \_\_\_\_\_

Lots: Inside Corridor: 1 Lot

Outside Corridor: \_\_\_\_\_

Total: \_\_\_\_\_

Units: Inside Corridor: 1 Unit

Outside Corridor: \_\_\_\_\_

Total: \_\_\_\_\_

Other Size Descriptor (i.e., Length and Width of Easement):

Inside Corridor: \_\_\_\_\_

Outside Corridor: \_\_\_\_\_

Total: \_\_\_\_\_

6. Related Chattahoochee Corridor Development:

A. Does the total development include additional land in the Chattahoochee Corridor that is not part of this application? No

If "yes", describe the additional land and any development plans: \_\_\_\_\_

B. Has any part of the property in this application, or any right-of-way or easement bordering this land, previously received a certificate or any other Chattahoochee Corridor review approval? No

If "yes", please identify the use(s), the review identification number(s), and the date(s) of the review(s): \_\_\_\_\_

7. How Will Sewage from this Development be Treated?

A. Septic tank \_\_\_\_\_

Note: For proposals with septic tanks, the application must include the appropriate local government health department approval for the selected site.

B. Public sewer system Yes

8. Summary of Vulnerability Analysis of Proposed Land or Water Use:

Vulnerability Category	Total Acreage (or Sq. Footage)	Total Acreage (or Sq. Footage) Land Disturbance	Total Acreage (or Sq. Footage) Imperv. Surface	Percent Land Disturb. (Maximums Shown In Parentheses)	Percent Imperv. Surf.
A	_____	_____	_____	(90)	(75)
B	_____	_____	_____	(80)	(60)
C	_____	_____	_____	(70)	(45)
D	<u>4,559 SF</u>	<u>2,280 SF</u>	<u>1,368 SF</u>	(50)	<u>50</u> (30) <u>30</u>
E	<u>36,713 SF</u>	<u>11,014 SF</u>	<u>5,507 SF</u>	(30)	<u>30</u> (15) <u>15</u>
F	<u>7,043 SF</u>	<u>704 SF</u>	<u>141 SF</u>	(10)	<u>10</u> (2) <u>2</u>
Total:	<u>48,315 SF</u>	<u>13,988 SF</u>	<u>7,016 SF</u>	N/A	N/A

9. Is any of this Land within the 100-Year Floodplain of the Chattahoochee River? Yes  
If "yes", indicate the 100-year floodplain elevation: 777.15

**NOTE:** For this review, river floodplain is determined from the U.S. Army Corps of Engineers' "Floodplain Information - Chattahoochee River, Buford Dam to Whitesburg, Georgia", November, 1973 and its Supplement of March, 1982.

**NOTE:** All river 100-year floodplain is assigned to the "E" Category; its allowable allocations can be combined with those of other "E" land in the review. Also, 100-year floodplain cannot be reanalyzed and cannot accept transfers.

10. Is any of this land within the 500-year floodplain of the Chattahoochee River? NO Yes DUB  
If "yes", indicate the 500-year flood plain elevation: 780.0 DUB 4/15/20 4/15/20

**NOTE:** Plan Standards include a 35-foot height limit above the pre-construction grade within the 500-year floodplain (includes the 100-year floodplain). Adherence to this standard must be noted on the submitted plans (see Part 2.B.(4) of the Chattahoochee Corridor Plan).

11. The following is a checklist of information required to be attached as part of the application. Individual items may be combined.

**FOR ALL APPLICATIONS:**

Description of land in the application and any additional land in the project (attach legal description or surveyed boundaries).

Name, address, and phone number(s) of owner(s) of record of the land in the application. (Space provided on this form)

Written consent of all owners to this application. (Space provided on this form)

Name, address, and phone number(s) of applicant or applicant's agent. (Space provided on this form)

Description of proposed use(s). (Space provided on this form)

Existing vegetation plan.

Proposed grading plan.

Certified as-builts of all existing land disturbance and impervious surfaces.

Approved erosion control plan.

Detailed table of land-disturbing activities. (Both on this form and on the plans)



Plat-level plan showing (as applicable): lot boundaries; any other sub-areas; all easements and rights-of-way; 100- and 500-year river floodplains; vulnerability category boundaries; topography; any other information that will clarify the review.

Documentation on adjustments, if any.

Cashier's check or money order (for application fee).

**FOR SINGLE-STEP APPLICATIONS (NON-SUBDIVISION):**

Site plan.

Land-disturbance plan.

**FOR TWO-STEP SINGLE-FAMILY SUBDIVISION APPLICATIONS ONLY:**

Concept plan.

Lot-by-lot and non-lot allocation tables.

12. I (we), the undersigned, authorize and request review of this application for a certificate under the provisions of the Metropolitan River Protection Act: (use additional sheets as necessary)

Kirt Hinkle  
[Signature] (Home owner) 2/16/2020  
Signature(s) of Owner(s) of Record Date

13. I (we), the undersigned, authorize and request review of this application for a certificate under the provisions of the Metropolitan River Protection Act:

Kirt Hinkle  
[Signature] (Striker Contracting) 2/16/2020  
Signature(s) of Applicant(s) or Agent(s) Date

14. The governing authority of COBB COUNTY requests review by the Atlanta Regional Commission of the above-described use under the Provisions of the Metropolitan River Protection Act.

[Signature] 4-14-2020  
Signature of Chief Elected Official or Official's Designee Date

**3554 Cochise Drive Reanalysis  
Cobb County**

November 12, 2019

<b>Vulnerability Factor</b>	<b>Factor Subgroup</b>	<b>Score</b>									
<b>Hydrology</b>	Interbasin	20									
<b>Geology</b>	Biotite Gneiss	5									
<b>SUBTOTAL:</b>		<b>25</b>									
<b>Aspect:</b>	North Slope	6									--
	East Slope	--									9
<b>SUBTOTAL:</b>		<b>31</b>									<b>34</b>
<b>Soils:</b>	Low Erodibility	--	4								--
	Moderate-to-Severe	16									16
<b>SUBTOTAL:</b>		<b>47</b>	<b>38</b>				<b>50</b>				
<b>Vegetation</b>	Open	10	--	10	--	10	--	10	--	--	
	Hardwoods	--	20	--	20	--	20	--	20	--	
<b>SUBTOTAL:</b>		<b>57</b>	<b>67</b>	<b>48</b>	<b>58</b>	<b>60</b>	<b>70</b>				
<b>Slope:</b>	0-10%	--	9	--	3	--	--	--	--	--	
	10-25%	--	--	--	--	9	9	--	9	--	
	Over 25%	15	--	15	--	--	--	15	--	15	
<b>TOTAL:</b>		<b>72</b>	<b>76</b>	<b>82</b>	<b>51</b>	<b>57</b>	<b>67</b>	<b>73</b>	<b>69</b>	<b>75</b>	
<b>CATEGORY:</b>		<b>E</b>	<b>E</b>	<b>F</b>	<b>D</b>	<b>D</b>	<b>E</b>	<b>E</b>	<b>E</b>	<b>E</b>	

The D category includes scores from 50 to 59  
The E category includes scores from 60 to 79  
The F category includes scores from 80 to 100

**Site Notes:**

- 1. THE 2018 CONTRACTS 1108 FORMS
- 2. SITE ADDRESS 3554 COCHISE DRIVE SE, COBB COUNTY, GEORGIA
- 3. **PERMIT TO REPAIR - REQUIREMENTS**
- 4. A FAVOR OF THIS PROJECT IS BEING DESIGNATED AS A SPECIAL LOCAL MAINTENANCE AREA FOR THE FUTURE IMPROVED STATEWAY PROJECTS IN 2018
- 5. THE EXISTING UTILITIES SHOWN ON THE PLANS ARE SHOWN FOR THE OWNER'S CONVEYANCE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE LOCATION, DEPTH, MATERIALS, OR DEPTH FOR THE UTILITIES SHOWN ON THE PLANS. THE CONTRACTOR SHALL BE RESPONSIBLE TO VERIFY THE LOCATION OF ALL UTILITIES SHOWN ON THE PLANS AND REPORT ANY DISCREPANCIES TO THE ENGINEER OF RECORD. THE CONTRACTOR SHALL ALSO HAVE THE RESPONSIBILITY BEFORE STARTING ANY WORK TO VERIFY THE LOCATION OF UTILITIES AND PROVIDE NECESSARY RELOCATION AND PROTECTIVE MEASURES TO MAINTAIN ALL UTILITIES AND PROVIDE NECESSARY RELOCATION AND PROTECTIVE MEASURES TO MAINTAIN ALL UTILITIES AND PROVIDE NECESSARY RELOCATION AND PROTECTIVE MEASURES TO MAINTAIN ALL UTILITIES.
- 6. THE CONTRACTOR SHALL VERIFY THE LOCATION OF ALL UTILITIES SHOWN ON THE PLANS AND REPORT ANY DISCREPANCIES TO THE ENGINEER OF RECORD.
- 7. CONTRACTOR TO PROVIDE ALL NECESSARY SANITARIUM, QUARTS, LIGHTS, AND OTHER INSTALLATIONS REQUIRED TO PROTECT UTILITIES AND MAINTAIN SERVICE TO THE ENTIRE CONSTRUCTION PROJECTS.
- 8. ALL CONSTRUCTION MUST CONFORM TO THE APPROPRIATE COBB COUNTY AND STATE OF GEORGIA STANDARDS.
- 9. UNDERSTANDING THE STATE OF GEORGIA, THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE LOCATION, DEPTH, MATERIALS, OR DEPTH FOR THE UTILITIES SHOWN ON THE PLANS. THE CONTRACTOR SHALL BE RESPONSIBLE TO VERIFY THE LOCATION OF ALL UTILITIES SHOWN ON THE PLANS AND REPORT ANY DISCREPANCIES TO THE ENGINEER OF RECORD.
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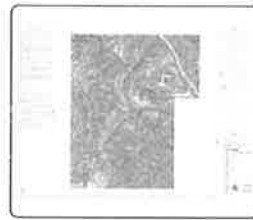
24 HOUR EMERGENCY CONTACT: CHUCK LeCRAW 404-642-3838

COBB COUNTY SINGLE FAMILY SITE CONSTRUCTION DOCUMENTS FOR

**3554 Cochise Drive**  
**LAND LOT 975 & 1018, 17 DISTRICT**  
**COBB COUNTY, GEORGIA**



**Location Map**  
RTS



**FEMA Map**  
RTS

**Utility Listing**  
ONE - ATLANTA GAS LIGHT COMPANY  
TWO - TETRAPOLE - ONE  
THREE - GEORGIA POWER  
FOUR - SWEET'S - ONE

**General Notes:**

- 1. CONSTRUCTION PERMITS: ALL PLANS SUBMITTED FOR PERMIT MUST BE COMPLETE AND PROVIDE ALL NECESSARY INFORMATION TO THE PERMITTING AGENCIES.
- 2. EROSION CONTROL: THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE LOCATION, DEPTH, MATERIALS, OR DEPTH FOR THE UTILITIES SHOWN ON THE PLANS. THE CONTRACTOR SHALL BE RESPONSIBLE TO VERIFY THE LOCATION OF ALL UTILITIES SHOWN ON THE PLANS AND REPORT ANY DISCREPANCIES TO THE ENGINEER OF RECORD.
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**Contractor**  
THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE LOCATION, DEPTH, MATERIALS, OR DEPTH FOR THE UTILITIES SHOWN ON THE PLANS. THE CONTRACTOR SHALL BE RESPONSIBLE TO VERIFY THE LOCATION OF ALL UTILITIES SHOWN ON THE PLANS AND REPORT ANY DISCREPANCIES TO THE ENGINEER OF RECORD.

**Lot Data:**  
LOT 975: 10,000 SQ FT  
LOT 1018: 10,000 SQ FT  
TOTAL: 20,000 SQ FT

**Addressing:**  
3554 COCHISE DRIVE SE  
COBB COUNTY, GEORGIA 30208

**Lot Coverage:**

Lot 975	10,000
Lot 1018	10,000
Total	20,000

Legend	Sheet #
COVER SHEET	CV
SURVEY	S-1
SITE PLAN	G-1
STORMWATER PLAN	G-2
EROSION CONTROL PLAN	G-3
CONSTRUCTION DETAILS	G-4

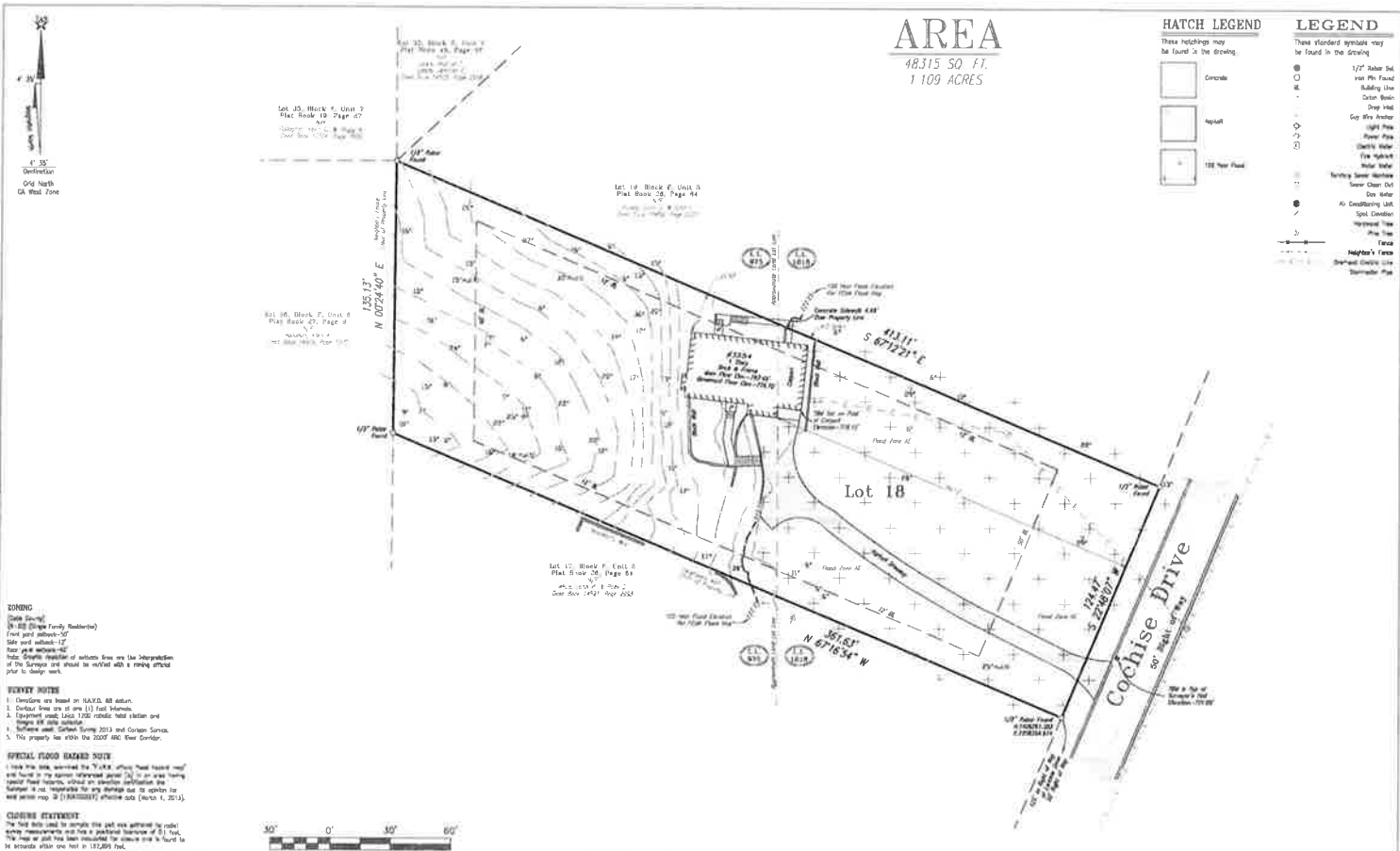
Prepared By:  
**CHUCKSON VIEW ENGINEERING, LLC**  
1000 W. BUCKLEBOURNE DR.  
ALPHARETTA, GA 30201  
404.487.1100

Prepared For:  
**SHIMMER INVESTMENTS, LLC**  
1000 W. BUCKLEBOURNE DR.  
ALPHARETTA, GA 30201  
404.487.1100

Cover

3554 Cochise Drive  
Land Lot 975 & 1018, 17th District  
Cobb County, Georgia

Sheet No:  
**CV**



**ZONING**  
State Street  
M-22 (Single Family Residential)  
Front yard setback-50'  
Side and setback-12'  
Rear yard setback-10'  
Note: Careful attention of setbacks from any interpretation of the Surveyor are based to conform with a zoning official prior to doing work.

**UTILITY NOTES**  
1. Conditions are based on HAZARD 88 datum.  
2. Outcrop lines are as shown (1) field sketches.  
3. Equipment used: Leica 1702 robotic total station and Leica 601 total station.  
4. Software used: Carlson Survey 2013 and Carlson Survey.  
5. This property lies within the 1000' 800' flow boundary.

**SPECIAL FLOOD HAZARD NOTE**  
I, the undersigned, warrant that the "Flood Hazard" symbol used and found in the adjacent referenced parcel (S) is an area having special flood hazards, subject to verification of the National Flood Insurance Program or not responsible for any damage due to updates for such areas map 13 (FEMA) effective date (March 4, 2015).

**CLOSURE STATEMENT**  
The field notes used to complete this plat are sufficient to verify the measurements and facts a practical knowledge of it. Further, the plat as filed has been reviewed by the undersigned and found to be accurate within one foot in 100,000 feet.

159 CLIFTWOOD DRIVE - ATLANTA, GEORGIA 30328 - TELEPHONE (404) 255-6691 - FAX (404) 255-6697 - WWW.GEORGIALANDSURVEYING.COM

DATE: 11/29/18 SCALE: 30'

**RUSSELL D. WALDON**

LAND LOT: 975 & 1018 17th DISTRICT 2nd SECTION Cobb COUNTY GA  
LOT 18 BLOCK F UNIT FIVE PHASE

SUBDIVISION: Cochise By The Chattahoochee

PLAT BOOK: 26 PAGE 64 PAPER CHIEF: JI FIELD DATE: 12/15/18 SHEET: 1 OF 1  
DEED BOOK: 12254 PAGE 1160 DRAFTER: JJ

EST 1955

THIS PLAT WAS PREPARED FOR THE EXCLUSIVE USE OF THE PERSONS OR PERSONS NAMED HEREIN. THIS PLAT DOES NOT EXTEND TO ANY UNNAMED PERSON, PERSONS, OR ENTITY WHOSE INTERESTS ARE NOT EXPRESSLY RECOGNIZED BY THE SURVEYOR. NAME AND PERSON, PERSONS, OR ENTITY. ALL PATENTS RESERVED TO THE SURVEYOR.

Josh L. Lewis R. RES. 3078

Signature:

The plat is a representation of an existing parcel or parcels of land and does not constitute a warranty of title or title insurance. It is prepared by the undersigned, the accuracy of the information, facts, data or other information which entered the parcel or parcels is the responsibility of the person or persons who furnished the information. THE SURVEYOR'S LIABILITY FOR THIS PLAT DOES NOT EXTEND TO ANY OTHER PERSONS, PERSONS, OR ENTITY WHOSE INTERESTS ARE NOT EXPRESSLY RECOGNIZED BY THE SURVEYOR. NAME AND PERSON, PERSONS, OR ENTITY. ALL PATENTS RESERVED TO THE SURVEYOR.

GEORGIA LAND SURVEYING CO. EST 1955

GEORGIA PROFESSIONAL SURVEYOR NO. 3008 JOSH L. LEWIS

24 HOUR EMERGENCY CONTACT: CHUCK LeCRAW 404-842-3838

**Site Notes:**

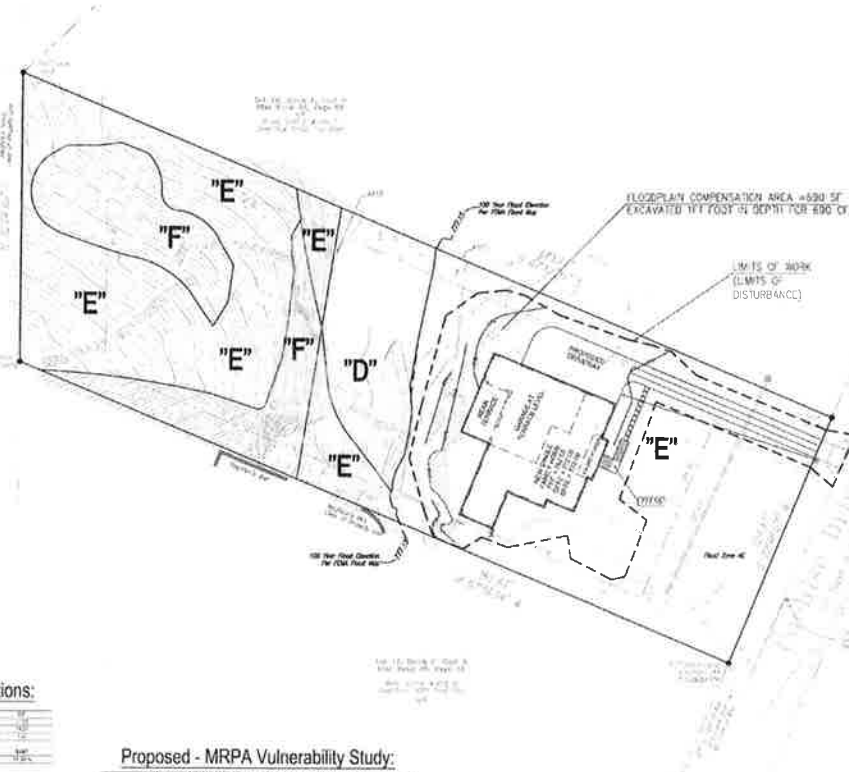
- 1. THE SITE CONTAINS 1.00 ACRES
- 2. CANCELLED NUMBER 1730-001-C
- 3. THE SURVEY INFORMATION WAS PROVIDED TO THE PROJECT BY THE SURVEYOR
- 4. SURVEY INFORMATION TAKEN FROM SURVEYS PERFORMED BY OTHER LAND SURVEYING COMPANIES (SINCE 1973-2018) IS A PORTION OF THE PROPERTY RECORDS FOR THE PROJECT AND IS NOT TO BE USED FOR FLOOD HAZARD RISK ASSESSMENT PURPOSES IN THIS AREA.
- 5. THERE ARE NO RECORDS OF THE STATE OF GEORGIA OR ANY OTHER STATE THAT COVER THE SITE. THE SURVEYOR HAS NO RECORDS OF ANY OTHER STATE THAT COVER THE SITE. THE SURVEYOR HAS NO RECORDS OF ANY OTHER STATE THAT COVER THE SITE.
- 6. THE SURVEYOR HAS NO RECORDS OF ANY OTHER STATE THAT COVER THE SITE. THE SURVEYOR HAS NO RECORDS OF ANY OTHER STATE THAT COVER THE SITE.
- 7. THE SURVEYOR HAS NO RECORDS OF ANY OTHER STATE THAT COVER THE SITE. THE SURVEYOR HAS NO RECORDS OF ANY OTHER STATE THAT COVER THE SITE.
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**Zoning Requirements:**

- ZONING R-20
- MINIMUM LOT AREA: 12,000 SQUARE FEET
- MINIMUM LOT WIDTH AT FRONT SETBACK LINE: 75 FEET, NO LOT WIDE-ENGIN
- MINIMUM SIDE SETBACK: 25 FEET, 10 FEET FROM DRIVE
- MINIMUM SIDE SETBACK: 10 FEET
- MINIMUM FRONT YARD SETBACK: 35 FEET
- MINIMUM REAR YARD SETBACK: 10 FEET

**Grading Notes:**

- 1. ALL EXISTING GRADES SHALL BE MAINTAINED TO THE MAXIMUM EXTENT POSSIBLE.
- 2. ALL EXISTING GRADES SHALL BE MAINTAINED TO THE MAXIMUM EXTENT POSSIBLE.
- 3. ALL EXISTING GRADES SHALL BE MAINTAINED TO THE MAXIMUM EXTENT POSSIBLE.
- 4. ALL EXISTING GRADES SHALL BE MAINTAINED TO THE MAXIMUM EXTENT POSSIBLE.
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- 7. ALL EXISTING GRADES SHALL BE MAINTAINED TO THE MAXIMUM EXTENT POSSIBLE.
- 8. ALL EXISTING GRADES SHALL BE MAINTAINED TO THE MAXIMUM EXTENT POSSIBLE.
- 9. ALL EXISTING GRADES SHALL BE MAINTAINED TO THE MAXIMUM EXTENT POSSIBLE.
- 10. ALL EXISTING GRADES SHALL BE MAINTAINED TO THE MAXIMUM EXTENT POSSIBLE.



**Impervious Calculations:**

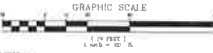
Area	Description	Area (sq ft)	% Impervious

**Proposed - MRP Vulnerability Study:**

Area	Description	Area (sq ft)	% Impervious

**Floodplain Compensation Calculations:**

SURFACE AREA OF SUPPORTS = 123.57  
SURFACE AREA OF SUPPORTS AT 25 INCH GRIDE = 217.70  
NET FLOODPLAIN REDUCTION = 94.13  
NET FLOODPLAIN REDUCTION = 94.13



Prepared By: CHESTERWAY ENGINEERING, LLC

Prepared For: Sinker Contracting, LLC

Site Plan

3554 Cochise Drive

Sheet No. C-1

24 HOUR EMERGENCY CONTACT: CHUCK LeCRAW 404-642-3838

**Grading Notes:**

1. ALL GRADED AREAS SHALL BE FINISHED TO THE FINISHED GRADE SHOWN UNLESS OTHERWISE NOTED.
2. EXISTING UTILITIES SHALL BE PROTECTED BY SHIELDING AND SURROUNDING CONCRETE TRENCHES.
3. EXISTING UTILITIES SHALL BE PROTECTED BY SHIELDING AND SURROUNDING CONCRETE TRENCHES.
4. THE CONTRACTOR IS RESPONSIBLE FOR VERIFYING THE LOCATION OF UTILITIES AND/OR DEVIATIONS OF EXISTING UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION OF UTILITIES AND/OR DEVIATIONS OF EXISTING UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION OF UTILITIES AND/OR DEVIATIONS OF EXISTING UTILITIES.
5. THE CONTRACTOR SHALL FOLLOW ALL APPLICABLE SAFETY AND CONSTRUCTION PROCEDURES, ORDINANCES, CODES AND STANDARDS.
6. CONSTRUCTION SHALL OCCUR AT THE UTILITY LOCATION AS REQUIRED BY GEORGIA LAW AND ALL APPLICABLE LAWS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE UTILITY PROVIDER.
7. ALL UTILITIES SHALL BE PROTECTED BY SHIELDING AND SURROUNDING CONCRETE TRENCHES.
8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION OF UTILITIES AND/OR DEVIATIONS OF EXISTING UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION OF UTILITIES AND/OR DEVIATIONS OF EXISTING UTILITIES.
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**Water Quality Notes:**

- VEGETATION:**
- 1. ALL VEGETATION SHALL BE PROTECTED BY SHIELDING AND SURROUNDING CONCRETE TRENCHES.
  - 2. ALL VEGETATION SHALL BE PROTECTED BY SHIELDING AND SURROUNDING CONCRETE TRENCHES.
  - 3. ALL VEGETATION SHALL BE PROTECTED BY SHIELDING AND SURROUNDING CONCRETE TRENCHES.
- SOILS:**
- 1. ALL SOILS SHALL BE PROTECTED BY SHIELDING AND SURROUNDING CONCRETE TRENCHES.
  - 2. ALL SOILS SHALL BE PROTECTED BY SHIELDING AND SURROUNDING CONCRETE TRENCHES.
  - 3. ALL SOILS SHALL BE PROTECTED BY SHIELDING AND SURROUNDING CONCRETE TRENCHES.
- WATER QUALITY:**
- 1. ALL WATER QUALITY SHALL BE PROTECTED BY SHIELDING AND SURROUNDING CONCRETE TRENCHES.
  - 2. ALL WATER QUALITY SHALL BE PROTECTED BY SHIELDING AND SURROUNDING CONCRETE TRENCHES.
  - 3. ALL WATER QUALITY SHALL BE PROTECTED BY SHIELDING AND SURROUNDING CONCRETE TRENCHES.

**Water Quality Description:**

TOTAL IMPERVIOUS AREA FOR THE SITE IS 5,439 SQUARE FEET. WATER QUALITY IS PROVIDED FOR ALL THE NEW IMPERVIOUS AREA AT 3.00 SQUARE FEET FOR PROPOSED HOUSE, DRIVEWAYS, PATIOWAYS & DRIVEWAY SIDE LUT. CONCRETE CURBS, TRAYS, ETC.

THE WATER QUALITY VOLUMES PROVIDED BY THE BMP SYSTEM EXCEED THE WATER QUALITY VOLUMES REQUIRED. THE EXCESS WATER QUALITY VOLUMES WILL BE STORED IN THE EXCESS STORAGE TANK. THE EXCESS STORAGE TANK WILL BE USED TO STORE THE EXCESS WATER QUALITY VOLUMES. THE EXCESS STORAGE TANK WILL BE USED TO STORE THE EXCESS WATER QUALITY VOLUMES.

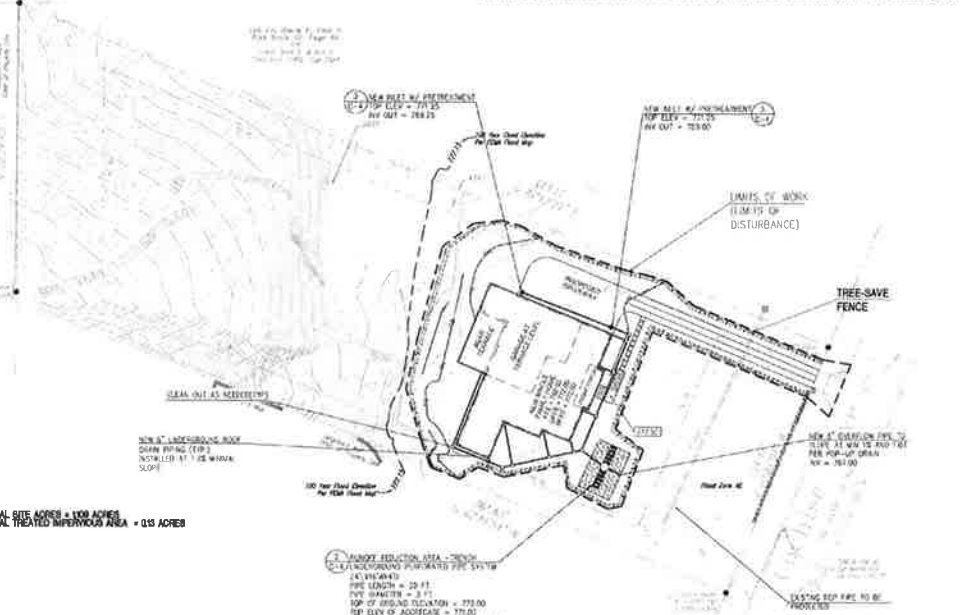
**Water Quality Calculations:**

Impervious Area Calculations			
Area	Area (sq ft)	Area (sq ft)	Area (sq ft)
House	2,100	2,100	2,100
Driveway	1,500	1,500	1,500
Patway	1,839	1,839	1,839
<b>Total</b>	<b>5,439</b>	<b>5,439</b>	<b>5,439</b>

Storm Storage Infiltration Trench with Pipe Calculations			
Parameter	Value	Unit	Value
Runoff Reduction Calculations			
Treated Impervious Area *	5,439	SF	5,439
Required Reduction Volume *	1,631.7	CF	1,631.7
Length of Pipe	20	FT	20
Diameter of Pipe	18	IN	18
Volume of Pipe	27.1	CF	27.1
Infiltration Trench Calculations			
Length of System	20	FT	20
Width of Trench	18	IN	18
Depth of Trench	18	IN	18
Volume of Trench - Pipe (including 40% Void Ratio)	1,631.7	CF	1,631.7
Required Volume *	1,631.7	CF	1,631.7
Provided Volume *	1,631.7	CF	1,631.7
Provided Volume is Greater than Required Volume			

TOTAL SITE AREA = 100 ACRES  
TOTAL TREATED IMPERVIOUS AREA = 0.13 ACRES



Prepared By: **CRESCENT VIEW ENGINEERING, LLC**  
 3554 Castleberry Drive, Suite 1018, Dunwoody, GA 30346  
 Phone: 404-251-1111  
 www.crescentvieweng.com

Stormwater Plan

Plan Set For: **Driveway**  
 3554 Castleberry Drive, Suite 1018, Dunwoody, GA 30346  
 Land Use: **RESIDENTIAL**  
 Code: **CC-2**

Sheet No: **C-2**

**ES&PC Notes:**

1. THE DEVELOPER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES AND AGENCIES WITH JURISDICTION OVER THE PROJECT.
2. THE DEVELOPER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES AND AGENCIES WITH JURISDICTION OVER THE PROJECT.
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**Cobb ES&PC Notes:**

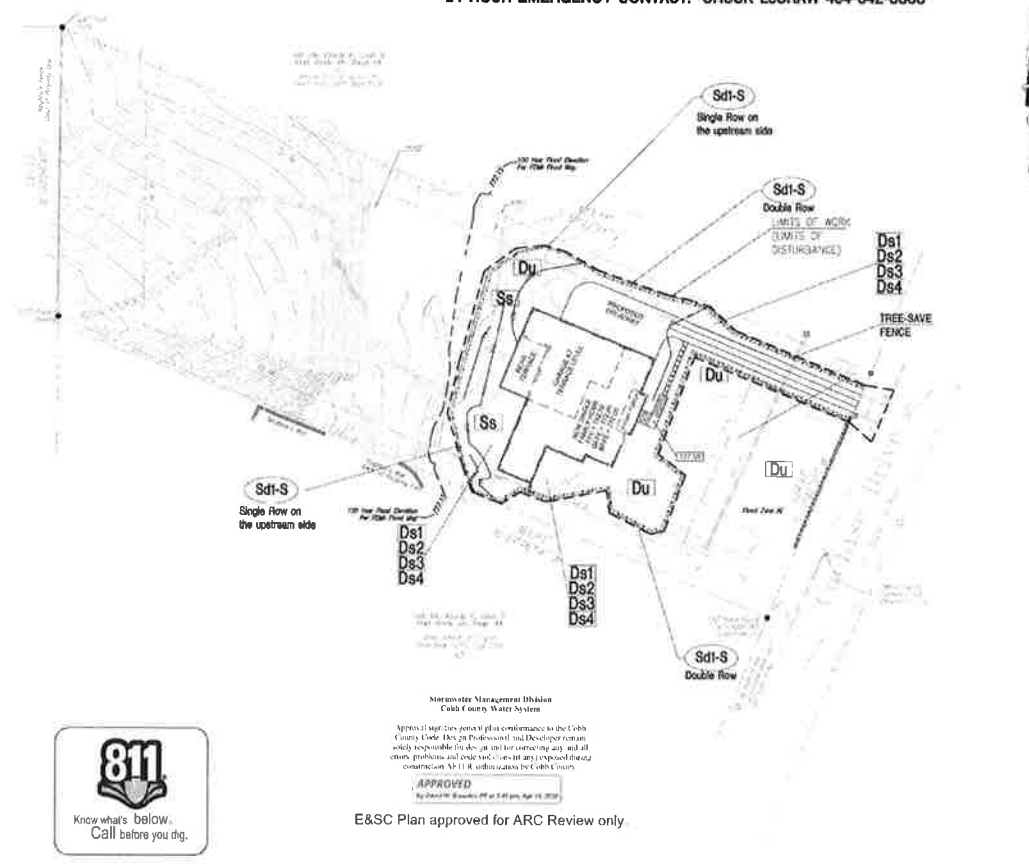
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10. THE DEVELOPER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES AND AGENCIES WITH JURISDICTION OVER THE PROJECT.

SECTION OF THE PLAN SHALL BE MAINTAINED IN A LEGIBLE MANNER FOR REVIEW AND RECORD. THE DEVELOPER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES AND AGENCIES WITH JURISDICTION OVER THE PROJECT.

**Soil Legend:**

AND - APPROXIMATE SLOPE 10 TO 15 HORIZONTAL SLOPE  
 DSH - CATIONIC FINE SANDY LOAM 5 TO 2 PERCENT SILT, PREVIOUSLY TILLED

**24 HOUR EMERGENCY CONTACT: CHUCK LeCRAW 404-642-3838**



Stormwater Management Division  
 Cobb County Water System  
 APPROVED  
 By: [Signature] on 4/11/2019 at 3:41 pm, April 11, 2019  
 E&S Plan approved for ARC Review only



Prepared By  
**CRESCENT VIEW ENGINEERING, LLC**  
 1000 Peachtree Street, N.E.  
 Atlanta, GA 30309  
 Phone: 404.525.1111  
 Fax: 404.525.1112  
 www.crescentvieweng.com

Prepared For  
**Strike Contracting, LLC**  
 1000 Peachtree Street, N.E.  
 Atlanta, GA 30309  
 Phone: 404.525.1111  
 Fax: 404.525.1112  
 www.strikecontracting.com

ES&PC Plan

Plan Set For  
**3554**  
 Land Use: 175 & 118 17th Street  
 Cobb County, Georgia

Sheet No  
**C-3**



ATLANTA REGIONAL COMMISSION

# REGIONAL REVIEW NOTIFICATION

Atlanta Regional Commission • 229 Peachtree Street NE | Suite 100 | Atlanta, Georgia 30303 • ph: 404.463.3100 fax: 404.463.3205 • atlantaregional.org

DATE: April 16, 2020

ARC REVIEW CODE: V2004161

**TO:** Chairman Mike Boyce, Cobb County  
**ATTN TO:** David Breaden, Cobb County Water System  
**FROM:** Douglas R. Hooker, Executive Director, ARC

The Atlanta Regional Commission (ARC) has received the following proposal and is initiating a regional review to seek comments from potentially impacted jurisdictions and agencies. The ARC requests your comments related to the proposal not addressed by the Commission's regional plans and policies.

**Name of Proposal:** RC-20-02CC 3554 Cochise Drive

**Review Type:** Metro River

**MRPA Code:** RC-20-02CC

**Description:** A Metropolitan River Protection Act (MRPA) review of a proposal to build a new single-family home and driveway on the site of an existing single-family home that will be demolished in unincorporated Cobb County at 3554 Cochise Drive. The total acreage of the site is 48,315 SF, including 13,998 SF of disturbed area. The site is within the 100-year and 500-year floodplains. The existing impervious surface is 5,039 SF. Proposed impervious surface is 5,497 SF.

**Preliminary Finding:** ARC staff has opened its review of the application for a MRPA Certificate for this proposed project in the Chattahoochee River Corridor. ARC's preliminary finding is that the proposed project is consistent with the Chattahoochee River Corridor Plan.

**Submitting Local Government:** Cobb County

**Land Lot:** 975, 1018 **District:** 17 **Section:**

**Date Opened:** April 16, 2020

**Deadline for Comments:** Monday, April 27, 2020

**Earliest the Regional Review can be Completed:** Tuesday, April 28, 2020 (next business day after comments close)

### THE FOLLOWING LOCAL GOVERNMENTS AND AGENCIES ARE RECEIVING NOTICE OF THIS REVIEW:

ARC COMMUNITY DEVELOPMENT  
NATIONAL PARK SERVICE-CRNRA  
CITY OF SMYRNA

ARC NATURAL RESOURCES  
GEORGIA CONSERVANCY  
FULTON COUNTY

GEORGIA DEPARTMENT OF NATURAL RESOURCES  
CHATTAHOOCHEE RIVERKEEPER  
CITY OF ATLANTA

If you have any questions regarding this review, please contact Greg Giuffrida at [ggiuffrida@atlantaregional.org](mailto:ggiuffrida@atlantaregional.org) or (470) 378-1531. If ARC staff does not receive comments from you on or before **5 p.m. Monday, April 27, 2020**, we will assume that your agency has no additional comments and will close the review. Comments by email are strongly encouraged. **The ARC review website is located at:** <http://www.atlantaregional.org/land-use/planreviews>.

Attached is information concerning this review.







## COBB COUNTY WATER SYSTEM

Field Operations Center  
680 South Cobb Drive  
Marietta, Georgia 30060-3113

Steve D. McCullers, P. E.  
Director

DIVISIONS:  
Business Services  
Customer Services  
Engineering & Records  
Stormwater Management  
System Maintenance  
Water Protection

April 14, 2010

Mr. Jim Santo  
Atlanta Regional Commission  
229 Peachtree Street, NE  
Suite 100  
Atlanta, Georgia 30303

RE: Application for MRPA Certificate  
3554 Cochise Drive  
Land Lot 975 & 1018, 17<sup>th</sup> District, 2<sup>nd</sup> Section  
Cobb County, Georgia

Dear Mr. Santo:

Cobb County is requesting a formal review of the referenced application for a certificate under the provisions of the Metropolitan River Protection Act. The application for the submittal is by the owner, Kirt Hinkle (Striker Contracting). This submittal contains the application form, existing conditions survey and proposed site plan. A Vulnerability Category Reanalysis, dated 11/12/19, is also included. A \$250 cashier's check for the review fee has been provided, but was not forwarded with this digital submittal. You're your instructions.

If you have any questions, please give me a call at 770-419-6454.

Sincerely,

David W. Breaden, PE  
Stormwater Management Division  
Cobb County Water System

Enclosures

Cc: ARC File

## **PUBLIC COMMENT**

**Public comment will be part of the Board of Commissioner's virtual meeting on Tuesday, May 26th at 1:30 p.m. Participation will be by phone only. By board policy, the first 12 who sign up will be given slots in the public comment portion of the meeting. The link to sign up for participation will be posted on [cobbcounty.org](http://cobbcounty.org) Thursday May 21st at noon. Those who obtain a slot will be given a list of specific directions and requirements in order to call in and participate in the meeting.**

**Persons signed up to address the Board will be called upon by the County Attorney to speak. Each speaker will be allotted a maximum of five (5) minutes. Speakers should direct their comments toward the Chairman only.**

**The Board is pleased to offer this opportunity at each regular meeting.**



## Water System

Judy Jones, P.E., Agency Director

District 4

Item No. 3.

*Cobb County...Expect the Best!*

**TO:** Dr. Jackie R. McMorris, County Manager

**FROM:** Judy Jones, P.E., Agency Director

**DATE:** May 26, 2020

### **PURPOSE**

To convey by quit claim deed to the underlying property owner any County rights associated with an abandoned sanitary sewer easement located at several addresses along Burrus Lane.

### **BACKGROUND**

As a part of the development of Escalades, a residential community in Mableton, an existing sanitary sewer line on Burrus Lane, in Land Lot 1226 of the 19th District, was relocated. A public sanitary sewer was dedicated on the subdivision plat in the new street and on four lots. The underlying property owner, Mable Oak Development, LLC, has requested that any County rights associated with the abandoned sanitary sewer easement be returned by quit claim deed.

### **IMPACT STATEMENT**

N/A

### **FUNDING**

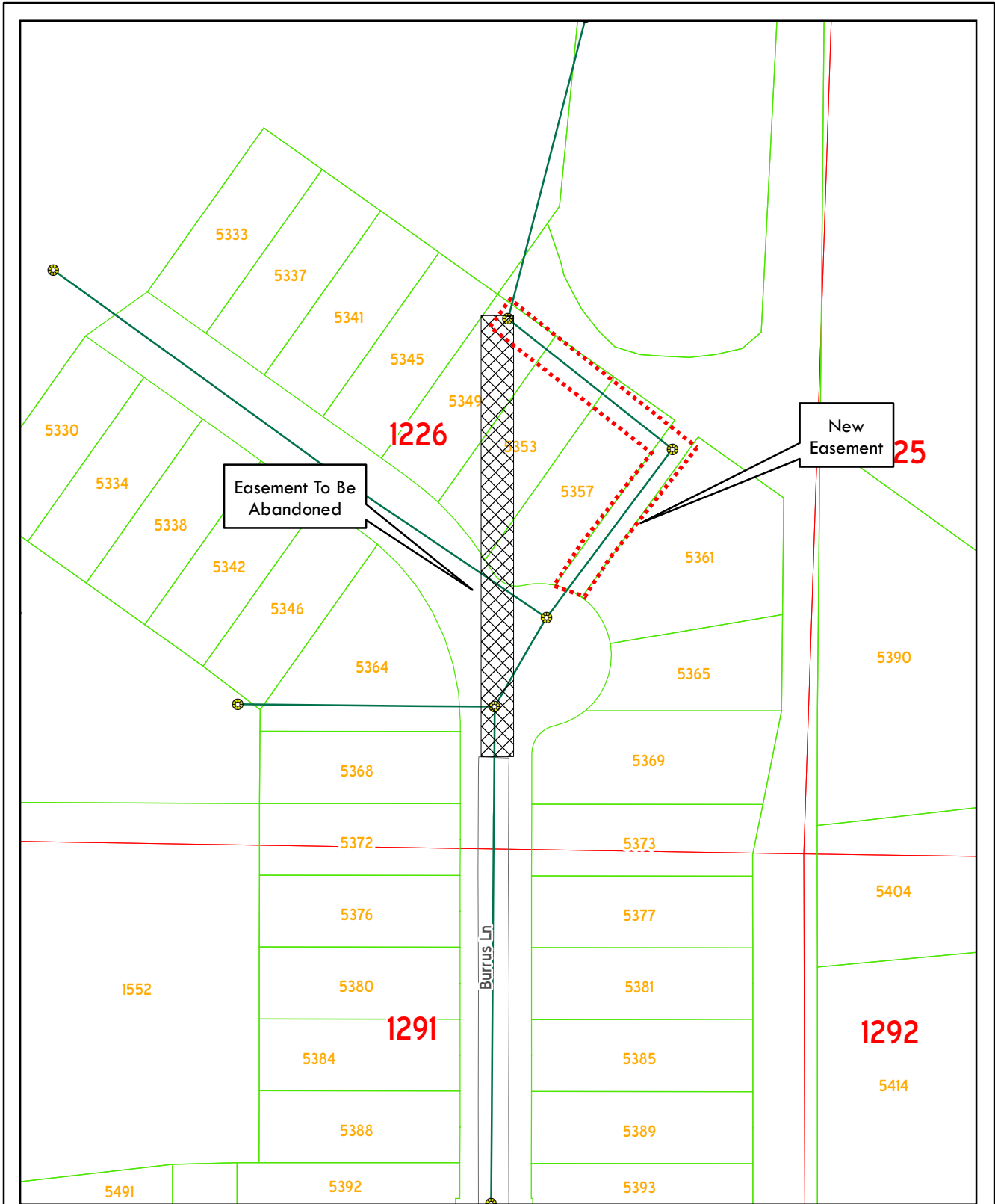
N/A

### **RECOMMENDATION**

The Board of Commissioners convey by quit claim deed to the underlying property owner, Mable Oak Development, LLC, any County rights associated with an abandoned sanitary sewer easement located at several addresses along Burrus Lane; and authorize the Chairman to execute the necessary documents.

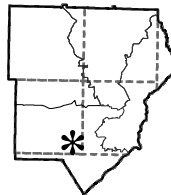
### **ATTACHMENTS**

1. Map - 052620 Mable Oak Development, LLC



Project: Mable Oak Development, LLC  
 Land Lot(s): 1226  
 District(s): 19  
 Commission District(s): 4

1:1,200





## Water System

Item No. 4.

Judy Jones, P.E., Agency Director

N/A

*Cobb County...Expect the Best!*

**TO:** Dr. Jackie R. McMorris, County Manager

**FROM:** Judy Jones, P.E., Agency Director

**DATE:** May 26, 2020

### **PURPOSE**

To convey by quit claim deed to the underlying property owner any County rights associated with unneeded sanitary sewer easements located in three parcels along Preston Boulevard in Douglas County.

### **BACKGROUND**

In 1972, Cobb County acquired sanitary sewer easements crossing properties located off Preston Boulevard in Douglas County (Land Lots 677 and 678 of the 18th District) for the installation of a force main for the proposed I-20 Pump Station. The station was put into service in 1976 and remained in operation until 1993 when it was replaced by the Sweetwater Pump Station. The I-20 Pump Station was demolished in early 1993, and the associated 30-inch diameter force main was abandoned in place at that time. The owner of the three underlying properties, Toryshoals, LLC, has requested that any County rights associated with the unneeded sanitary sewer easements on these three parcels be returned by quit claim deed.

### **IMPACT STATEMENT**

N/A

### **FUNDING**

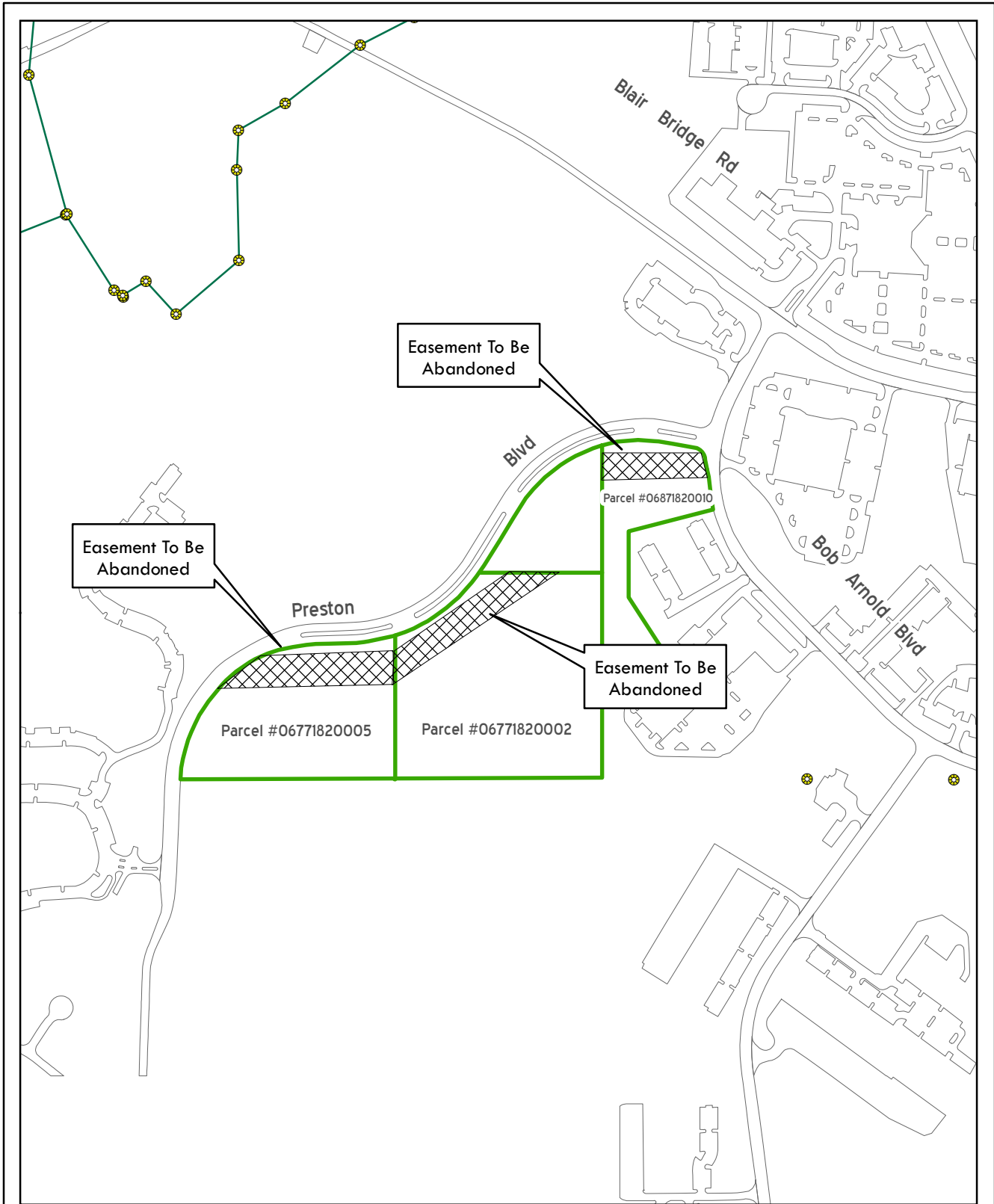
N/A

### **RECOMMENDATION**

The Board of Commissioners convey by quit claim deed to the underlying property owner, Toryshoals, LLC, any County rights associated with unneeded sanitary sewer easements located in three parcels along Preston Boulevard in Douglas County; and authorize the Chairman to execute the necessary documents.

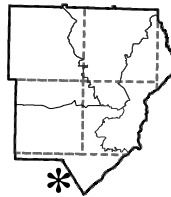
### **ATTACHMENTS**

1. Map - 052620 QC Toryshoals, LLC



Project: Toryshoals, LLC  
 Land Lot(s): 677, 678  
 District(s): 18  
 Commission District(s): N/A (located in Douglas County)

1:5,604





## Water System

Judy Jones, P.E., Agency Director

District 1

Item No. 5.

*Cobb County...Expect the Best!*

**TO:** Dr. Jackie R. McMorris, County Manager

**FROM:** Judy Jones, P.E., Agency Director

**DATE:** May 26, 2020

### **PURPOSE**

To convey by quit claim deed to the underlying property owner any County rights associated with an abandoned sanitary sewer easement located at 2410 Powell Place.

### **BACKGROUND**

As a part of the construction of a new commercial building, located at 2410 Powell Place, Kennesaw, in Land Lots 139 and 166 of the 20th District, a section of an existing sanitary sewer line was relocated. A new sanitary sewer easement was dedicated to Cobb County on April 21, 2020, in Deed Book 15734, Page 122, of the Cobb County Court Records. The underlying property owner, Powell Place Holdings, Inc., has requested that any County rights associated with the section of abandoned sanitary sewer easement be returned by quit claim deed.

### **IMPACT STATEMENT**

N/A

### **FUNDING**

N/A

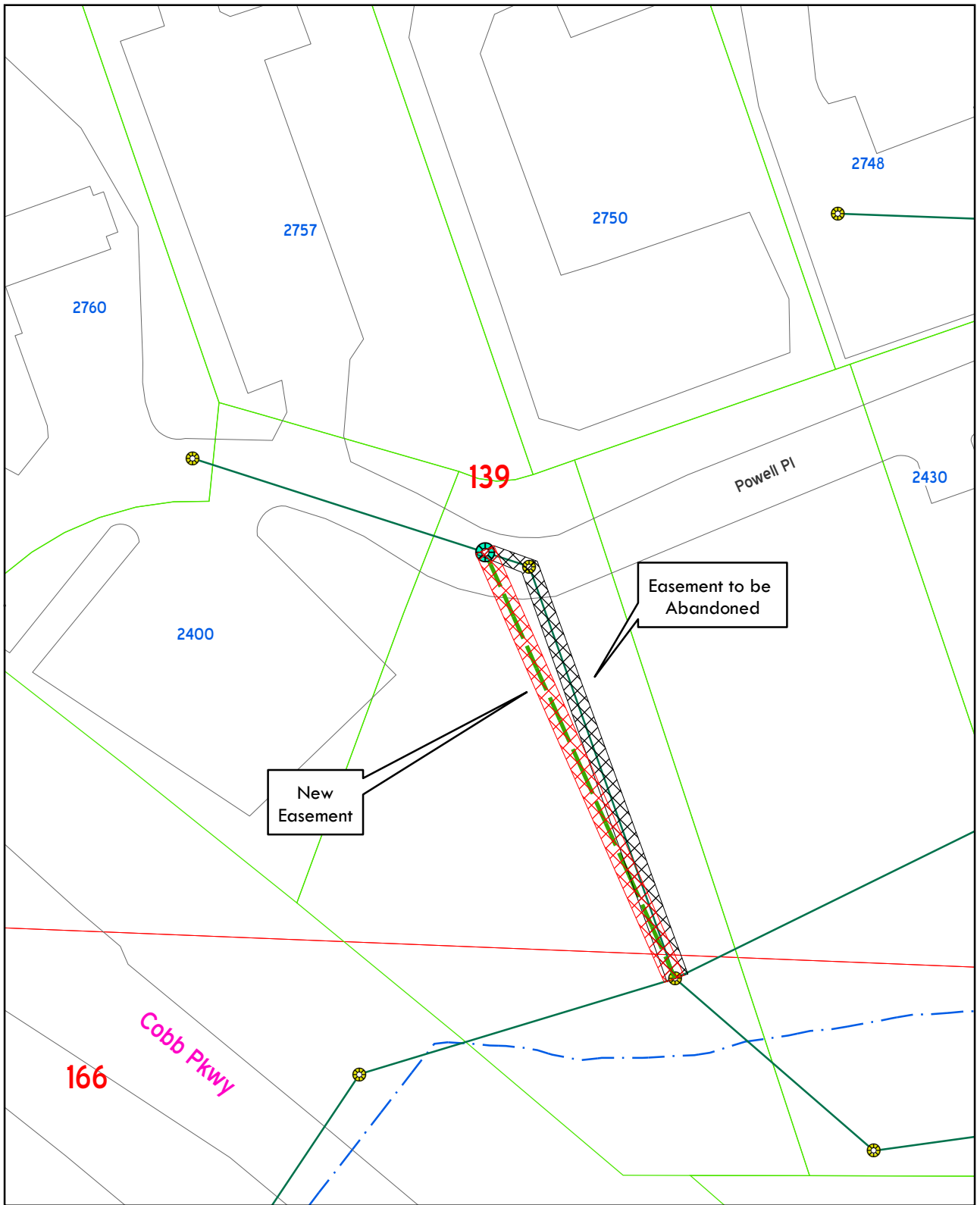
### **RECOMMENDATION**

The Board of Commissioners convey by quit claim deed to the underlying property owner, Powell Place Holdings, Inc., any County rights associated with a section of abandoned sanitary sewer easement located at 2410 Powell Place; and authorize the Chairman to execute the necessary documents.

### **ATTACHMENTS**

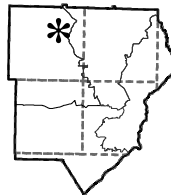
1. Map - 052620 Powell Place Holdings, LLC





Project: Powell Place Holdings, LLC  
 Land Lot(s): 139, 166  
 District(s): 20  
 Commission District(s): 1

1:600





## Water System

Judy Jones, P.E., Agency Director

District 2

Item No. 6.

*Cobb County...Expect the Best!*

**TO:** Dr. Jackie R. McMorris, County Manager

**FROM:** Judy Jones, P.E., Agency Director

**DATE:** May 26, 2020

### **PURPOSE**

To convey by quit claim deed to the underlying property owners any County rights associated with two unneeded sanitary sewer easements located at 950 New Bedford Drive and 794 Bedford Oaks Drive.

### **BACKGROUND**

As a part of Cobb County Water System sewer repairs, a slight adjustment of a section of an existing sewer line crossing 950 New Bedford Drive and 794 Bedford Oaks Drive, both in Land Lot 158 of the 1st District, was necessary. Sanitary sewer easements for the adjusted sanitary sewer realignment were dedicated to Cobb County on October 22, 2019, in Deed Book 15677, Page 2997 and on September 13, 2019, in Deed Book 15665, Page 4209 of the Cobb County, Superior Court Records. The underlying property owners, Roger E. and Susan L. Riviere (950 New Bedford Drive) and Steven and Jacquelyn Marshalek (794 Bedford Oaks Drive), have requested that any County rights associated with the section of abandoned sanitary sewer easements be returned by quit claim deed.

### **IMPACT STATEMENT**

N/A

### **FUNDING**

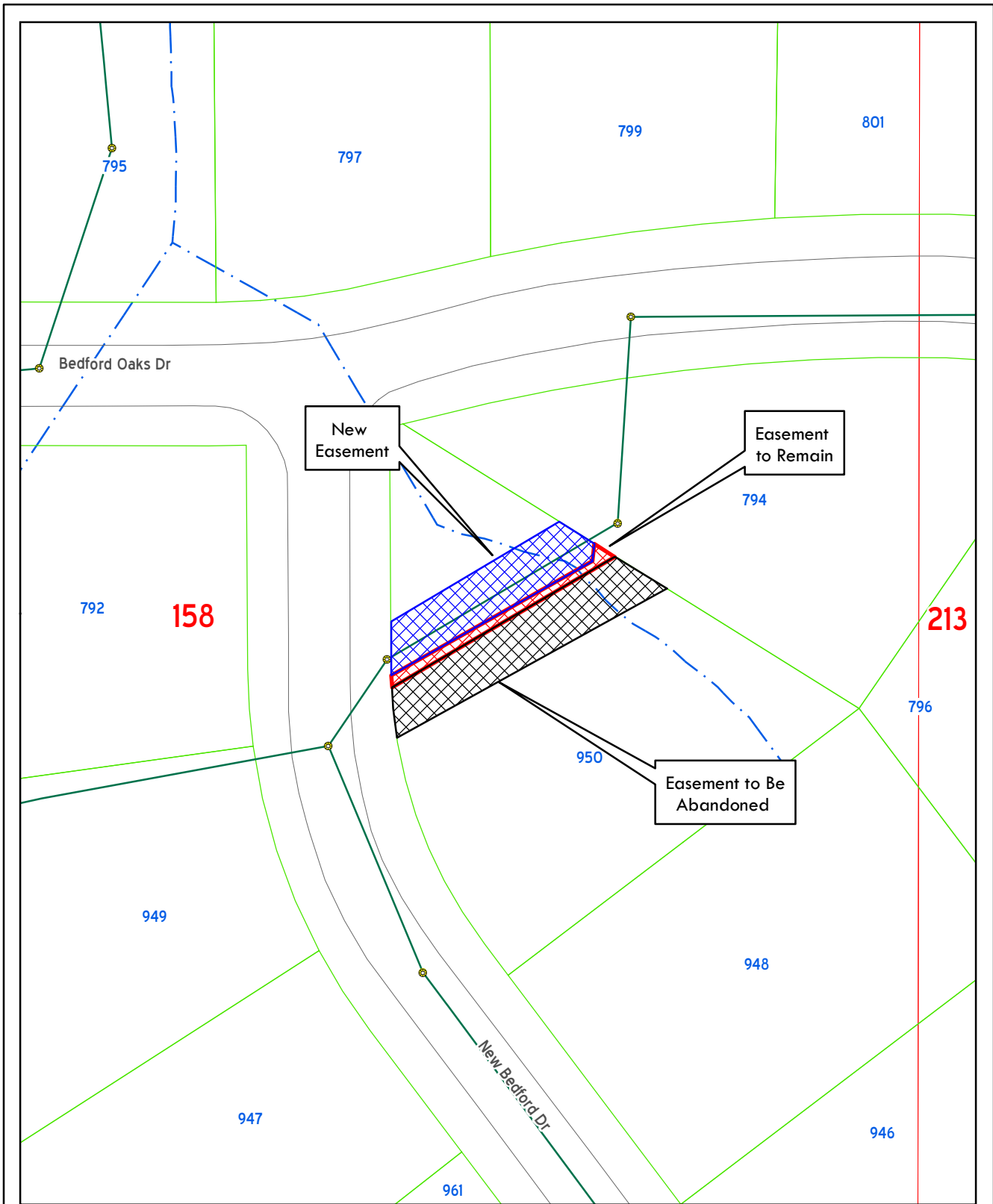
N/A

### **RECOMMENDATION**

The Board of Commissioners convey by quit claim deed to the underlying property owners, Roger E. and Susan L. Riviere and Steven and Jacquelyn Marshalek, any County rights associated with portions of two unneeded sanitary sewer easements located at 950 New Bedford Drive and 794 Bedford Oaks Drive; and authorize the Chairman to execute the necessary documents.

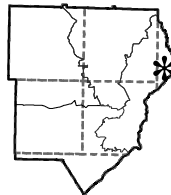
## **ATTACHMENTS**

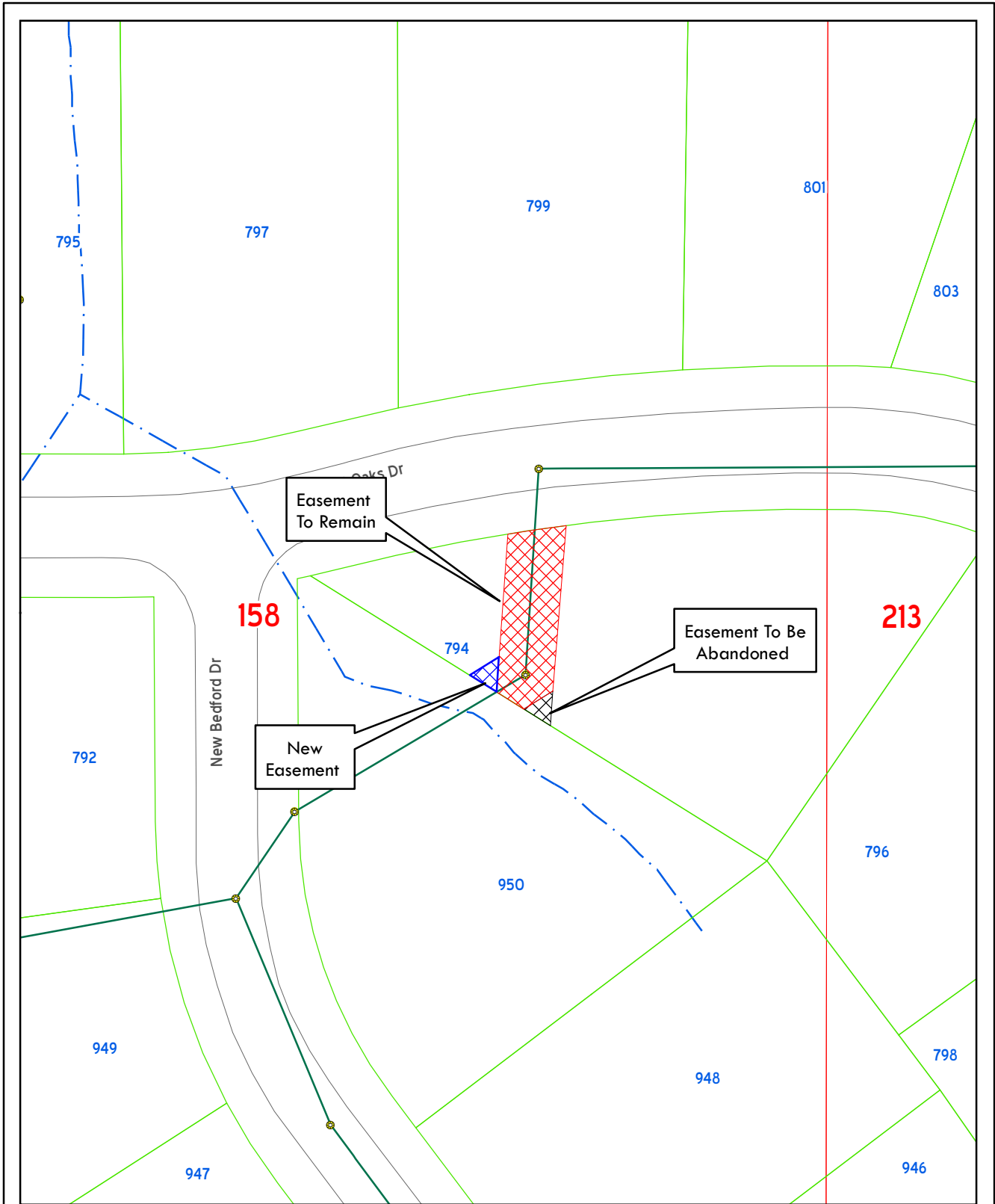
1. Map 1 - 052620 QC 950 New Bedford Drive
2. Map 2 - 052620 QC 794 Bedford Oaks Drive



Project: Roger E. and Susan L. Riviere -  
 950 New Bedford Drive  
 Land Lot(s): 158  
 District(s): 1  
 Commission District(s): 2

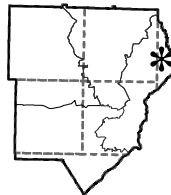
1:600





Project: Steven and Jacquelyn Marshalek -  
794 Bedford Oaks Drive  
Land Lot(s): 158  
District(s): 1  
Commission District(s): 2

1:600





## Transportation

Erica Parish, Agency Director

District 2

Item No. 7.

*Cobb County...Expect the Best!*

**TO:** Dr. Jackie R. McMorris, County Manager

**FROM:** Erica Parish, Agency Director

**DATE:** May 26, 2020

### **PURPOSE**

To authorize the utilization of Federal Transit Administration Coronavirus Aid, Relief, and Economic Security Act grant funds for operating costs associated with the CobbLinc Cumberland Circulator bus routes.

### **BACKGROUND**

On February 14, 2017, the Board of Commissioners authorized the implementation of two new transit routes, to be known as CobbLinc Cumberland Circulator (Circulator), effective March 31, 2017. Operating costs for the Circulator routes are currently funded by the Cumberland Special Service District 1 (CSSD1) Fund. Revenues in this fund are generated mainly from tourism fees. A \$3.00 per room, per night Hotel Circulator Fee is charged at all hotels/motels in this District, which is the primary funding source supporting operation of the Circulator routes.

The COVID-19 pandemic and declarations of emergency on national, state, and local levels have severely impacted tourism. As a result, revenue collection from tourism fees within the CSSD1 Fund has declined significantly. The decline in revenue generated by the Hotel Circulator Fee designated to support Circulator operations is projected to continue through 2020 and possibly longer; therefore, an alternative temporary funding source has been identified.

On April 28, 2020, the Board accepted and appropriated Federal Transit Administration (FTA) Coronavirus Aid, Relief, and Economic Security (CARES) Act grant funds for transit capital, planning, and operating projects/activities. The Department recommends utilization of these available grant funds for the continued operation of the Circulator routes. The CARES Act grant provides 100 percent federal funding assistance for eligible expenditures. No local match funding is required.

CARES Act funding will be utilized for costs associated with Circulator route operations retroactive to March 1, 2020 through December 31, 2020. Hotel Circulator Fee collections will be routinely monitored by the Finance Department Director/Comptroller. In the event it is determined that revenues generated by this fee have sufficiently recovered to support the Circulator route operating costs before December 31, 2020, the utilization of FTA CARES Act grant funds to support the Circulator routes will be discontinued.

## **IMPACT STATEMENT**

A Hotel Circulator Fee of \$3.00 per room, per night, is charged at all hotels and motels in the CSSD area. This revenue is collected in the CSSD1 Fund and is the primary funding source for operating costs associated with the CobbLinc Cumberland Circulator service. Tourism revenue has been dramatically impacted by the COVID-19 pandemic. Future revenue collections from this fee, and tourism revenues in general, are anticipated to continue to be negatively impacted for the remainder of 2020, and possibly into 2021.

To offset anticipated declines in current and future tourism revenue collections, existing available FTA CARES Act grant funds have been identified to assist with funding Circulator route operating costs, retroactive to March 1, 2020. CSSD1 funds collected to date are sufficient to support FY20 operating costs incurred through February 29, 2020.

Hotel Circulator Fee collections will be closely monitored through December 31, 2020. Prior to the end of 2020, the Finance Department will evaluate the viability of the CSSD1 Fund revenue collections to support continued Circulator operations through 2021. If revenues have not sufficiently recovered, an agenda item requesting to continue utilizing CARES Act grant funding will be presented to the Board, pending availability of these grant funds.

## **FUNDING**

N/A

## **RECOMMENDATION**

The Board of Commissioners authorize the utilization of existing Federal Transit Administration Coronavirus Aid, Relief, and Economic Security (CARES) Act grant funds for operating costs associated with the CobbLinc Cumberland Circulator bus routes, retroactive to March 1, 2020 through December 31, 2020.

## **ATTACHMENTS**

None



# Elections and Registration

Item No. 8.

Janine Eveler, Elections Director

Districts All

*Cobb County...Expect the Best!*

**TO:** Dr. Jackie R. McMorris, County Manager

**FROM:** Janine Eveler, Elections Director

**DATE:** May 26, 2020

### PURPOSE

To approve an additional stipend in order to retain poll workers for the June 9, 2020 Primary and Election.

### BACKGROUND

Cobb Elections would like to staff election day polls with 9-12 people per poll, but is having difficulty getting workers to commit during the COVID-19 pandemic. As a retention incentive, we would like to offer an additional stipend of \$50.00 per worker for the June 9, 2020 Primary and Election. If all 1455 positions are filled, the maximum cost would total \$72,750.00.

The current Election Day stipends are as follows:

Poll Manager	\$200.00
Assistant Poll Manager	\$150.00
Clerk	\$115.00

### IMPACT STATEMENT

N/A

### FUNDING

Funding in an amount not to exceed \$72,750.00 is available in the CARES Fund with the following budget transactions:

Transfer From:	278-055-V9CT-8820	Undesignated Contingency
Transfer To:	278-493-V9S1-6594	Interfund Transfer Out
Increase Revenue:	010-235-9701-4960	Interfund Transfer In
Increase Expenditure:	010-235-9701-6020	Part-time - Per Day



**RECOMMENDATION**

The Board of Commissioners approve an additional retention stipend for poll workers who work the June 9, 2020 Primary and Election; authorize the corresponding budget transactions; and further authorize the Chairman to execute the necessary documents.

**ATTACHMENTS**

None



## Medical Examiner

Christopher Gulledge, Chief Medical Examiner

Districts All

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Item No. 9.

*Cobb County...Expect the Best!*

**TO:** Dr. Jackie R. McMorris, County Manager  
**FROM:** Christopher Gulledge, Chief Medical Examiner  
**DATE:** May 26, 2020

### **PURPOSE**

To authorize the application for grant funds from the Bureau of Justice Assistance (BJA) for the 2020 Strengthening the Medical Examiner-Coroner System Program.

### **BACKGROUND**

Strengthening the Medical Examiner-Coroner System Program:

“The U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), BJA is seeking applications for funding to strengthen the medical examiner-coroner system. This program furthers the Department’s mission by providing resources to improve medicolegal death investigations in the United States”.

The grant application will request funds to train and employ one full-time Forensic Investigator (i.e. medicolegal death investigator) for a period of one year. Currently, seven full-time investigators provide continual coverage to the county 24 hours a day, 7 days a week, 365 days a year, collectively investigating 1,611 cases in 2019. Additional investigative staff has been requested in the past budget years with three positions having been added. As outlined in the five-year budget plan, three more investigators are needed to meet our departments goals. The grant funds may be used for the salary and benefits, as well as the supplies and equipment needed for one new hire.

The funds requested through the grant program will be up to \$100,000.00

### **IMPACT STATEMENT**

No matching funds are required for these grants.

Funding through the Strengthening the Medical Examiner-Coroner System Program will be available from October 2020 through October 2022.

**FUNDING**

Another agenda item will be presented to accept any awarded grant funds.

**RECOMMENDATION**

The Board of Commissioners authorize the application for grant funds from the Bureau of Justice Assistance for the 2020 Strengthening the Medical Examiner-Coroner System Program, in an amount not exceed \$100,000.00 for the period of October 1, 2020 through October 31, 2022 and further authorize the Chief Medical Examiner to certify the documents necessary for application.

**ATTACHMENTS**

None



## Medical Examiner

Christopher Gulledge, Chief Medical Examiner

Districts All

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Item No. 10.

*Cobb County...Expect the Best!*

**TO:** Dr. Jackie R. McMorris, County Manager  
**FROM:** Christopher Gulledge, Chief Medical Examiner  
**DATE:** May 26, 2020

### **PURPOSE**

To approve a Mutual Aid Agreement between the Cobb County Medical Examiner's Office and the Georgia Department of Public Health to link mortality data to medical examiner reports to create a census of unintentional drug overdoses in Georgia.

### **BACKGROUND**

The Georgia Department of Public Health (DPH) began tracking the opioid crisis in 2015. As a result, the Federal Government provided them with grant funding in 2019 for additional testing and research. Multiple Medical Examiners and Coroner's offices were selected to monitor their drug testing and receive reimbursement for that testing.

Cobb County Medical Examiner's Office (CCMEO) was chosen to participate with DPH to facilitate the Overdose Data to Action (OD2A) program. OD2A is part of the Centers for Disease Control and Prevention (CDC). OD2A links mortality data to Medical Examiner reports and Coroner's reports to create a census of unintentional drug overdose in Georgia.

Funding provided by DPH has been allocated to provide CCMEO with the resources to conduct 176 toxicology tests, (up to \$39,952.00), on suspected unintentional drug overdose deaths. CCMEO will provide information regarding testing and completed autopsy reports for OD2A's review. This information is available under the Open Records Act. The Memorandum of Agreement (MOA) simply establishes an ongoing and detailed request to CCMEO, followed by reimbursements from DPH. Upon Board approval, funding will be appropriated monthly with the standard reserve process. The reserve process will offset budgetary issues for toxicology. CCMEO had previously funded toxicology tests through our own grant, which has now expired.

This agreement shall be effective immediately upon approval and will automatically renew, on an annual basis, until terminated in writing by both parties.

**IMPACT STATEMENT**

The Cobb Medical Examiner's Office will conduct toxicology testing on all suspected accidental drug overdoses and once the reports are completed provide a compilation of electronic drug overdose reports, complete autopsy reports, and toxicology reports to the Georgia Department of Public Health per their request. The CCMEO will invoice DPH for reimbursement for up to 176 tests or \$39,952.00 with funds appropriated monthly with the standard reserve process.

**FUNDING**

Funding will be appropriated monthly as follows:

Increase Revenue:	010-150-8390-4494	(Other State Revenue)
Increase Expenditure:	010-150-8390-6326	(Professional Services)

**RECOMMENDATION**

The Board of Commissioners approve a mutual aid agreement between the Cobb County Medical Examiner's Office and the Georgia Department of Public Health; approve the appropriation of revenue with the monthly standard reserve; authorize the corresponding budget transactions; and further authorize the Chairman to execute the necessary documents.

**ATTACHMENTS**

1. Cobb OD2A Agreement



PROCUREMENT SERVICES SECTION

CONTRACT ACTION REQUEST (CAR)

**TO BE COMPLETED BY CONTRACTS ADMINISTRATION**

Date Received	Contracts Specialist	Contract #	Amendment #
---------------	----------------------	------------	-------------

**TYPE OF CONTRACT ACTION REQUEST**

Check Only One		Check All That Apply and Provide Additional Applicable Information	
<input checked="" type="checkbox"/> NEW Contract Request	<input checked="" type="checkbox"/> MOA/DSA	<input type="checkbox"/> Open Agency Contract (no encumbrance, purchase orders entered against contract for goods)	<input type="checkbox"/> Mandated – Specify Type: <input type="checkbox"/> State – Legislation:
<input type="checkbox"/> Amendment	<input type="checkbox"/> Extension	<input type="checkbox"/> Federal Funded – Federal Award #	<input type="checkbox"/> Federal Grant Source:
<input type="checkbox"/> Renewal	<input type="checkbox"/> Termination	<input type="checkbox"/> Certified Cost/Cash Contribution or In-kind Match Required	
<input type="checkbox"/> Sole Source/Brand			
<input type="checkbox"/> Revenue Contract	<b>GRANTS APPROVAL REQUIRED (PAGE 3) FOR ALL REVENUE CONTRACTS</b>		

**PROGRAM INFORMATION**

Program	Office	Unit
Heath Protection	Epidemiology	Acute Disease/ Drug Surveillance
Business Owner's Name	Business Owner's Phone #	Business Owner's Email Address
Kathleen Curtis	404-657-2567	kathleen.curtis@dph.ga.gov
Cube #	Business Owner's Address (If not at 2 PT)	
14-232		

**CONTRACT TERMS**

Original Contract or Renewal Begin Date	Current Contract or Renewal End Date	Requested Begin Date Of This Action	ASAP	Requested End Date
---	--------------------------------------	-------------------------------------	------	--------------------

\*NOTE: Begin Date will be changed if this contract is not executed by the requested begin date.

Original Contract, New Contract or Renewal Contract Amount	\$39,952
Amount of Amendment: <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease <input type="checkbox"/> No Change	
<b>Total Contract Amount including requested amendment (New Total)</b>	<b>\$39,952</b>

**TO BE COMPLETED BY BUDGET (Attach Budget Continuation Sheet if needed)**

No funding involved (Budget Approval Not Required)

PLEASE PRINT LEGIBLY	Line 1	Line 2	Line 3	Line 4	Line 5
Account					
Fund	10100	10100	10100	10100	10100
Dept ID/Org Code					
Fund Source					
Sub Program					
Speedchart (Project)					
Class	312	312	312	312	312
CFDA #					
Obligation / Deobligation Amount	\$39,952				
Last Day to Encumber	8/29/2020				
Last Day to Liquidate	9/30/2020				

_____	_____	_____	_____
Budget Representative Signature	Printed Name	Date	Phone Number

**CONTRACTOR INFORMATION (Do Not Enter if Solicitation)**

Current Contract Number (If Applicable)			
Legal Name of Contractor	PeopleSoft Vendor ID #	PeopleSoft Location	FEI/SSN
Cobb County Medical Examiner			
Programmatic Contact Address	City	State	Zip
150 North Marietta Pkwy NE	Marietta	GA	30060
Programmatic Contact Name	Phone Number	Email	
Dr. Christopher Gulledge	(770) 528-2200	christopher.gulledge@cobbcounty.org	
Business Contact Address	City	State	Zip
150 North Marietta Pkwy NE	Marietta	GA	30060
Business Contact Name	Phone Number	Email	
Dr. Christopher Gulledge	(770) 528-2200	christopher.gulledge@cobbcounty.org	
Type of Business	Current PO # (If Applicable)		
<input type="checkbox"/> Non-Profit <input type="checkbox"/> Public Corporation <input checked="" type="checkbox"/> Governmental <input type="checkbox"/> Minority <input type="checkbox"/> Disadvantaged <input type="checkbox"/> Other			



Critical Incident Reporting (Not required if MOA and no funding involved)

Vendor/Contractor  Sub-recipient  
(Questionnaire is available to make determination if needed)

CONTRACTOR DUNS NUMBER (Required):

CONTRACT DETAILS (Attach Continuation Sheet if Needed)

Scope of Work (Brief Description of Purpose of Contract. Attach additional Scope of Work on separate page)

The collaboration between the Department and the Contractor to operate the Overdose Data to Action (OD2A). OD2A is part of the Centers for Disease Control and Prevention (CDC). OD2A links mortality data to medical examiner reports and coroner's reports to create a census of unintentional drug overdose in Georgia.

Funding provided by the CDC will be allocated to provide Cobb County Medical Examiner with the resources to conduct 176 toxicology tests on suspected unintentional drug overdose death.

This Amendment shall be effective ASAP and will automatically renew each year for additional one year periods until terminated in writing by both parties.

Contractor Responsibilities (Include details and deadlines required of Contractor. Attach additional Responsibilities on separate page)

Contractor shall complete the following actions, tasks, obligations and responsibilities:

1. Conduct 176 toxicology tests on deaths that are suspected accidental drug overdoses
2. Compilation and delivery monthly of an electronic drug overdose report derived from the toxicology testing to include the number of cases and tests performed. Delivery of complete death reports (to include death investigations, autopsy and toxicology) promptly when records are complete or upon request by the DPH SUDORS program.

Toxicology Test Criteria

Cases with a strong investigative evidence of illicit drug overdose will have the NMS expanded panel performed, with follow-up testing for designer opioids if indicated.

Cases with strong investigative evidence of suicide or accidental overdose with prescribed opioids will be EXCLUDED from this expanded testing

Deliverables (Reports due – be specific – explain what is due and when it is due. Attach additional Deliverables on separate page)

1. Conduct 176 toxicology tests on deaths that are suspected accidental drug overdoses
2. Compilation and delivery monthly of an electronic drug overdose report derived from the toxicology testing to include the number of cases and tests performed.
3. Delivery of complete death reports (to include death investigations, autopsy and toxicology) promptly when records are complete or upon request by the DPH SUDORS program

DPH Responsibilities (Note: Not Required. Attach additional Deliverable on separate page)

Funding to Cobb County Medical Examiner through an interagency contract to support 176 toxicology testing:

- a. Drug Overdose tests for a total of \$39,952 which consists of 176 test at \$227/test.
- b. Provide a list of drug overdose death cases as made available from the Georgia Vital Records to Cobb County Medical Examiner.
- c. Data security, confidentiality and privacy of data transmitted from the Cobb County Medical Examiner by storing data in password-protected computers, restricted access and the secure transmission of de-identified data to the CDC.
- d. Assist Cobb County Medical Examiner in identifying business process enhancements to improve the timeliness, completeness and accuracy of these dates.







APPROVALS				
Business Owner Name (Printed)		Business Owner Signature Approval		Date
Kathleen Curtis				
Program Director Name (Printed)		Program Director Signature Approval		Date
Cherie Drenzek				
Executive Leadership Name (Printed)		Executive Leadership Signature Approval		Date
Kathleen Toomey				
Required	N/A	Approval Required from	Approval Signature	Date
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Communications		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Information Technology		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Training		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Grants Admin (Revenue Contracts)		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Chief Financial Officer (If hotel or conference expenses are funded)		
TO BE COMPLETED BY PROCUREMENT SERVICES				
Type of Contract (Check All That Apply)		Name of Approver (Printed)	Approval Signature	Date
<input type="checkbox"/> New Contract <input type="checkbox"/> Exempt <input type="checkbox"/> Sole Source/Brand <input type="checkbox"/> Solicitation <input type="checkbox"/> Revenue Contract <input type="checkbox"/> Open Agency	<input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Renewal <input type="checkbox"/> Extension <input checked="" type="checkbox"/> MOA/DSA <input type="checkbox"/> Termination			
		Explanation of Exemption/Comments		



## Finance

William Volckmann, Director/Comptroller

Districts All

Item No. 11.

*Cobb County...Expect the Best!*

**TO:** Dr. Jackie R. McMorris, County Manager

**FROM:** William Volckmann, Director/Comptroller

**DATE:** May 26, 2020

### **PURPOSE**

To adopt a resolution adopting all budget amendments set forth in agenda items on this date.

### **BACKGROUND**

Georgia Law, O.C.G.A. §36-81-3(b), requires each unit of local government to operate under an annual balanced budget adopted by ordinance or resolution. Cobb County Code 2-49 provides for revisions to the adopted budget during the year only by formal action of the commission in a regular meeting.

In an official opinion dated February 24, 1999, the Attorney General of the State of Georgia concluded that all amendments to the budgets of local governments must be adopted by ordinance at each meeting when the amendments are approved by the Board of Commissioners.

### **IMPACT STATEMENT**

N/A

### **FUNDING**

N/A

### **RECOMMENDATION**

The Board of Commissioners adopt a resolution adopting all budget amendments set forth in agenda items on this date.

### **ATTACHMENTS**

1. 05262020 Resolution

COBB COUNTY BOARD OF COMMISSIONERS

RESOLUTION

ADOPTING ALL BUDGET AMENDMENTS  
SET FORTH IN AGENDA ITEMS ON THIS DATE

WHEREAS, Georgia Law, O.C.G.A. § 36-81-3 (b), requires each unit of government to operate under an annual balanced budget adopted by ordinance or resolution; and

WHEREAS, Cobb County Code 2-49 provides for revisions to the adopted budget during the year only by formal action of the commission in a regular meeting; and

WHEREAS, in official opinion date February 24, 1999, the Attorney General of the State of Georgia concluded that all amendments to the budgets of local government must be adopted by ordinance or resolution;

NOW, THEREFORE, BE IT RESOLVED the Cobb County Board of Commissioners does hereby adopt all such budget amendments as are set forth in agenda items which are adopted by the Board of Commissioners without change this date, as well as other such budget amendments as shall be specifically detailed in motions adopted by the Board of Commissions this date.

This 26<sup>th</sup> of May 2020



**CobbWorks, Inc.**  
Sonya Grant, Managing Director  
Districts All

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**Item No. 12.**

*Cobb County...Expect the Best!*

**TO:** Dr. Jackie R. McMorris, County Manager  
**FROM:** Sonya Grant, Managing Director  
**DATE:** May 26, 2020

**PURPOSE**

To authorize the transfer of Workforce Investment and Opportunity (WIOA) funds from the Dislocated Worker grant to the Adult Program for CobbWorks Inc. to provide employment and training services.

**BACKGROUND**

On December 10, 2019 the Board accepted the FY 20 Dislocated Worker Program grant of \$1,495,767.00 for the provision of dislocated worker education, employment and training services by CobbWorks, Inc.

Cobb County has been notified that the Technical College System of Georgia (TCSG) has approved a transfer of \$1,000,000.00 from Dislocated Worker Program to the Adult Program for education, training and employment services. The funds will serve an approximately 180 additional participants.

The grant period is from February 1, 2020 through June 30, 2021. The Grant number is 36-19-20-03-004 and the CFDA # is 17.278 and the FAIN # is AA-33224-19-55-A-13.

**IMPACT STATEMENT**

All expenditures are paid with grant funds. No local match from Cobb County is required.

**FUNDING**

Funding is available in the Adult Program with the following appropriations:

Transfer from existing grant #31-19-20-03-004:

276-120-WF20-WF20DW-P-6326/4430	\$.	876,695.00
276-120-WF20-WF20DW-P-6395/4430	\$.	23,305.00
276-120-WF20-WF20DW-A-6312/4430	\$.	100,000.00

Transfer to new grant #36-19-20-03-004:

276-120-WF20-WF20TR-P-6326/4430	\$.	876,695.00
276-120-WF20-WF20TR-P-6395/4430	\$.	23,305.00
276-120-WF20-WF20TR-A-6312/4430	\$.	<u>100,000.00</u>
		\$1,000,000.00

**RECOMMENDATION**

The Board of Commissioners authorize a transfer of Workforce Investment and Opportunity funds from the Dislocated Worker Program grant award in the amount of \$1,000,000.00 to the Adult Program to provide employment and training services; authorize the corresponding

**ATTACHMENTS**

1. Area 04 FY20 DW as Adult Grant
2. Agenda Attach FY20 DW Transfer Approval
3. Budget FY20 TFR Dislocated Worker to Adult

Technical College System of Georgia, Office of Workforce Development  
GEORGIA WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)

**STATEMENT OF GRANT AWARD**

RECIPIENT: Cobb County

LOCAL WORKFORCE AREA: 004

REGION: 03

GRANT NO: 36-19-20-03-004

FAIN: AA-33224-19-55-A-13

GRANT PERIOD:

FROM: 02/01/2020

THRU: 06/30/2021

**TOTAL FUNDS: \$ 1,000,000**

**Admin not to exceed: \$ 100,000**

GRANT YEAR: FY20

PROGAM TITLE/TYPE: I

Dislocated Worker as Adult

CFDA NO: 17.278

This award is hereby made, in the amount and for the period shown above, from a grant under the Workforce Innovation and Opportunity Act (P.L. 113-128), as amended, to the above mentioned recipient, and in accordance with the Workforce Innovation Plan project application. This award is subject to any attached assurances, revisions, special conditions, or waivers.

This award is subject to all applicable policies, rules and regulations, and conditions as prescribed by the Technical College System of Georgia's Office of Workforce Development (OWD) and the United States Department of Labor. It is also subject to such further laws, rules, regulations and policies as may be reasonably prescribed by the State of Georgia or the Federal Government under Public Law 113-128, as amended.

This grant becomes effective on the beginning of the grant period, provided that within thirty (30) days of the award execution date (below), the properly executed original Statement of Grant Award and any of the attached properly executed revisions, waivers and special condition statements are returned to OWD.

- This award is subject to Certification Regarding the Role of the Local Grant Recipient
- This award is subject to Subrecipient Designation (if applicable)
- This award is subject to Liability Waiver
- This award is subject to Certification on Nondiscrimination and Equal Opportunity Requirements
- This award is subject to Certification Regarding Drug-Free Workplace Requirements
- This award is subject to Certification Regarding Debarment and Suspension
- This award is subject to Certification For Lobbying
- This award is subject to Statement of Assurances
- This award is subject to special conditions (attached)

\_\_\_\_\_  
Technical College System of Georgia  
Executive Director, Office of Workforce Development

\_\_\_\_\_  
Date Executed

I, \_\_\_\_\_ (typed) acting under my authority to contract on behalf of the recipient of the above described grant on the terms and conditions stated above or incorporated by reference therein, do hereby accept this Grant Award.

\_\_\_\_\_  
Date of Acceptance

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Title (typed)

Technical College System of Georgia, Office of Workforce Development  
GEORGIA WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)

**LIABILITY WAIVER**

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RECIPIENT: Cobb County

LOCAL WORKFORCE AREA: 004

SUBGRANT NO: 36-19-20-03-004

SUBGRANT PERIOD:

FROM: 02/01/2020

THRU: 06/30/2021

PROGRAM TITLE/TYPE: I Dislocated Worker as Adult

DATE OF AWARD: 02/01/2020

EIN:

DUNS:

Approved Indirect Cost Rate:

Fiscal Agent Risk Level: Medium

=====

THE LOCAL GRANT RECIPIENT AGREES TO, AND WILL HOLD HARMLESS THE TECHNICAL COLLEGE SYSTEM OF GEORGIA'S OFFICE OF WORKFORCE DEVELOPMENT, ITS OFFICERS AND EMPLOYEES AND THE STATE OF GEORGIA FROM ALL CLAIMS, COSTS, DAMAGES, OR EXPENSE ARISING FROM ANY ACTS OR OMISSIONS OF THE RECIPIENT, ITS EMPLOYEES OR AGENTS WHILE PERFORMING UNDER THIS GRANT AWARD.

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Date of Acceptance

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Authorized Signature

---

Title (typed)

**Technical College System of Georgia, Office of Workforce Development**  
**GEORGIA WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)**

**STATEMENT OF ASSURANCES**

**Nondiscrimination and Equal Opportunity Requirements of WIOA**

- (1) As a condition to the award of financial assistance under WIOA from the U.S. Department of Labor, the grant recipient assures, with respect to operation of the WIOA-funded program or activity and all agreements or arrangements to carry out the WIOA-funded program or activity, that it will comply fully with the nondiscrimination, and equal opportunity provisions of Section 188 of the Workforce Innovation and Opportunity Act (WIOA), including the Title VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; The Age Discrimination Act of 1975, as amended; and Title IX of the Education Amendments of 1972, as amended. The grant recipient also assures that it will comply with all regulations implementing the laws listed above. The grant recipient understands that the United States has the right to seek judicial enforcement of this assurance.
- (2) The obligation for insuring service provider or vendor compliance with the nondiscrimination and equal opportunity provisions of WIOA rests with the LWDA grant recipient, as specified in the LWDA grant recipient's Method of Administration.
- (3) The LWDA grant recipient agrees to abide by the Equal Opportunity policy stated below and must provide initial and continuing notice that it does not discriminate on any prohibited ground. The LWDA grant recipient must also take appropriate steps to ensure that communication with individuals with disabilities are as effective as communications with others.

The Equal Opportunity notice must contain the following specific wording:

**EQUAL OPPORTUNITY IS THE LAW**

It is against the law for this recipient of Federal financial assistance to discriminate on the following bases:

Against any individual in the United States, on the basis of race, color, religion, sex, national origin, age, disability, political affiliation or belief; and Against any beneficiary of programs financially assisted under the Title I of the Workforce Innovation and Opportunity Act (WIOA), on the basis of the beneficiary's citizenship/status as a lawfully admitted immigrant authorized to work in the United States, or his or her participation in any WIOA Title I—financially assisted program or activity.

The recipient must not discriminate in any of the following areas:

Deciding who will be admitted, or have access, to any WIOA Title I-financially assisted program or activity; Providing opportunities in, or treating any person with regard to, such a program or activity; or Making employment decisions in the administration of, or in connection with, such a program or activity.

- (4) At a minimum, the notice required by sections 60-1.42 and 60-1.4(a) must be posted prominently in reasonable places; Disseminated in internal memoranda and other written or electronic communication; Included in handbooks or manuals; and made available to each participant and made part of each participant's file.

(WIOA/7/2000)



**Technical College System of Georgia, Office of Workforce Development**  
**GEORGIA WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)**

**CERTIFICATION REGARDING DRUG-FREE WORKPLACE REQUIREMENTS**

- A. The grant recipient certifies that it will or will continue to provide a drug-free workplace by:
- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
  - (b) Establishing an on-going drug-free awareness program to inform employees about:
    - (1) The dangers of drug abuse in the workplace;
    - (2) The grantee's policy of maintaining a drug-free workplace;
    - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
    - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
  - (c) Making it a requirement that each employee to be engaged in the performance of the grant, be given a copy of the statement required by paragraph (a);
  - (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
    - (1) Abide by the terms of the statement; and
    - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
  - (e) Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. The notice shall include the identification number(s) of each affected grant;
  - (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted:
    - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
    - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
  - (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

(WIOA 7/2000)

**Technical College System of Georgia, Office of Workforce Development**  
**GEORGIA WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)**

**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Local Grant Recipient Covered Transactions**

**Instructions for Certification**

The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective local grant recipient knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

By signing and submitting this proposal, the prospective local grant recipient is providing the certification set out below:

1. The prospective local grant recipient shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective local grant recipient learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
2. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any local grant recipient covered transaction with a person who is debarred, suspended, declared ineligible or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
3. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Local Grant Recipient Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
4. A participant in a covered transaction may rely upon a certification of a prospective participant in a local grant recipient covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principles. Each participant may, but is not required to, check the Nonprocurement List.
5. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
6. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a local grant recipient covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

**Certification**

- (1) The prospective local grant recipient certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective local grant recipient is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

The undersigned swears that the foregoing statement is true and correct. Any material misrepresentation will be grounds for terminating any contract which may be awarded and for initiating action under Federal or State laws concerning false statements.

(WIOA 7/2000)

**CERTIFICATION FOR LOBBYING**

**CERTIFICATION FOR CONTRACTS, GRANTS, LOANS,  
AND COOPERATIVE AGREEMENTS**

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards of greater than \$100,000, at all tiers (including subcontracts, subgrants and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

(WIOA 7/2000)

**Technical College System of Georgia, Office of Workforce Development**  
**GEORGIA WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)**

**STATEMENT OF ASSURANCES**

The grant recipient (Chief Elected Official) and Grant Administrator and/or fiscal agent (when such designation has occurred) hereby assures and certifies that it will comply with Public Law 113-128, Federal Workforce Innovation and Opportunity Act (WIOA) Regulations, and any amendments or additions to said Regulations, State and local law, the Regulations and Policies as issued by the Technical College System of Georgia's Office of Workforce Development (OWD), requirements contained in the applicable OMB Circulars, and applicable Uniform Administrative Requirements.

1. It was selected in accordance with Sec. 107 (b)(c)(d) of the Act as the authorized entity to receive the Grant. It further attests that a resolution, motion, or similar action has been duly adopted or passed authorizing it to accept all understandings and assurances contained within this Grant Award.
2. It will establish safeguards or prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with family, business or other ties.
3. It will, upon the written request of the OWD, promptly refund to the OWD all funds representing disallowed costs. This repayment shall be made regardless of any claim of the subrecipient against any other person or entity.
4. It will retain all records pertinent to this Grant Award for a period of three years after the closeout package is accepted by OWD. Records for equipment shall be retained for a period for three years beginning on the last day of the Program Year in which final disposition of property occurred. If any litigation, claim, negotiation, audit, or other action involving the records has not been completed before the expiration of the three-year period, the records must be retained until completion of the action and resolution of all issues which arise from it.
5. The grant administrator acknowledges that the Georgia Open Records Act (O.C.G.A. 50-18-70 et seq.) provided at 50-18(a) that records received or maintained by a private person, firm, corporation, or other private entity in the performance of a service or function for or on behalf of an agency, or public office, shall be subject to the Georgia Open Records Act, and provides a criminal misdemeanor penalty for knowing and willful noncompliance with Open Records Act provisions. The grant administrator acknowledges that the Open Records Act also contains an exception to the general rule requiring that public records be made accessible to the public, which exception provides that the public records prohibited or specifically exempted from being open to inspection by the general public, by order of a court of this state or by law, shall not be open to inspection by the general public. The grant administrator agrees to comply with the Open Records Act and to protect private and confidential records that are exempted from being open to inspection by the general public.
6. The grant administrator certifies that it is in compliance with the Georgia's Service Delivery Strategy Law (O.C.G.A. 36-70-20 et seq.), which states that each county and its cities must agree upon the manner in which each local service is delivered, resolve interjurisdictional land use conflicts, and address tax equity and extraterritorial water and sewer rate equity issues.
7. The grant administrator assures that no funds received under the Workforce Innovation and Opportunity Act (WIOA) will be used to assist, promote, or deter union organizing.
8. The grant administrator certifies that it is in compliance with Public Law 104-91, August 21, 1996: Health Insurance Portability and Accountability Act of 1996.
9. Veteran's Priority Provision: This program is subject to the provisions of the "Jobs for Veteran's Act", Public Law 107-288, which provides priority of service to veterans and spouses of certain veterans for the receipt of employment, training, and placement services in any job training program directly funded, in whole or in part, by the U.S. Department of Labor. Please note that, to obtain service, a veteran must meet the program's eligibility requirements.
10. Salary & Bonus Limitation: In compliance with Public Law 109-234, none of the funds appropriated in Public Law 109-149 or prior Acts under the heading "Employment & Training", shall be used by a recipient or subrecipient of such funds to pay the salary and bonuses of an individual, either as direct costs or indirect costs, at a rate in excess of Executive Level II, except as provided for under Section 101 of Public Law 109-149.
11. Prior Approval for WIOA General Purpose Equipment Acquisitions: Per 2 CFR 200.439 (b)(2), Local Workforce Development Board (LWDB) staff, as well as Grant Administrators and/or Fiscal Agents, must request, and receive written approval from the OWD prior to acquisition of Workforce Innovation and Opportunity Act (WIOA) General Purpose Equipment with a unit cost of \$5,000 or more. Failure to obtain written prior approval for purchases may result in questioned and/or disallowed costs.

12. **Acorn Prohibition:** Section 511 of the Consolidated Appropriations Act, 2010 (P.L. 111-117, Division E) (“CAA”), requires that no direct or indirect funding from the Consolidated Appropriations Act may be provided to the Association of Community Organizations for Reform Now (“ACORN”) or any of its subsidiaries through Federal grantees or contractors. DOL is required to take steps so that no Federal funds from the Consolidated Appropriations Act, 2010, are awarded or obligated by DOL grantees or contractors to ACORN or its subsidiaries as subgrantees, subcontractors, or other subrecipients. This prohibition applies not only to a direct recipient of Federal funds, but also to a subrecipient (e.g., a subcontractor, subgrantee, or contractor of a grantee).
13. **Intellectual Property Rights:** The Federal Government reserves a paid-up, nonexclusive and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use for federal purposes: i) the copyright in all products developed under the grant, including a subgrant or contract under the grant or subgrant; and ii) any rights of copyright to which the grantee, subgrantee or a contractor purchases ownership under an award (including but not limited to curricula, training models, technical assistance products, and any related materials). Such uses include, but are not limited to, the right to modify and distribute such products worldwide by any means, electronically or otherwise. Federal funds may not be used to pay any royalty or licensing fee associated with such copyrighted material, although they may be used to pay costs for obtaining a copy which is limited to the developer/seller costs of copying and shipping. If revenues are generated through selling products developed with grant funds, including intellectual property, these revenues are program income. Program income is added to the grant and must be expended for allowable grant activities.
14. **Executive Order 12928:** Pursuant to Executive Order 12928, the recipient is strongly encouraged to provide subcontracting/subgranting opportunities to Historically Black Colleges and Universities and other Minority Institutions such as Hispanic-serving Institutions and Tribal Colleges and Universities; and to Small Businesses Owned and Controlled by Socially and Economically Disadvantaged Individuals.  
  
**Executive Order 13043:** Pursuant to Executive Order 13043, Increasing Seat Belt Use in the United States, dated April 16, 1997, recipients are encouraged to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented, or personally owned vehicles.  
  
**Executive Order 13166:** As clarified by Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, dated August 11, 2000, and resulting agency guidance, national origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI, recipients must take reasonable steps to ensure that LEP persons have meaningful access to programs in accordance with DOL’s Policy Guidance on the Prohibition of National Origin Discrimination as it affects persons with limited English proficiency [05/29/2003] Volume 68, Number 103, Page 32289-32305. Meaningful access may entail providing language assistance services, including oral and written translation, where necessary. Recipients are encouraged to consider the need for language services for LEP persons served or encountered both in developing budgets and in conducting programs and activities. For assistance and information regarding your LEP obligations, go to <http://www.lep.gov>.  
  
**Executive Order 13513:** Pursuant to Executive Order 13513, Federal Leadership on reducing Text Messaging While Driving, dated October 1, 2009, recipients and subrecipients are encouraged to adopt and enforce policies that ban text messaging while driving company-owned or –rented vehicles or GOV, or while driving POV when on official Government business or when performing any work for or on behalf of the Government. Recipients and subrecipients are also encouraged to conduct initiatives of the type described in section 3(a) of this order.
15. **Flood Insurance:** The Flood Disaster Protection Act of 1973, as amended, 42 U.S.C. 4001 *et seq.*, provides that no Federal financial assistance to acquire, modernize, or construct property may be provided in identified flood-prone communities in the United States, unless the community participates in the National Flood Insurance Program and flood insurance is purchased within 1 year of the identification. The flood insurance purchase requirement applies to both public and private applicants for DOL support. Lists of flood-prone areas that are eligible for flood insurance are published in the Federal Register by FEMA.
16. **Architectural Barriers:** The Architectural Barriers Act of 1968, 42 U.S.C. 4151 *et seq.*, as amended, the Federal Property Management Regulations (see 41 CFR 102-76), and the Uniform Federal Accessibility Standards issued by GSA (see 36 CFR 1191, Appendixes C and D) set forth requirements to make facilities accessible to, and usable by, the physically handicapped and include minimum design standards. All new facilities designed or constructed with grant support must comply with these requirements.
17. **Drug-Free Workplace:** The Drug-Free Workplace Act of 1988, 41 U.S.C. 702 *et seq.*, and 2 CFR 182 require that all organizations receiving grants from any Federal agency maintain a drug-free workplace. The recipient must notify the awarding office if an employee of the recipient is convicted of violating a criminal drug statute. Failure to comply with these requirements may be cause for suspension or debarment.
18. **Hotel-Motel fire safety:** Pursuant to 15 U.S.C. 2225a, the recipient must ensure that all space for conferences, meetings, conventions or training seminars funded in whole or in part with federal funds complies with the protection and control guidelines of the Hotel and Motel Fire Safety Act (P.L. 101-391, as amended). Recipients may search the

Hotel Motel National Master List at <http://www.usfa.dhs.gov/applications/hotel/> to see if a property is in compliance, or to find other information about the Act.

19. Buy American Notice Requirement: In the case of any equipment or product that may be authorized to be purchased with financial assistance provided using funds available under the Workforce Innovation and Opportunity Act, it is the sense of the Congress that entities receiving the assistance should, in expending the assistance, purchase only American-made equipment and products, as required by the Buy American Act (41 U.S.C. 10a *et seq.*). See WIOA Section 502—Buy-American Requirements.

If applicable, the following needs to be on all products developed in whole or in part with grant funds:

This workforce solution was funded by a grant awarded by the U.S. Department of Labor’s Employment and Training Administration. The solution was created by the grantee and does not necessarily reflect the official position of the U.S. Department of Labor. The Department of Labor makes no guarantees, warranties, or assurances of any kind, express or implied, with respect to such information, including any information on linked sites and including, but not limited to, accuracy of the information or its completeness, timeliness, usefulness, adequacy, continued availability, or ownership. This solution is copyrighted by the institution that created it. Internal use, by an organization and/or personal use by an individual for non-commercial purposes, is permissible. All other uses require the prior authorization of the copyright owner.” (<http://wdr.doleta.gov/directives/attach/TEGL/tegl19-11a9.pdf>)

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Date of Acceptance

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Authorized Signature

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TITLE (Typed)

**Technical College System of Georgia, Office of Workforce Development**

**SPECIAL CONDITIONS**

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Please see the attached Georgia Illegal Immigration Reform and Enforcement Act of 2011 Affidavits.

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**Technical College System of Georgia, Office of Workforce Development**

**The Georgia Illegal Immigration Reform and Enforcement Act of 2011 Affidavit(s)**

**INFORMATION SHEET**

Effective July 1, 2011, the Georgia Illegal Immigration Reform and Enforcement Act of 2011 has been revised to state that any organization in the State of Georgia receiving state or federal funds must utilize the federal work authorization program, operated by the U.S. Department of Homeland Security, to verify employment eligibility of all newly hired employees.

**Subcontracting/Sub-subcontracting**

If you are not subcontracting at this time, please indicate by writing “N/A,” initialing and dating each of the Subcontractor Affidavit and Agreements. An LWDA shall not enter into any contract with a subcontractor or sub-subcontractor unless they are registered and participating in the federal work authorization program. If you are subcontracting or plan to subcontract during the course of this agreement in connection with the physical performance of services pursuant to your grant award from the Technical College System of Georgia – Office of Workforce Development, you must complete the Subcontractor Affidavit and Agreement and return the forms to our office within five (5) business days of entering into such subcontract or sub-subcontract.

**Independent Contractors**

In lieu of completing affidavits, independent contractors may submit a copy of a valid **Georgia Driver’s License** or Identification card if no new employees will be hired for the term of the contract. If an Independent contractor does not have a state issues Georgia driver’s license, he/she will need to follow the standard registration process to obtain an E-verify User ID number and verification number. Once an employee is hired, E-verification must be done regardless of business structure.



**Technical College System of Georgia, Office of Workforce Development**

**Georgia Illegal Immigration Reform and Enforcement Act of 2011**

**Grantee Affidavit under O.C.G.A. § 13-10-91 (b)(1)**

By executing this affidavit, the undersigned Grantee verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the **Technical College System of Georgia, Office of Workforce Development** has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned Grantee will continue to use the federal work authorization program throughout the contract period and the undersigned grantee will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the Grantee with the information required by O.C.G.A. § 13-10-91 (b). The Grantee hereby attests that its federal work authorization user identification number and date of authorization are as follows:

\_\_\_\_\_  
Federal Work Authorization User Identification Number

\_\_\_\_\_  
Date of Authorization

\_\_\_\_\_  
Name of Grantee

\_\_\_\_\_  
Name of Grant Award

\_\_\_\_\_  
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, \_\_\_\_\_, 201\_\_ in \_\_\_\_ (city), \_\_\_\_\_ (state).

\_\_\_\_\_  
Signature of Authorized Officer or Agent

\_\_\_\_\_  
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME  
ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 201\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires: \_\_\_\_\_

**Technical College System of Georgia, Office of Workforce Development**

**Georgia Illegal Immigration Reform and Enforcement Act of 2011  
Subcontractor Affidavit under O.C.G.A. § 13-10-91 (b)(3)**

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services under a contract with \_\_\_\_\_ on behalf of \_\_\_\_\_ has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned subcontractor will continue to use the federal work authorization program throughout the contract period and the undersigned subcontractor will contract for the physical performance of services in satisfaction of such contract only with sub-subcontractors who present an affidavit to the subcontractor with the information required by O.C.G.A. § 13-10-91(b). Additionally, the undersigned subcontractor will forward notice of the receipt of an affidavit from a sub-contractor to the contractor within five business days of receipt. If the undersigned subcontractor receives notice of receipt of an affidavit from any sub-subcontractor that has contracted with a sub-subcontractor to forward, within five business days of receipt, a copy of such notice to the contractor. Subcontractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

\_\_\_\_\_  
Federal Work Authorization User Identification Number

\_\_\_\_\_  
Date of Authorization

\_\_\_\_\_  
Name of Subcontractor

\_\_\_\_\_  
Name of Project

\_\_\_\_\_  
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.  
Executed on \_\_\_\_\_, \_\_\_\_\_, 201\_\_ in \_\_\_ (city), \_\_\_\_\_ (state).

\_\_\_\_\_  
Signature of Authorized Officer or Agent

\_\_\_\_\_  
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME  
ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 201\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires: \_\_\_\_\_

OMB Approval No. 0348-0040

## ASSURANCES -- NON-CONSTRUCTION PROGRAMS

**Note:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives. This will also apply to any information or documentation needed for financial drawdowns or in the administration of the grant.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age;  
  
(e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290-dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 961-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply with the provisions of the Health Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. §§ 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition of \$10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. § 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
18. Will comply with section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act.
19. Will comply with all applicable requirements of all other Federal and State laws, executive orders, regulations and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE	
APPLICANT ORGANIZATION		Date SUBMITTED

Standard Form 424B (Rev. 7-97) Back

<b>EMPLOYMENT AND TRAINING ADMINISTRATION</b> <b>ADVISORY SYSTEM</b> <b>U.S. DEPARTMENT OF LABOR</b> <b>Washington, D.C. 20210</b>	CLASSIFICATION Reporting/Subaward/Executive Compensation
	CORRESPONDENCE SYMBOL OFAM/OGCM
	DATE November 15, 2010

**ADVISORY:** TRAINING AND EMPLOYMENT GUIDANCE LETTER NO. 11-10

**TO:** STATE WORKFORCE AGENCIES  
 STATE WORKFORCE LIAISONS  
 ALL STATE AND LOCAL WORKFORCE BOARDS  
 ALL DIRECT ETA GRANT RECIPIENTS

**FROM:** JANE OATES /s/  
 Assistant Secretary

**SUBJECT:** Sub-award and Executive Compensation Data Reporting Requirements  
 Under the Federal Funding Accountability and Transparency Act (FFATA)

**1. Purpose.** To inform all Employment and Training (ETA) workforce system agencies of additional Office of Management and Budget (OMB) reporting requirements under the FFATA effective October 1, 2010.

**2. References.**

- The Federal Funding Accountability and Transparency Act of 2006, Public Law 109-282, 120 Stat. 1186, S. 2590 (enacted September 26, 2006) and subsequent 2008 amendments 31 USC 6101
- Memorandum for Senior Accountable Officials Over the Quality of Federal Spending Information, dated April 6, 2010, Open Government Directive – Federal Spending Transparency: [http://www.whitehouse.gov/sites/default/files/omb/assets/open\\_gov/OpenGovernmentDirective\\_04062010.pdf](http://www.whitehouse.gov/sites/default/files/omb/assets/open_gov/OpenGovernmentDirective_04062010.pdf)
- Memorandum for Senior Accountable Officials, dated August 27, 2010, Open Government Directive – Federal Spending and Transparency and Compensation Data Reporting [http://www.whitehouse.gov/sites/default/files/omb/open/Executive\\_Compensation\\_Reporting\\_08272010.pdf](http://www.whitehouse.gov/sites/default/files/omb/open/Executive_Compensation_Reporting_08272010.pdf)
- 75 Fed. Reg. 55663, (Sept 14, 2010), Requirements for Federal Funding Accountability\_and Transparency Act Implementation (Interim final guidance)
- 75 Fed. Reg. 55671, (Sept 14, 2010), Financial Assistance Use of Universal Identifier and\_Central Contractor Registration
- Training and Employment Guidance Letter (TEGL) No. 29-08, dated June 10, 2009

**3. Background.** The FFATA requires full disclosure to the public of Federal spending information by all entities and organizations receiving Federal funding under Federal grant awards. The intent of the Act is to: 1) have Federal spending information available to the public; 2) make the information easily accessible; and 3) reduce wasteful spending by the Federal government. As required by FFATA and subsequent OMB guidance, recipients of Federal awards are required to report sub-award and executive compensation information for certain entities and organizations. The legislation also requires information about Federal awards to be made available to the public via a single searchable website. USASpending.gov has been designated as the website to be used to display data about grants, loans,

cooperative agreements and other forms of Federal financial assistance.

The FFATA Sub-award Reporting System (FSRS) is the reporting system used by the Federal prime awardees to electronically report first tier sub-award information and executive compensation. The FSRS started accepting sub-award and executive compensation data on October 29, 2010. The sub-award information entered into FSRS by the prime awardee will be accessible on [www.USASpending.gov](http://www.USASpending.gov).

#### **4. Requirements.**

##### **A. Federal Grant Awardees Subject to the Sub-award and Executive Compensation Reporting Requirements**

Under the April, 6, 2010, *OMB Memorandum, entitled: Open Government Directive – Federal Spending Transparency*, all direct recipients (prime recipients) of Federal grants and cooperative agreements with an award date on or after October 1, 2010, fall under FFATA reporting requirements. Prime recipients of Federal grants and cooperative agreements will be required to report sub-award information and executive compensation information, including the total compensation and names of the top five executives of the prime recipient and of the first tier sub-recipients in the FSRS database.

The FFATA reporting requirements apply to grants and cooperative agreements that are equal to or over \$25,000. If the initial award is below \$25,000 but subsequent grant modifications result in a total award equal to or over \$25,000, the award will be subject to the reporting requirements as of the date the award equals or exceeds \$25,000. If the initial award equals or exceeds \$25,000 but funding is subsequently de-obligated such that the total award amount falls below \$25,000, the award continues to be subject to the reporting requirements.

**For ETA, this means new Federal grants and cooperative agreements awarded on or after October 1, 2010, where the funding is equal to or over \$25,000 are subject to the sub-award and executive compensation reporting requirements.**

##### **B. When Are Prime Grant Awardees to Report Sub-award and Executive Compensation Information?**

- To meet the FFATA reporting requirement, the prime recipient must report information related to a sub-award by the end of the month following the month the sub-award is obligated. Below are two examples:
  - For a grant awarded on October 2, 2010, the prime recipient has until November 30, 2010, to report the sub-award and executive compensation information.
  - For a grant awarded on October 31, 2010, the prime recipient has until November 30, 2010, to report the sub-award and executive compensation information.

### **C. Systems Registrations Required by the FFATA**

All grantees subject to the reporting requirements must register with the following systems:

- FSRS
- Dun and Bradstreet, Data Universal Numbering System (DUNS)
- Central Contractor Registration System (CCR)

Instructions on registration with DUNS and CCR were provided in TEGL 29-08. Instructions for registering with FSRS are available on <https://www.fsr.gov/>.

### **D. Federal Awards That Are Not Subject To the FFATA Reporting Requirements**

- Under the August 27, 2010, OMB Memorandum, entitled: *Open Government Directive – Federal Spending Transparency and Sub-award and Compensation Data Reporting*, new or existing grants that are funded by the American Recovery and Reinvestment Act are not subject to FFATA reporting requirements. These awards and related sub-awards will continue to be reported through FederalReporting.gov.
- The following types of awards also are not subject to FFATA and are not normally used by ETA, but the information is included to provide complete OMB requirements:
  - Transfers of title between Federal agencies of Federally owned property;
  - Federal inter-agency transfers of award funds;
  - Cooperative Research and Development Agreements (CRDA)
  - Federal awards to individuals who apply for or receive Federal awards as natural persons (i.e., unrelated to any business or non-profit organization he or she may own or operate in his or her name);
  - Federal awards to entities that had a gross income, from all sources, of less than \$300,000 in the entities' previous tax year; and
  - Federal awards, if the required reporting would disclose classified information.

### **E. Webinar – Sub-award and Executive Compensation Reporting**

A webinar is scheduled for November 16, 2010, from 1:00 pm - 2:00 pm to provide an overview of the new OMB reporting requirements and the FSRS reporting system. Registration details are available at <https://www.workforce3one.org>.

### **F. Questions**

In order to provide answers to more frequently asked questions, ETA has established an email account for FFATA related inquiries: [FFATA.reporting@dol.gov](mailto:FFATA.reporting@dol.gov). ETA grantees with questions about FFATA reporting should submit inquiries to [FFATA.reporting@dol.gov](mailto:FFATA.reporting@dol.gov). Replies will come from the same mailbox address as soon as answers are available.

**5. Action Requested.** All affected grantees must report in accordance with OMB established guidelines and timeframes.

**6. Inquiries.** Questions concerning this advisory should be directed to your appropriate Regional Office.

In order to remain in compliance with FFATA reporting, please complete this document and return to the Office of Workforce Development with your signed grant award. Thank you for your prompt assistance.

**FAIN: AA-33224-19-55-A-13**

1. Subawardee DUNS Number \_\_\_\_\_

2. Subawardee Name \_\_\_\_\_

3. Subawardee DBA Name \_\_\_\_\_

4. Subawardee Address \_\_\_\_\_

5. If DBA, Subawardee Parent DUNS Number \_\_\_\_\_

6. Amount of Subaward \_\_\_\_\_

7. Subaward Obligation / Action Date \_\_\_\_\_

8. CFDA Program Number and Program Title \_\_\_\_\_

9. Federal Agency Name \_\_\_\_\_

10. Subaward Project Description \_\_\_\_\_

11. Subaward Principle Place of Project Performance \_\_\_\_\_

12. Subaward Number \_\_\_\_\_

13. In the preceding fiscal year, did the subawardee receive 80% of its annual gross revenues from the Federal government? Yes \_\_\_\_\_ No \_\_\_\_\_

If Yes, continue to question 14. If No, questionnaire is complete.

14. In the preceding fiscal year, were the subawardee's annual gross revenues from the Federal government more than \$25 million annual? Yes \_\_\_\_\_ No \_\_\_\_\_

If Yes, continue to question 15. If No, questionnaire is complete.

15. Does the public have access to the names and total compensation of the subawardee's five most highly compensated officers through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. §§ 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986? Yes \_\_\_\_\_ No \_\_\_\_\_

If No, continue to question 16. If Yes, questionnaire is complete.



16. Please list the names and compensation of the subawardee's five most highly compensated officers.

1. \_\_\_\_\_ \$ \_\_\_\_\_

2. \_\_\_\_\_ \$ \_\_\_\_\_

3. \_\_\_\_\_ \$ \_\_\_\_\_

4. \_\_\_\_\_ \$ \_\_\_\_\_

5. \_\_\_\_\_ \$ \_\_\_\_\_



Notice of Grant Award Adjustment

Georgia Workforce Innovation and Opportunity Act

RECIPIENT: Cobb County

LOCAL WORKFORCE AREA: 004 REGION: 03

GRANT NO: 31-19-20-03-004

FAIN: AA-33224-19-55-A-13

GRANT PERIOD:

FROM: 10/01/2019

THRU: 06/30/2021

GRANT YEAR: FY 2020

PROGRAM TITLE/TYPE: I

Dislocated Worker

CFDA NO: 17.278

Nature of Adjustment:

	Prior Grant Award	Change	Amended Grant Award
Administration	\$ 149,577	\$ (100,000)	\$ 49,577
Program	\$ 1,346,190	\$ (900,000)	\$ 446,190
Total	\$ 1,495,767	\$ (1,000,000)	\$ 495,767

31-19-20-03-004: Adjustment #1: This adjustment transfers \$1,000,000 from Dislocated Worker to 36 DW as Adult funding availability, as requested by the LWDA.

Kristin Laarhoven, Executive Director  
Office of Workforce Development

2/25/2020

Date



Office of Grant Award Adjustment

Georgia Workforce Innovation and Opportunity Act

RECIPIENT: Cobb County

LOCAL WORKFORCE AREA: 004 REGION: 03

GRANT NO: 36-19-20-03-004

FAIN: AA-33224-19-55-A-13

GRANT PERIOD:

FROM: 02/01/2020

THRU: 06/30/2021

GRANT YEAR: FY 2020

PROGRAM TITLE/TYPE: I

Dislocated Worker as Adult

CFDA NO: 17.278

Nature of Adjustment:

	Prior Grant Award	Change	Amended Grant Award
Administration	\$	\$ 100,000	\$ 100,000
Program	\$	\$ 900,000	\$ 900,000
Total	\$	\$ 1,000,000	\$ 1,000,000

36-19-20-03-004: Adjustment #1: This adjustment transfers \$1,000,000 from Dislocated Worker to a new 36 DW as Adult funding availability, as requested by the LWDA.

Kristin Laarhoven, Executive Director  
Office of Workforce Development

2/25/2020

Date

**WIOA Dislocated Worker as Adult**

Grant Period = 02/01/20 -06/30/21

Grant Number: 36-19-20-03-004

FAIN: AA-33224-19-55-A-13

	Adult Program		Admin	Total
REVENUE	\$ 1,000,000	\$ 900,000	\$ 100,000	\$ 1,000,000
TOTAL REVENUE	\$ 1,000,000	\$ 900,000	\$ 100,000	\$ 1,000,000
<b>EXPENDITURES</b>				
6112 Copy Machine Supplies	-	-	-	-
6116 General Office Supplies	-	-	-	-
6122 Computer Supplies	-	-	-	-
6174 Janitorial Supplies	-	-	-	-
6192 Radio, TV, Comm. Equip. Supplies	-	-	-	-
6252 Small Appliances and Kitchenware	-	-	-	-
6258 Accountable Equipment	-	-	-	-
6262 Computer Software - Non Capital	-	-	-	-
6302 Accounting and Auditing	-	-	-	-
6312 Consultant Services (Staff)	100,000	-	100,000	100,000
6326 Professional Services (Consnt/Contr Svc)	-	-	-	-
Contract Services	876,695	876,695	-	876,695
6348 Computer Charges	-	-	-	-
6382 Postage	-	-	-	-
6383 Telephone Equipment	-	-	-	-
6384 Telephone and Telegraph	-	-	-	-
6394 Registration Fee	-	-	-	-
6395 Training - WIA Expense	23,305	23,305	-	23,305
6396 Mileage Reimbursement - Training	-	-	-	-
6400 Travel Expense - Training	-	-	-	-
6416 Travel Expense - Business	-	-	-	-
6432 Advertising & Legal Notices	-	-	-	-
6438 General Printing Charges	-	-	-	-
6452 Insurance Premiums	-	-	-	-
6476 Public Utilities - Electric	-	-	-	-
6478 Public Utilities - Gas	-	-	-	-
6491 Annual Maintenance Contract	-	-	-	-
6494 Building & Grounds-Repair/Maint Svc	-	-	-	-
6534 Rental- Real Estate	-	-	-	-
6581 Administrative Services	-	-	-	-
6584 Memberships	-	-	-	-
6588 Subscriptions, Directories, & Publications	-	-	-	-
8420 Data Processing Equipment	-	-	-	-
8460 Office Furniture	-	-	-	-
TOTAL EXPENDITURES	\$ 1,000,000	\$ 900,000	\$ 100,000	\$ 1,000,000
EXPENSE (OVER)UNDER INCOME	\$ -	\$ -	\$ -	\$ -



## County Clerk

Pam Mabry, County Clerk

Districts All

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Item No. 13.

*Cobb County...Expect the Best!*

**TO:** Dr. Jackie R. McMorris, County Manager

**FROM:** Pam Mabry, County Clerk

**DATE:** May 26, 2020

### **PURPOSE**

To approve minutes.

### **BACKGROUND**

N/A

### **IMPACT STATEMENT**

N/A

### **FUNDING**

N/A

### **RECOMMENDATION**

The Board of Commissioners approve the minutes from the following meetings:

- May 11, 2020 - Agenda Work Session
- May 12, 2020 - BOC Regular
- May 19, 2020 - BOC Zoning (Submitted Under Separate Cover)

### **ATTACHMENTS**

1. 05112020 Agenda Work Session
2. 051220 BOC Minutes

**MINUTES OF AGENDA WORK SESSION  
COBB COUNTY BOARD OF COMMISSIONERS  
MAY 11, 2020**

The Cobb County Board of Commissioners attended a Virtual Agenda Work Session via WebEx on Monday, May 11, 2020, at 100 Cherokee Street, Marietta, Georgia, for the purpose of receiving information and participating in discussion regarding the May 12, 2020, BOC Agenda. Present and comprising a quorum of the Board were:

Chairman Mike Boyce  
Commissioner Keli Gambrill  
Commissioner JoAnn Birrell  
Commissioner Lisa Cupid  
Commissioner Bob Ott – via phone call to Chairman due to technical issues with WebEx connection

**1. CALL TO ORDER**

Chairman Boyce called the meeting to order at 9:03 a.m.

No official action was taken by the Board.

**2. MOTION TO CONDUCT EXECUTIVE SESSION TO DISCUSS LEGAL MATTERS**

MOTION: Motion by Boyce, second by Birrell, to **approve** the call of an Executive Session to discuss legal matters.

VOTE: **ADOPTED** 5-0

**3. ADJOURNMENT**

The meeting was adjourned into Executive Session at 10:25 a.m.

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Pamela L. Mabry  
County Clerk  
Cobb County Board of Commissioners

**MINUTES OF REGULAR MEETING  
COBB COUNTY BOARD OF COMMISSIONERS  
MAY 12, 2020  
9:00 AM**

The Regular Meeting of the Cobb County Board of Commissioners was held on Tuesday, May 12, 2020 at 9:00 a.m. via WebEx, at 100 Cherokee Street, Marietta, Georgia.

Present and comprising a quorum of the Board were:

Chairman Mike Boyce  
Commissioner JoAnn Birrell  
Commissioner Lisa Cupid  
Commissioner Keli Gambrill  
Commissioner Bob Ott

**CALL TO ORDER**

Chairman Boyce called the meeting to order at 9:02 a.m.

**PUBLIC COMMENT**

**1. Public comment was via phone only. The link to sign up for one of the available 12 spots was available to the public beginning May 7, 2020.**

1. **Debbie Fisher** addressed the Board regarding funding.
2. **Page Overtree** addressed the Board regarding neighborhood pool openings.
3. **Gary Bottoms** addressed the Board regarding non-profit funding.
4. **Lance Lamberton** addressed the Board regarding non-profit funding,
5. **Hill Right** addressed the Board regarding hazard pay and non-profit funding,
6. **Robin Meyer** addressed the Boards regarding the naming of Discovery Park at the River Line and public participation in Zoning meetings.
7. **Duc Tran** addressed the Board regarding the no parking zone being proposed along Pindos Trail.
8. **Ray Thomas** addressed the Board regarding the naming of Discovery Park at the River Line.
9. **Chris Peters** addressed the Board regarding non-profit funding.
10. **Mitch Roden** addressed the Board regarding non-profit funding.

**NON-AGENDA ITEMS**

Chairman Boyce presented the following Non-Agenda items to the Board. The following motions were made:

Motion by Boyce, second by Birrell, to **approve** the addition of the following non-agenda item to the Consent Agenda for consideration:

- *To approve a contract with Quality Recording Solutions, LLC for the replacement and maintenance of the E911 phone and radio recording system. (See item 29 of these minutes.)*

**VOTE: ADOPTED 5-0**

Motion by Boyce, second by Birrell, to **approve** the addition of the following non-agenda item to the Consent Agenda for consideration:

- *To approve settlement of a workers' compensation, claim on behalf of Joseph Pino. (See item 30 of these minutes.)*

**VOTE: ADOPTED 5-0**

Motion by Boyce, second by Birrell, to **approve** the addition of the following non-agenda item to the Consent Agenda for consideration:

- *To authorize settlement of a lawsuit. (See item 31 of these minutes.)*

**VOTE: ADOPTED 5-0**



**CONSENT AGENDA**

Motion by Boyce, second by Birrell, to **approve** the following item on the Consent Agenda, *as revised*; and **authorize** execution of the necessary documents by the appropriate County personnel.

**Water System**

2. **To approve four contract extensions and five new contracts through FY21 for hourly-rate services to perform miscellaneous hydrologic, structural, environmental, and geotechnical engineering related consulting services for the Stormwater Management Division on an on-call, as-needed basis.**

To **approve** four contract extensions and five new contracts through FY21 for hourly-rate services to perform miscellaneous hydrologic, structural, environmental, and geotechnical engineering related consulting services for the Stormwater Management Division on an on-call, as-needed basis; and **authorize** the Chairman to execute the necessary documents.

Funding is available in the Water System's Stormwater Engineering-Basic Fees and Professional Services FY20 Adopted Operating Budget, Fund 500, Department 500, Unit 5600, Accounts 6314 and 6326.

3. **To approve a construction contract under the 2016 Stormwater Management Unit Price Contract with Chatfield Contracting, Inc. for 3340 Somerset Court, Program No. SW2016.**

To **approve** a construction contract with Chatfield Contracting, Inc., in the amount of \$160,207.00, for 3340 Somerset Court, Program No. SW2016; **authorize** the corresponding budget transaction; and **further authorize** the Chairman to execute the necessary documents.

Funding is available in the Water System's CIP Budget as follows:

Transfer from:

Stormwater Multi-Year Budget

Drainage Contract R&M Service	510-500-5758-6496	SW9999-Z	\$160,207.00
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Transfer to:

3340 Somerset Court

Drainage Contract R&M Service	510-500-5758-6496	SW2016-C	\$160,207.00
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4. **To approve a construction contract under the 2016 Stormwater Management Unit Price Contract with W.E. Contracting Co., Inc. for 4450 Nassau Way, Program No. SW2052.**

To **approve** a construction contract with W.E. Contracting Co., Inc. under the 2016 Stormwater Management Unit Price Contract, in the amount of \$102,343.50, for the 4450 Nassau Way project, Program No. SW2052; **authorize** the corresponding budget transaction; and **further authorize** the Chairman to execute the necessary documents.

Funding is available in the Water System's CIP Budget as follows:

Transfer from:

Stormwater Multi-Year Budget

Drainage Contract R&M Service	510-500-5758-6496	SW9999-Z	\$102,343.50
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Transfer to:

4450 Nassau Way

Drainage Contract R&M Service	510-500-5758-6496	SW2052-C	\$102,343.50
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5. **To convey by quit claim deed to the underlying property owner any County rights associated with a section of abandoned sanitary sewer line located at 4230 Fairgreen Terrace.**

To **convey** by quit claim deed to the underlying property owner, Peachtree One Properties, LLC, any County rights associated with a section of abandoned sanitary sewer line located at 4230 Fairgreen Terrace; and **authorize** the Chairman to execute the necessary documents.

6. **To approve a work order under the FY16-FY17 Unit Price Contract for Water, Sewer, and Miscellaneous Services with K. M. Davis Contracting Co., Inc., for Little Noonday Creek Sewer Abandonment, Program No. S1137.**

To **approve** a work order under the FY16-FY17 Unit Price Contract for Water, Sewer, and Miscellaneous Services with K. M. Davis Contracting Co., Inc., in the amount of \$125,910.00, for Little Noonday Creek Sewer Abandonment, Program No. S1137; **authorize** the corresponding budget transactions; and **further authorize** the Chairman to execute the necessary documents.

Funding is available in the Water System’s CIP Budget as follows:

Transfer from:

Unidentified New/Replacement Sewer Lines

Preliminary Estimates	510-500-5755-8005	S2503-Z	\$141,430.00
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Transfer to:

Little Noonday Creek Sewer Abandonment

Construction	510-500-5755-8260	S1137-C	\$125,910.00
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Materials & Supplies	510-500-5755-8265	S1137-M	\$ 5,000.00
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Easements & Right-of-Way	510-500-5755-8020	S1137-R	\$ 8,000.00
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Contingency	510-500-5755-8810	S1137-T	\$ <u>2,520.00</u>
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Total			\$141,430.00
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7. **To approve a construction contract with Tippins Contracting Co., Inc., for Valley Brook Water Main Replacement, Program No. W2382.**

To **approve** a construction contract with Tippins Contracting Co., Inc., in the amount of \$336,900.00, for Valley Brook Water Main Replacement, Program No. W2382; **authorize** the corresponding budget transactions; and **further authorize** the Chairman to execute the necessary documents.

Funding is available in the Water System’s CIP Budget as follows:

Transfer from:

Unidentified New/Replacement Water Mains

Preliminary Estimates	510-500-5754-8005	W1503-Z	\$353,650.00
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Transfer to:

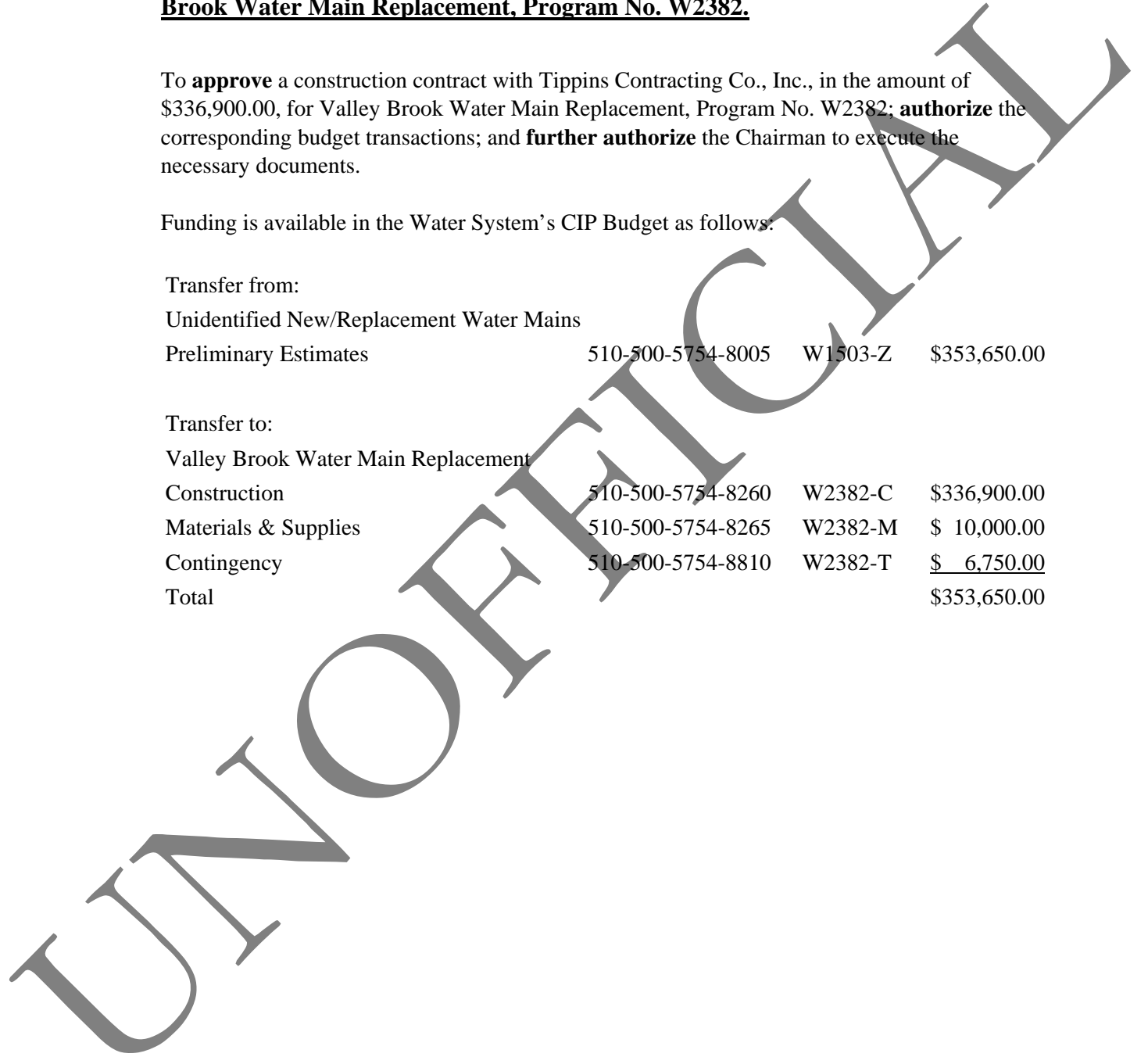
Valley Brook Water Main Replacement

Construction	510-500-5754-8260	W2382-C	\$336,900.00
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Materials & Supplies	510-500-5754-8265	W2382-M	\$ 10,000.00
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Contingency	510-500-5754-8810	W2382-T	<u>\$ 6,750.00</u>
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Total			\$353,650.00
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**8. To approve Change Order No. 1 (final) to the work order under the FY16-FY17 Unit Price Contract for Water, Sewer, and Miscellaneous Services with Wade Coots Company, Inc. for Midway Road Sewer Crossing, Program No. S1130.**

To **approve** Change Order No. 1 (final) to the work order under the FY16-FY17 Unit Price Contract for Water, Sewer, and Miscellaneous Services with Wade Coots Company, Inc., a savings to the project in the amount of \$20,000.00, for Midway Road Sewer Crossing, Program No. S1130; **authorize** the corresponding budget transactions; and **further authorize** the Chairman to execute the necessary documents.

No additional funding is required for the Water System's Midway Road Sewer Crossing, Program No. S1130.

Decrease Encumbrance:

GAE 510031318701	510-500-5755-8260	S1130-C	\$20,000.00
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Transfer from:

Midway Road Sewer Crossing

Construction	510-500-5755-8260	S1130-C	\$20,000.00
Interest Expense on Retainage	510-500-5755-6613	S1130-A	\$ 375.00
Easement Right-of-Way	510-500-5755-8020	S1130-R	\$ 5,000.00
Materials & Supplies	510-500-5755-8265	S1130-M	\$ 1,000.00
Contingency	510-500-5755-8810	S1130-T	<u>\$ 3,000.00</u>
Total			\$29,375.00

Transfer to:

UPC Water, Sewer, and Miscellaneous Services

Construction	510-500-5752-8260	C0141-C	\$29,375.00
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Transportation

9. **To approve Change Order No. 1 to Project No. T080-TO#2 to the 2018 Master Task Order Contract with Kimley-Horn and Associates, Inc., for engineering design services for CobbLinc Bus Fueling Station and Bus Wash Facility Renovations, Phase 4, CCDOT Contract No. 001319.**

To **approve** Change Order No. 1 to Project No. T080-TO#2 to the Master Task Order Contract with Kimley-Horn and Associates, Inc., a no-cost time extension through June 30, 2020, for engineering design services for CobbLinc Bus Fueling Station and Bus Wash Facility Renovations, Phase 4, CCDOT Contract No. 001319; and **authorize** the Chairman to execute the necessary documents.

10. **To approve an update to the Airport Layout Plan Set of the Cobb County International Airport Master Plan, to include a new hangar development site at Cobb County International Airport – McCollum Field.**

To **approve** an update to the Airport Layout Plan Set of the Cobb County International Airport Master Plan, to include a new hangar development site at Cobb County International Airport – McCollum Field; **authorize** submission of a grant application to the State of Georgia for the Southeast Terminal Area Development - Site Development project; and **further authorize** the Airport Division Manager to submit the required grant application, on behalf of the Chairman.

11. **To authorize the establishment of “No Parking” zones along both sides of Pindos Pass and Pindos Trail.**

To **authorize** the establishment of “No Parking” zones along both sides of Pindos Pass and Pindos Trail in Estates at Cornerstone Subdivision.

Available in the Department’s approved FY20 General Fund Operating Budget, as follows:

Available:	010-050-0750-6197	Signage Supplies	\$1,500.00
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Public Services Agency

PARKS

12. To authorize expenditures for the necessary replacement of playground safety surfacing at Hurt Road Park and Oakdale Park, necessary playground safety improvements at East Cobb Park and the replacement of playgrounds at Old Clarkdale Park, Mableton Town Square and Pitner Road Park from collected cellular tower revenues.

To **authorize** expenditures with Hasley Recreation for Hurt Road Park resurfacing in the amount of \$48,662.00; Playsouth for Oakdale Park resurfacing in the amount of \$42,692.00; Playsouth/Burke for East Cobb Park ADA improvements in the amount of \$62,559.55; Mauldin & Cook Fence for East Cobb Park fencing additions in the amount of \$10,755.00; Playsouth/Burke for Old Clarkdale replacement in the amount of \$227,617.00; Miracle/Hasley for Mableton TownSquare recreation replacement in the amount of \$149,053.69; Miracle/Hasley for Pitner Road playground replacement in the amount of \$59,540.30; and **authorize** grading, landscaping and excavation work by the PARKS Department staff at each of the playgrounds in an amount not to exceed \$35,000.00, all in a total amount not to exceed \$670,751.94 from cell tower revenues, **authorize** the corresponding budget transactions; and **further authorize** the Chairman and/or the Purchasing Director to execute the necessary documents.

Funding is available in Cell Tower Revenue funds as follows:

Decrease Expenditure:	010-105-3200-8852 (Reserves)	\$173,003.57
Decrease Expenditure:	010-105-3200-8818 (Standard Contingency)	\$497,748.37
Increase Expenditure:	010-105-3200-8475 (Recreational Equipment)	\$670,751.94

Senior Services

13. **To authorize the acceptance of an award from the Atlanta Regional Commission as part of the Greater Atlanta COVID-19 Response and Recovery Fund for meal delivery to seniors impacted by COVID-19.**

To **authorize** the acceptance of an award from the Atlanta Regional Commission in the amount of \$4,443.60; **authorize** the corresponding budget transactions; and **further authorize** the Chairman to execute the necessary documents.

Funding will be available with the following budget appropriation:

Increase Revenue	277-300-F048-4506	(Other Local Revenue)	\$4,443.60
Increase Expenditure	277-300-F048-6166	(Food & Food Service Supplies)	\$4,443.60

Support Services Agency

Information Services

14. **To authorize the Purchasing Director to purchase Panasonic Toughbooks and accessories greater than \$100,000.00, for the Cobb County Police Department (CCPD), under provisions of Georgia Department of Administrative Services Contract 99999S-SPD-T20120702-0006 with ARC.**

To **authorize** the Purchasing Director to purchase Panasonic Toughbooks and accessories, in an amount not to exceed \$256,863.00, under provisions of Georgia Department of Administrative Services contract 99999S-SPD-T20120702-0006 with ARC; and **authorize** the corresponding budget transactions.

Funding is available in the Capital Projects Fund 380, Information Services MDC Replacements, Unit 4514, as follows:

380-035-4514-6258	\$256,863.00
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15. **To authorize the Purchasing Director to make purchases greater than \$100,000.00 under provisions of Midwestern Higher Education Commission (MHEC) Contract No. MHEC-07012015 with Dell Marketing L.P. for personal computers, laptops, and related services.**

To **authorize** the Purchasing Director to make purchases, in the estimated amount of \$4-million over four years, under provisions of Midwestern Higher Education Commission Contract No. MHEC-07012015 with Dell Marketing L.P. for personal computers, laptops, and related services; **authorize** financing the purchases through a Master Lease Agreement with Dell Financial Services; and **further authorize** the Chairman to execute the necessary documents.

Funding is available in the PC Capital Leases Project, Fund 380, Agency 035, Unit 4534. Individual lease schedules will be submitted to the Board for approval each quarter as orders are placed.

**Public Safety Agency**

**Fire Department**

16. **To authorize the application and acceptance of grant funding through the FEMA Assistance to Firefighters Grant Program for personal protective equipment.**

To **authorize** the application and acceptance of grant funding through the FEMA Assistance to Firefighters Grant Program for personal protective equipment; and **further authorize** the Chairman to execute the necessary documents.

There is a local match requirement of 10%. If funding is approved, CCFES will bring forth a subsequent agenda item with a detailed funding statement.

17. **To approve the sale of surplus fire engines to the Haralson County Fire Department.**

To **approve** the sale of two surplus fire apparatus, in the amount of \$70,000.00, to the Haralson County Fire Department; and **authorize** the Chairman to execute the necessary documents.

Increase Revenue:

230-130-1000-4945	(Surplus Fixed Asset Sales)	\$70,000.00
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18. **To approve the donation of surplus fire protective equipment to the City of Bremen Fire Department.**

To **approve** the donation of surplus fire protective equipment to the City of Bremen Fire Department; and **authorize** the Chairman to execute the necessary documents.

19. **To approve the donation of surplus fire rescue and extrication tools to the Pickens County Fire Department.**

To **approve** the donation of surplus fire rescue and extrication tools to the Pickens County Fire Department; and **authorize** the Chairman to execute the necessary documents.

20. **To approve the donation of surplus fire protective equipment to the Haralson County Fire Department.**

To **approve** the donation of surplus fire protective equipment to the Haralson County Fire Department; and **authorize** the Chairman to execute the necessary documents.

21. **To authorize the appointment of Cobb Fire and Emergency Medical Services Division Chief Nicholas Adams to the Georgia Region III EMS Council.**

To **authorize** the appointment of Cobb Fire and Emergency Medical Services Division Chief Nicholas Adams to the Georgia Region III EMS Council; and **authorize** the Chairman to execute necessary documents.

**Community Development**

22. **To approve an Annexation notice of Non-Objection per HB 489 Intergovernmental Agreement and HB 2 regarding a petition for annexation of a 55.9-acre tract located at 2802 and 2820 Baker Road, and 4801, 4803, 4807, 4815, 4817, and 4819 White Lake Drive, into the City of Acworth.**

To **approve** an annexation notice of Non-Objection per HB 489 Intergovernmental Agreement and HB 2 regarding a petition for annexation of Land Lots 12, 13, 26, and 45 of the 20<sup>th</sup> District, 2nd Section, located on a 55.9-acre tract located at 2802 and 2820 Baker Road, and 4801, 4803, 4807, 4815, 4817, and 4819 White Lake Drive (parcel numbers 20001300040, 20001300050, 20002600210, 20001200210, 20001200320, 20001300190, 20001200450, 20001200470 and 20001200340), into the City of Acworth. A copy of the response letter is attached and made a part of these minutes.

23. **To approve the annexation notice of Non-Objection per HB 489 Intergovernmental Agreement and HB 2 regarding a petition for annexation of a 2-acre tract located at 3824, 3836, and 3849 Lakeview Way, and 3821 and 3827 Old Highway 41, into the City of Acworth.**

To **approve** an annexation notice of Non-Objection per HB 489 Intergovernmental Agreement and HB 2 regarding a petition for annexation of Land Lot 85 of the 20<sup>th</sup> District, 2nd Section, located on a 2-acre tract located at 3824, 3836, and 3849 Lakeview Way, and 3821 and 3827 Old Highway 41 (parcel numbers 20008500260, 20008500270, 20008500420, 20008500430 and 20008501120), into the City of Acworth. A copy of the response letter is attached and made a part of these minutes.

**Human Resources**

24. **To approve revisions to the Compensation Policy.**

To **approve** revisions to the Compensation Policy. A copy of the compensation policy is attached and made a part of these minutes.

**Finance**

**25. To adopt a resolution adopting all budget amendments set forth in agenda items on this date.**

To **adopt** a resolution adopting all budget amendments set forth in agenda items on this date.

**26. To authorize the application for, and acceptance of, federal funding available to local governments under the CARES Act, through the Coronavirus Relief Fund.**

To **authorize** the application for, and acceptance of, federal funding available to local governments under the CARES Act, through the Coronavirus Relief Fund; **authorize** the creation of the CARES Fund (278) and establish a Contingency Unit (C9CT) within the Finance Department (055); **authorize** the corresponding budget transactions; and **further authorize** the Chairman to execute the necessary documents.

Increase Revenue	278-055-V9CT-4430	Other Federal Revenue	\$132,638,742.70
Increase Expenditure	278-055-V9CT-8820	Undesignated Contingency	\$132,638,742.70

**CDBG**

**27. To accept and allocate additional funding for the Community Services Block Grant program provided by the Georgia Department of Human Services.**

To **accept** and allocate additional funding for the Community Services Block Grant program provided by the Georgia Department of Human Services; **authorize** the corresponding budget transactions; and **further authorize** the Chairman to execute the necessary documents.

Attachment A attached and made a part of these minutes.

The budget appropriations, as shown in Attachment A, account for the additional funds.

**County Clerk**

**28. To approve minutes.**

To **approve** the minutes from the following meetings:

- April 27, 2020 - Agenda Work Session
- April 28, 2020 - BOC Regular
- April 30, 2020 - Special Called Virtual Meeting

**NON-AGENDA ITEM**

**29. To approve a contract with Quality Recording Solutions, LLC for the replacement and maintenance of the E911 phone and radio recording system.**

To **approve** a contract with Quality Recording Solutions, LLC, in the amount of \$604,225.00, for the replacement and maintenance of the E911 recording system, and **authorize** the Chairman to execute the necessary documents.

Funding is available in the E911 Fund's FY20 budget as follows:

260-130-0200-6491	(Contract Maintenance and Support)	\$604,225.00
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**30. To approve settlement of a workers' compensation claim on behalf of Joseph Pino.**

To **approve** a settlement of the Workers' Compensation Claim No. SBWC 2012-021200 on behalf of Joseph Pino; and **further authorize** the Human Resources Director and the Workers' Compensation Administrator to execute the necessary settlement documents.

Funding is available in the Workers' Compensation Claims Fund.

**31. To authorize settlement of the below identified lawsuit, pursuant to the direction and within the terms as discussed in Executive Session on May 11, 2020, and authorize counsel to prepare and execute any necessary documents for the purpose of settling ongoing litigation.**

To **authorize** the settlement of DeKalb County et al. v. HSBC N. Am. Holdings, Inc., No. 1:12-CV-03640-ELR, filed in the United States District Court for the Northern District of Georgia, pursuant to the direction and within the terms discussed in Executive Session on May 11, 2020; and **authorize** counsel to prepare, and the Chairman to execute, any necessary documents for the purposes of settling the ongoing litigation.

Settlement funds will be received and remain in the county's General Fund until otherwise directed by the Board.

**CONSENT VOTE: ADOPTED 5-0, with the exception to Item number 14 of these minutes, which was Adopted 4-1; Commissioner Gambrill opposed**

**REGULAR AGENDA**

**Board of Commissioners**

**BOC Chair**

*By consensus of the Board the following item was moved forward in the agenda.*

**32. To approve emergency funding to support the critical and growing need for food procurement, storage, and distribution being provided by organizations within the community.**

Motion by Boyce, second by Birrell, to **approve** emergency funding in the amount of \$1,000,000.00 to be administered by W. Frank Newton Inc. (WFN Consulting) for the purchase of food and for the funding of direct expenses related to food procurement, storage and distribution; **authorize** the fund balance appropriation in the amount of \$1,065,000.00; **authorize** the corresponding budget transactions; and **further authorize** the Chairman execute the Memorandum of Understanding, the Third Amendment to the Grant Administration Agreement and any other necessary documents.

Funding **is** available in the CARES Fund with the following budget transactions:

Transfer From:	278-055-V9CT-8820	Undesignated Contingency	\$1,065,000.00
Transfer To:	278-TBD-TBD-6574	Contributions	\$1,000,000.00
Transfer To:	287-TBD-TBD-6326	Professional Services	\$ 65,000.00

VOTE: **ADOPTED 4-1**, Commissioner Gambrill opposed

**33. To recommend the appointment of the Public Safety Agency Director.**

Motion by Boyce, second by Birrell, to **approve** the appointment of Mr. Randal E. Crider as the Public Safety Agency Director effective May 12, 2020.

VOTE: **ADOPTED 5-0**

34. Withdrawal of the request to approve a resolution authorizing temporary hazard pay for personnel identified by the Department Head or Elected Official as essential personnel during a portion of Cobb County's limited operational services period in an amount of \$500 per month for the period of April 6, 2020 through June 12, 2020 or as that date may be extended to coincide with Georgia's State Public Health Emergency and provided the employee is still employed with the County at the time of payment.

This item was withdrawn from the Agenda.

Transportation

35. To authorize procurement of a system upgrade for the current school flasher control system, Project No. E5040.

Motion by Boyce, second by Birrell, to **authorize** procurement of a system upgrade, in an amount not to exceed \$298,408.00, through a State Contract with Transportation Control Systems, for the current school flasher control system, Project No. E5040; **authorize** the corresponding budget transactions; and **further authorize** the Chairman to execute the necessary documents.

Available in the 2011 SPLOST Transportation Improvements Program Fund, with the following budget transfers:

Transfer from:	345-050-E005-E504-8486-E5040-P	Traffic Control Equipment	\$229,000.00
	345-050-E005-E504-8420-E5040-P	Computer Equipment	\$ 69,408.00
Transfer to:	345-050-E005-E504-6198-E5040-P	Traffic Control Supplies	\$298,408.00

The 2011 Special Purpose Local Option Sales Tax (SPLOST), adopted by the Board of Commissioners on December 14, 2010, provides for capital improvements and anticipated corresponding budget funding to address, inter alia, Traffic Management, Traffic Signal Timing, and Planning

Traffic Signals is an eligible project/program under the Congestion Relief and Mobility Improvements - Traffic Management, Traffic Signal Timing and Planning Component of the 2011 SPLOST Transportation Improvements (Cobb County 2011 SPLOST, pg. 10, 22). Traffic Signals improvements include upgrade of traffic signal infrastructure and optimized traffic signal operation.

SPLOST Project Summary as of April 1, 2020:

Traffic Signals	Budget:	\$3,650,490.04	Expended:	\$3,096,156.73
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VOTE: **ADOPTED 5-0**

**36. To authorize procurement of a traffic signal pole and mast arm for safety and operational improvements on Beech Road/Westside Drive, Project No. X2601.**

Motion by Birrell, second by Ott, to **authorize** procurement of a traffic signal pole and mast arm, in an amount not to exceed \$10,680.00, for safety and operational improvements on Beech Road/Westside Drive, Project No. X2601; and **further authorize** the corresponding budget transaction.

Available in the 2016 SPLOST Transportation Improvements Program Fund, with the following budget transfer:

Transfer from:	347-050-X260-X260-8761-X2601-C Preliminary Estimate	\$10,680.00
Transfer to:	347-050-X260-X260-8771-X2601-C Construction - Signalization	\$10,680.00

The 2016 Special Purpose Local Option Sales Tax (SPLOST), adopted by the Board of Commissioners on July 22, 2014, provides for capital improvements and anticipated corresponding budget funding to address, inter alia, Roadway Improvements.

Beech Road/Westside Drive is an eligible project under the Safety and Operational Improvements - Roadway Improvements Component of the 2016 SPLOST Transportation Improvements (Cobb County 2016 SPLOST, pp. 7, 19). Beech Road/Westside Drive improvements include operational and pedestrian improvements for improved access to Chattahoochee Tech.

SPLOST Project Summary as of April 1, 2020:

Beech Road/Westside Drive	Budget:	\$3,287,299.77	Expended:	\$2,353,187.49
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VOTE: **ADOPTED 5-0**

**37. To determine that circumstances are such that it is necessary to proceed with condemnation proceedings by Declaration of Taking under O.C.G.A. §32-3-4, et seq., on five parcels on Kennesaw Mountain Pedestrian Improvements, State P.I. No. 0015279, Cobb County Project No. X2404.**

Motion by Gambrill, second by Cupid, to **determine** that circumstances are such that it is necessary to proceed with condemnation proceedings by Declaration of Taking under O.C.G.A. §32-3-4, et. seq.; **authorize** the commencement of condemnation proceedings on five parcels on Kennesaw Mountain Pedestrian Improvements, State P.I. No. 0015279, Cobb County Project No. X2404; **adopt** Resolutions and Orders in form substantially similar to that presented and as approved by the County Attorney's Office; and **further authorize** the Chairman to execute the necessary documents. A copy of Attachment I is attached and made a part of these minutes.

VOTE: **ADOPTED 5-0**



**38. To approve Project No. X2776-TO#2 to the 2018 Master Task Order Contract with CALYX Engineers and Consultants, for engineering design of Anderson Mill Road Sidewalk, CCDOT Contract No. 001305.**

Motion by Cupid, second by Gambrill, to **approve** Project No. X2776-TO#2 to the 2018 Master Task Order Contract with CALYX Engineers and Consultants, in an amount not to exceed \$184,570.00, for engineering design of Anderson Mill Road Sidewalk, CCDOT Contract No. 001305; **authorize** the corresponding budget transaction; and **further authorize** the Chairman to execute the necessary documents.

Available in the 2016 SPLOST Transportation Improvements Program Fund, with the following budget transfer:

Transfer from: 347-050-X270-X270-8761-X2761-C	Preliminary Estimate	\$184,570.00
Transfer to: 347-050-X270-X270-8722-X2776-E	Engineering	\$184,570.00

The 2016 Special Purpose Local Option Sales Tax (SPLOST), adopted by the Board of Commissioners on July 22, 2014, provides for capital improvements and anticipated corresponding budget funding to address, inter alia, Sidewalks.

Anderson Mill Road Sidewalk is an eligible project/program under the Pedestrian Improvements – Sidewalks Component of the 2016 SPLOST Transportation Improvements (Cobb County 2016 SPLOST, pp. 7, 14). Pedestrian Improvements within Commission District 4 include construction of sidewalks and other pedestrian improvements along roadways in the vicinity of schools, activity center multi-modal facilities (transit stops/shelters, etc.), and other congested areas, to include pedestrian bridges where needed.

SPLOST Project Summary as of April 1, 2020:

Anderson Mill Road Sidewalk (new project as of May 12, 2020)	Budget: N/A	Expended: N/A
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VOTE: **ADOPTED 5-0**

**39. To approve Project No. X2778-TO#2 to the 2018 Master Task Order Contract with Lowe Engineers, LLC for engineering design of Callaway Road Sidewalk, CCDOT Contract No. 001309.**

Motion by Cupid, second by Gambrill, to approve Project No. X2778-TO#2 to the 2018 Master Task Order Contract with Lowe Engineers, LLC, in an amount not to exceed \$275,392.00, for engineering design of Callaway Road Sidewalk, CCDOT Contract No. 001309; **authorize** the corresponding budget transaction; and **further authorize** the Chairman to execute the necessary documents.

Available in the 2016 SPLOST Transportation Improvements Program Fund, with the following budget transfer:

Transfer from:	347-050-X270-X270-8761-X2761-C	Preliminary Estimate	\$275,392.00
Transfer to:	347-050-X270-X270-8722-X2778-E	Engineering	\$275,392.00

The 2016 Special Purpose Local Option Sales Tax (SPLOST), adopted by the Board of Commissioners on July 22, 2014, provides for capital improvements and anticipated corresponding budget funding to address, inter alia, Sidewalks.

Callaway Road Sidewalk is an eligible project/program under the Pedestrian Improvements – Sidewalks Component of the 2016 SPLOST Transportation Improvements (Cobb County 2016 SPLOST, pp. 7, 14). Pedestrian Improvements within Commission District 4 include construction of sidewalks and other pedestrian improvements along roadways in the vicinity of schools, activity center multi-modal facilities (transit stops/shelters, etc.), and other congested areas, to include pedestrian bridges where needed.

SPLOST Project Summary as of April 1, 2020:

Callaway Road Sidewalk (new project as of May 12, 2020)

Budget: N/A    Expended: N/A

**VOTE: ADOPTED 5-0**

40. **To approve the Department of Transportation's Prequalified List of Engineering and Associated Specialty Firms available to be utilized for the procurement of professional services for the 2020-2021 prequalification period.**

Motion by Boyce, second by Cupid, to **approve** the Department of Transportation's Prequalified List of Engineering and Associated Specialty Firms available to be utilized for the procurement of professional services for the 2020-2021 prequalification period, which will expire on May 11, 2022. A copy of the Prequalified List of Engineering and Associated Specialty Firms is attached and made a part of these minutes.

VOTE: **ADOPTED 5-0**

41. **To approve Change Order No. 3 (final) to the contract with Baldwin Paving Company, Inc., for US41/Cobb Parkway at Windy Hill Road intersection improvements and Queue Jumper Lanes, State P.I. No. 0011738, Cobb County Project Nos. E3030/E10D0, CCDOT Contract No. 000682.**

Motion by Ott, second by Birrell, to **approve** Change Order No. 3 (final) to the contract with Baldwin Paving Company, Inc., a savings to the project in the amount of \$765,302.42, for US41/Cobb Parkway at Windy Hill Road intersection improvements and Queue Jumper Lanes, State P.I. No. 0011738, Cobb County Project Nos. E3030/E10D0, CCDOT Contract No. 000682; **authorize** the corresponding budget transactions; and **further authorize** the Chairman to execute the necessary documents.

A savings to the 2011 SPLOST Transportation Improvements Program Fund, with the following budget transfer:

Decrease GAE 345061416602:	345-050-E003-E303-8762-E3030-C Turnkey Construction	\$574,336.61
Transfer from:	345-050-E003-E303-8762-E3030-C Turnkey Construction	\$574,336.61
Transfer to:	345-050-E000-E000-8761-E0000-C Preliminary Estimates	\$574,336.61

The 2011 Special Purpose Local Option Sales Tax (SPLOST), adopted by the Board of Commissioners on December 14, 2010, provides for capital improvements and anticipated corresponding budget funding to address, inter alia, Intersection Improvements.

Cobb Parkway/US 41/SR 3 at Windy Hill Road is an eligible project/program under the Safety and Operational Improvements – Intersection Improvements Component of the 2011 SPLOST Transportation Improvements (Cobb County 2011 SPLOST, pp. 10, 32). Cobb Parkway at Windy Hill Road improvements include addition/extension of turn lanes and includes concept development for a grade separated interchange.

**MINUTES OF REGULAR MEETING  
 COBB COUNTY BOARD OF COMMISSIONERS  
 MAY 12, 2020  
 9:00 AM**

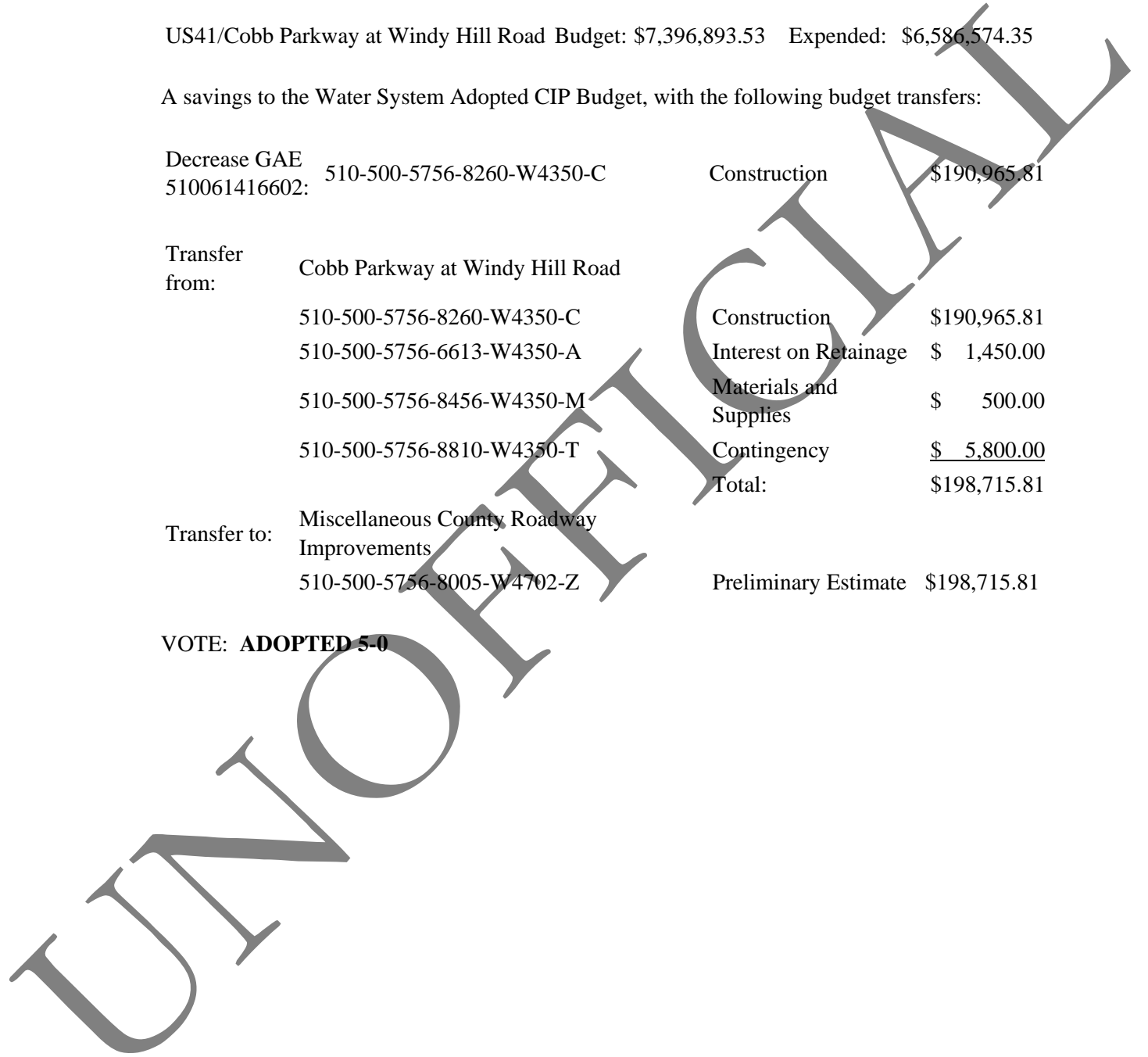
SPLOST Project Summary as of April 1, 2020:

US41/Cobb Parkway at Windy Hill Road Budget: \$7,396,893.53 Expended: \$6,586,574.35

A savings to the Water System Adopted CIP Budget, with the following budget transfers:

Decrease GAE	510-500-5756-8260-W4350-C	Construction	\$190,965.81
510061416602:			
Transfer from:	Cobb Parkway at Windy Hill Road		
	510-500-5756-8260-W4350-C	Construction	\$190,965.81
	510-500-5756-6613-W4350-A	Interest on Retainage	\$ 1,450.00
	510-500-5756-8456-W4350-M	Materials and Supplies	\$ 500.00
	510-500-5756-8810-W4350-T	Contingency	<u>\$ 5,800.00</u>
		Total:	\$198,715.81
Transfer to:	Miscellaneous County Roadway Improvements		
	510-500-5756-8005-W4702-Z	Preliminary Estimate	\$198,715.81

**VOTE: ADOPTED 5-0**



42. **To approve Project No. X2539-TO#1 to the 2018 Master Task Order Contract with AECOM Technical Services, Inc., for consulting services for the proposed CobbLinc Marietta Maintenance Facility Expansion project, CCDOT Contract No. 001298.**

Motion by Birrell, second by Ott, to **approve** Project No. X2539-TO#1 to the 2018 Master Task Order Contract with AECOM Technical Services, Inc., in an amount not to exceed \$259,191.00, to complete a feasibility analysis and site planning study for the proposed CobbLinc Marietta Maintenance Facility Expansion project, CCDOT Contract No. 001298; **authorize** the corresponding budget transaction; and **further authorize** the Chairman to execute the necessary documents.

Available in the 2016 SPLOST Transportation Improvements Program Fund, with the following budget transfer:

Transfer from:	347-050-X250-X250-8721-X2539-E	Preliminary Estimate	\$259,191.00
Transfer to:	347-050-X250-X250-8722-X2539-E	Engineering	\$259,191.00

The 2016 Special Purpose Local Option Sales Tax (SPLOST), adopted by the Board of Commissioners on July 22, 2014, provides for capital improvements and anticipated corresponding budget funding to address, inter alia, Traffic Management, Traffic Signals, and Planning.

CobbLinc Marietta Maintenance Facility Expansion is an eligible project/program under the Congestion Relief and Mobility Improvements - Traffic Management, Traffic Signals, and Planning Component of the 2016 SPLOST Transportation Improvements (Cobb County 2016 SPLOST, pp. 7, 23). Planning Studies include long and short multi-modal transportation studies.

SPLOST Project Summary as of April 1, 2020:

CobbLinc Marietta Maintenance Facility Expansion	Budget:	\$1,037,861.00	Expended:	\$0.00
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VOTE: **ADOPTED 5-0**

43. **To authorize signalization of the following three intersections: Austell Powder Springs Road at Mosley Road; Stilesboro Road at Shillings Road; and Mars Hill Road at Fords Road; and approve Project No. TR515-TO#1 to the 2018 Master Task Order Contract with Barge Design Solutions, Inc., for engineering design of the signalization of the three intersections, CCDOT Contract No. 001304.**

Motion by Gambrill, second by Cupid, to **authorize** signalization of three intersections located at Austell Powder Springs Road at Mosley Road, Stilesboro Road at Shillings Road, and Mars Hill Road at Fords Road; **approve** Project No. TR515-TO#1 to the 2018 Master Task Order Contract with Barge Design Solutions, Inc., in an amount not to exceed \$232,360.00, for engineering design of the signalization of the three intersections, CCDOT Contract No. 001304; **authorize** the corresponding budget transaction; and **further authorize** the Chairman to execute the necessary documents.

Available in the approved Capital Projects Fund, with the following budget transaction:

Transfer from:	380-050-4612-8005-TR515-O Preliminary Estimate	\$232,360.00
Transfer to:	380-050-4612-8033-TR515-E Prof. Svcs. –Site Planning & Design	\$232,360.00

VOTE: **ADOPTED 5-0**

44. **To authorize procurement of two Rectangular Rapid Flashing Beacons (RRFB) for pedestrian improvements on Woodlawn Drive (Dickerson Middle School), Project No. X2725.**

Motion by Ott, second by Birrell, to **authorize** procurement of two Rectangular Rapid Flashing Beacons, in an amount not to exceed \$14,280.80 through a State Contract with Utilicom Supply Associates, for pedestrian improvements on Woodlawn Drive (Dickerson Middle School), Project No. X2725; and **further authorize** the corresponding budget transactions.

Available in the 2016 SPLOST Transportation Improvements Program Fund, with the following budget transfer:

Transfer from: 347-050-X270-X270-8761-X2725-C	Preliminary Estimate	\$14,280.80
Transfer to: 347-050-X270-X270-8771-X2725-C	Construction - Signalization	\$14,280.80

The 2016 Special Purpose Local Option Sales Tax (SPLOST), adopted by the Board of Commissioners on July 22, 2014, provides for capital improvements and anticipated corresponding budget funding to address, inter alia, Sidewalks.

Woodlawn Drive (Dickerson Middle School) is an eligible project/program under the Pedestrian Improvements – Sidewalks Component of the 2016 SPLOST Transportation Improvements (Cobb County 2016 SPLOST, pp. 7, 14). Pedestrian Improvements within Commission District 2 include construction of sidewalks and other pedestrian improvements along roadways in the vicinity of schools, activity centers, multi-modal facilities (transit stops/shelters, etc.), and other congested areas, to include pedestrian bridges where needed.

SPLOST Project Summary as of April 1, 2020:

Woodlawn Drive (Dickerson Middle School)	Budget: \$0.00	Expended: \$0.00
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**VOTE: ADOPTED 5-0**

**45. To approve a contract with Paulette Tucker Enterprises, Inc., DBA Tucker Grading & Hauling, for pedestrian improvements on Woodlawn Drive (Dickerson Middle School), Project No. X2725, CCDOT Contract No. 001523.**

Motion by Cupid, second by Gambrill, to **approve** a contract with Paulette Tucker Enterprises, Inc., DBA Tucker Grading & Hauling, in an amount not to exceed \$23,345.75, for pedestrian improvements on Woodlawn Drive (Dickerson Middle School), Project No. X2725, CCDOT Contract No. 001523; **authorize** the corresponding budget transaction; and **further authorize** the Chairman to execute the necessary documents.

Available in the 2016 SPLOST Transportation Improvements Program Fund, with the following budget transfer:

Transfer from:	347-050-X270-X270-8761-X2725-C	Preliminary Estimate	\$23,345.75
Transfer to:	347-050-X270-X270-8762-X2725-C	Turnkey Construction	\$23,345.75

The 2016 Special Purpose Local Option Sales Tax (SPLOST), adopted by the Board of Commissioners on July 22, 2014, provides for capital improvements and anticipated corresponding budget funding to address, inter alia, Sidewalks.

Woodlawn Drive (Dickerson Middle School) is an eligible project/program under the Pedestrian Improvements – Sidewalks Component of the 2016 SPLOST Transportation Improvements (Cobb County 2016 SPLOST, pp. 7, 14). Pedestrian Improvements within Commission District 2 include construction of sidewalks and other pedestrian improvements along roadways in the vicinity of schools, activity centers, multi-modal facilities (transit stops/shelters, etc.), and other congested areas, to include pedestrian bridges where needed.

SPLOST Project Summary as of April 1, 2020:

Woodlawn Drive (Dickerson Middle School)	Budget:	\$0.00	Expended:	\$0.00
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**VOTE: ADOPTED 5-0**



**46. To approve Project No. X2774-TO#1 to the 2018 Master Task Order Contract with Kimley-Horn and Associates, Inc., for engineering design of Church Road Sidewalk, CCDOT Contract No. 001307.**

Motion by Cupid, second by Gambrill, to **approve** Project No. X2774-TO#1 to the 2018 Master Task Order Contract with Kimley-Horn and Associates, Inc., in an amount not to exceed \$224,310.00, for engineering design of Church Road Sidewalk, CCDOT Contract No. 001307; **authorize** the corresponding budget transaction; and **further authorize** the Chairman to execute the necessary documents.

Available in the 2016 SPLOST Transportation Improvements Program Fund, with the following budget transfer:

Transfer from: 347-050-X270-X270-8761-X2761-C	Preliminary Estimate	\$224,310.00
Transfer to: 347-050-X270-X270-8722-X2774-E	Engineering	\$224,310.00

The 2016 Special Purpose Local Option Sales Tax (SPLOST), adopted by the Board of Commissioners on July 22, 2014, provides for capital improvements and anticipated corresponding budget funding to address, inter alia, Sidewalks.

Church Road Sidewalk is an eligible project/program under the Pedestrian Improvements – Sidewalks Component of the 2016 SPLOST Transportation Improvements (Cobb County 2016 SPLOST, pp. 7, 14). Pedestrian Improvements within Commission District 4 include construction of sidewalks and other pedestrian improvements along roadways in the vicinity of schools, activity center multi-modal facilities (transit stops/shelters, etc.), and other congested areas, to include pedestrian bridges where needed.

SPLOST Project Summary as of April 1, 2020:

Church Road Sidewalk (new project as of May 12, 2020)	Budget: N/A	Expended: N/A
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VOTE: **ADOPTED 5-0**

47. **To adopt a resolution in support of Sweetwater Mission's submission of a GA100 Program grant application to the Atlanta United Foundation, in partnership with the Local Initiatives Support Corporation, for Six Flags Parkway Gateway Improvements, Project No. X2611.**

Motion by Cupid, second by Ott, to **adopt** a resolution in support of Sweetwater Mission's submission of a GA100 Program grant application to the Atlanta United Foundation, in partnership with the Local Initiatives Support Corporation, for Six Flags Parkway Gateway Improvements, Project No. X2611; and **authorize** the Chairman to execute the necessary documents.

VOTE: ADOPTED 5-0

**Public Services Agency**

**PARKS**

48. **To approve the park naming of approximately 103 acres of County property on Discovery Boulevard in Mableton as "Discovery Park at the River Line".**

Motion by Cupid, second by Gambrill, to **approve** the naming of approximately 103 acres of County property on Discovery Boulevard in Mableton as "Discovery Park at the River Line".

VOTE: ADOPTED 5-0

49. **To approve a contract with Century Industries, Inc. to provide and deliver a portable stage unit at Jim R. Miller Park, under the 2016 PARKS SPLOST Program.**

Motion by Cupid, second by Gambrill, to **approve** a contract with Century Industries, Inc. in an amount not to exceed \$188,495.00 for a new portable stage unit at Jim R. Miller Park, under the 2016 PARKS SPLOST Program; **authorize** the corresponding budget transactions; and **further authorize** the Chairman to execute the necessary documents.

Funding is available in the 2016 PARKS SPLOST:

347-105-X064-X0644 E-8475 (Jim Miller Park) \$188,495.00

The 2016 SPLOST, adopted by the Board of Commissioners on July 22, 2014, provides for capital improvements and anticipated corresponding budget funding to address, inter alia, PARKS Improvements.

Improvements at Jim R. Miller Park are eligible projects under the 2016 SPLOST (Cobb County 2016 SPLOST, Page 31). The replacement portable stage unit will generate rental revenue, and will provide a versatile platform for many types of events.

SPLOST Project Summary as of April 1, 2020 (Jim R. Miller Park)

Budget: \$16,347,235.10 Expended to Date: \$15,079,353.46

VOTE: **ADOPTED 5-0**

**Support Services Agency**

50. **To approve a Third Amendment, Extension & Modification of Lease Agreement with LGE Community Credit Union for the lease of property located at 430 Commerce Park Drive, SE.**

Motion by Birrell, second by Cupid, to **approve** a Third Amendment, Extension & Modification of Lease Agreement with LGE Community Credit Union for the lease of property located at 430 Commerce Park Drive, SE; **authorize** the corresponding budget transactions; and **further authorize** the Chairman to execute the necessary documents.

VOTE: **ADOPTED 5-0**

Information Services

**51. To approve a project agreement with Controlled Access, Inc. for the installation of the County's enterprise access control and surveillance system at the new Medical Examiner facility. This is a 2016 SPLOST project, Technology Improvements Program X0020.**

Motion by Ott, second by Cupid, to **approve** a Project Agreement with Controlled Access, Inc. in an amount not to exceed \$109,433.50 for the installation of the County's enterprise access control and surveillance system at the new Medical Examiner facility; **authorize** the corresponding budget transactions; and **further authorize** the Chairman to execute the necessary documents.

Funding is available in the 2016 SPLOST Technology Improvements Program Fund with the following budget transfers:

Transfer from:	347-035-X002-8005-X0020-A	Preliminary Estimates	\$109,433.50
Transfer to:	347-035-X002-8676-X0020-M	Professional Services	\$109,433.50

The 2016 Special Purpose Local Option Sales Tax (SPLOST), adopted by the Board of Commissioners on July 22, 2014, provides for capital improvements and anticipated corresponding budget funding to address, inter alia, Technology Improvements.

Technology needs for the Medical Examiner Laboratory is an eligible project/program under the 2016 SPLOST. "Business Technology Transformation" is an approved project of the Support Services Technology Improvements Work Program (Cobb County 2016 SPLOST, p. 38) which includes hardware and software technology needs.

SPLOST Project Summary as of May 6, 2020:

Budget: \$23,358,000.00

Expended: \$2,830,518.65

**VOTE: ADOPTED 5-0**

**52. To authorize the Purchasing Director to purchase VoIP system licenses greater than \$100,000.00, under provisions of Georgia Department of Administrative Services Contract 99999S-SPD-T20120501-0006 with Presidio. This project is partially funded by 2016 SPLOST project, Public Safety Improvements Program X1042.**

Motion by Ott, second by Birrell, to **authorize** the Purchasing Director to purchase VoIP System Licenses, in an amount not to exceed \$498,819.04, under provisions of Georgia Department of Administrative Services contract 99999S-SPD-T20120501-0006 with Presidio; and **authorize** the corresponding budget transactions.

Funding for FY20 is available as follows:

Available in the General Fund

Information Services	010-035-0400-6491	(Maintenance)	\$50,640.44
Property Management	010-110-3640-8135	(Other Capital)	\$ 4,100.00

Available in 2016 SPLOST Public Safety Improvements Program Fund

Police HQ/Evidence Unit	347-130-X104-8410-X1042-A	(Communication Equip.)	\$46,125.00
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The 2016 Special Purpose Local Option Sales Tax (SPLOST), adopted by the Board of Commissioners on July 22, 2014, provides for capital improvements and anticipated corresponding budget funding to address, inter alia, Public Safety Improvements.

Telecommunications needs for the Police HQ VoIP system is an eligible project/program under the 2016 SPLOST. "Police HQ/Evidence Unit" is an approved project of the Public Safety Improvements (Cobb County 2016 SPLOST, p. 27) which includes police headquarters VoIP system licensing.

SPLOST Project Summary as of May 6, 2020:

Budget: \$16,000,000.00

Expended: \$13,624,984.64

**VOTE: ADOPTED 5-0**

**ADJOURNMENT**

The meeting was adjourned at 10:35 a.m.

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Angela Cunningham  
Deputy County Clerk  
Cobb County Board of Commissioner

UNOFFICIAL



## **BOC Chair**

Michael H. Boyce, Chairman

Districts All

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**Item No. 14.**

*Cobb County...Expect the Best!*

**TO:** Dr. Jackie R. McMorris, County Manager

**FROM:** Michael H. Boyce, Chairman

**DATE:** May 26, 2020

### **PURPOSE**

To approve the Cobb County SPLOST Renewal Proposed Project List for inclusion in the 2022 Special Purpose Local Option Sales Tax (SPLOST) Referendum and Intergovernmental Agreements with the Municipalities, conditioned upon Board of Commissioners' approval of the Referendum and Intergovernmental Agreements at a subsequent meeting.

### **BACKGROUND**

Subject to public referendum, Georgia law allows the County to adopt a SPLOST. The law further authorizes the County to enter into an intergovernmental agreement (IGA) with qualified Municipalities within the County, governing the priority of projects anticipated to be funded, the distribution of funds to the Municipalities, and for other enumerated purposes. The IGA incorporates both the County's and Municipalities' lists of proposed projects in a published SPLOST Program Book. The SPLOST Program Book provides voters with descriptions of all proposed SPLOST projects prior to the vote on the Referendum. If the Board of Commissioners approve the SPLOST Renewal Proposed Project List, staff will finalize the SPLOST Program Book for inclusion into the IGA to be considered by BOC in a future meeting.

### **IMPACT STATEMENT**

N/A

### **FUNDING**

N/A

### **RECOMMENDATION**

The Board of Commissioners approve the Cobb County SPLOST Renewal Proposed Project List for inclusion in the 2022 Special Purpose Local Option Sales Tax (SPLOST) Referendum and Intergovernmental Agreements with the Municipalities, conditioned upon Board of Commissioners' approval of the Referendum and Intergovernmental Agreements at a subsequent meeting.

**UNDER SEPARATE COVER:**

SPLOST Renewal Proposed Project List

**ATTACHMENTS**

None





## **BOC Chair**

Michael H. Boyce, Chairman

Districts All

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**Item No. 15.**

*Cobb County...Expect the Best!*

**TO:** Dr. Jackie R. McMorris, County Manager

**FROM:** Michael H. Boyce, Chairman

**DATE:** May 26, 2020

### **PURPOSE**

To approve the initial categories for the funding received under the CARES Act, through the Coronavirus Relief Fund.

### **BACKGROUND**

On April 24, 2020, Cobb County Government received funding from the federal Coronavirus Relief Fund as a local government eligible for emergency relief funding under the CARES (Coronavirus Aid, Relief, and Economic Security) Act, signed into law on March 27, 2020.

Cobb County has been awarded funding in the amount of \$132,638,742.70 for eligible expenditures under the guidelines of the CARES Act.

In consideration of the varied and expansive needs arising from this unprecedented health and economic crisis, staff and leadership propose the following broad scope of categories for this funding:

Department of Homeland Security	V9S1 - Disaster Relief/County Preparedness
Department of Commerce	V9CO - Economic Development/Business Loans
Department of Homeland Security	V9S2 - Emergency Food Program*
Department of Homeland Security	V9S3 - Emergency Shelter Program
Department of Education	V9E1 - School Assistance Programs
Department of Labor	V9DL - Job Training
Finance Department	V9CT - County Contingency

\*On May 12, 2020, the Board of Commissioners approved an allocation of \$1,065,000.00 in the Emergency Food Program for food procurement, storage and distribution.

Going forward, the Board will approve agenda items allocating funds to specific programs within the above categories. The Board will also maintain flexibility to add or remove categories should the need arise.

**IMPACT STATEMENT**

N/A

**FUNDING**

N/A

**RECOMMENDATION**

The Board of Commissioners approve the initial categories for the funding received under the CARES Act, through the Coronavirus Relief Fund; and further authorize the Chairman to execute the necessary documents.

**ATTACHMENTS**

None



## **BOC Commissioner (District 2)**

**Item No. 16.**

Bob Ott, Commissioner

Districts All

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*Cobb County...Expect the Best!*

**TO:** Board of County Commissioners

**FROM:** Bob Ott, Commissioner

**DATE:** May 26, 2020

### **PURPOSE**

To approve emergency funding for a Small Business Grant Program, to be used by locally owned and operated small businesses with less than 100 employees, adversely affected by COVID-19 to improve unemployment numbers by providing cash grants subject to certain conditions; and to authorize the Chairman to execute the Memorandum of Understanding and any other necessary documents for said purpose.

### **BACKGROUND**

The World Health Organization declared COVID-19 a world health emergency and a global pandemic. A National Public Health Emergency was declared for the United States on March 13, 2020. And, the Governor of the State of Georgia declared a State Public Health Emergency in Georgia on March 14, 2020, currently extended through June 12, 2020. Further, the Governor of Georgia issued a shelter in place order through April 30, 2020, currently extended through June 12, 2020 for medically fragile persons, necessary to prevent the spread of COVID-19, which has had devastating effects on the economy and the ability of Cobb citizens to care for their families.

As one of the most influential business advocacy organizations in Georgia and one of the top three chambers in the nation, the Cobb Chamber is dedicated to bringing the community and its leaders together to create jobs and strengthen the economy and quality of life, so businesses and the community can achieve more. The Cobb Chamber recently conducted a survey of local businesses to assess the effects of COVID-19 on their operations. Among the many findings, 32% of the respondents fear that the effects of COVID-19 may put them out of business and 60% state that financial support is needed to help them continue operations.

Small businesses with their headquarters, regional office, central office or primary in Cobb County and with less than 100 full-time employees may apply. The applications will be reviewed by Commission District so that all areas are equally represented in the number of companies approved for grants. An independent committee as selected by Cobb Chamber and the Board will review the submitted applications. The amount of funding available will vary based on the business size as follows:

- 1 to 10 employees - up to \$20,000.00
- 11 to 50 employees - up to \$30,000.00
- 51 to 100 employees - up to \$40,000.00

It is requested that the Board of Commissioners authorize a fund balance appropriation in the amount of \$50,500,000.00 to support this effort. Cobb Chamber will administer the emergency funding in the amount of \$50,000,000.00 for this crucial effort during this critical time. Cobb County intends to compensate Cobb Chamber for the grant administrative services in an amount not to exceed \$500,000.00, or 1.0% of the allocated funds. Administrative services include but are not limited to, education sessions by Cobb Chamber about the grant opportunities which will be conducted via social media, newsletters, CobbTV, email, and a webinar; a review of the applications shall be by a committee created by Cobb Chamber and the Board which shall be comprised of a diverse group of industries with at least one banker, one CPA, and small business owners representing retail, services, and restaurants, among others; and facilitation of communications.

**IMPACT STATEMENT**

N/A

**FUNDING**

Funding is available in the CARES Fund with the following budget transactions:

Transfer From:	278-055-V9CT-8820	Undesignated Contingency	\$50,500,000.00
Transfer To:	278-491-V9CO-6574	Contributions	\$50,000,000.00
Transfer To:	278-491-V9CO-6326	Professional Services	\$ 500,000.00

**RECOMMENDATION**

The Board of Commissioners approve emergency funding for a Small Business Grant Program, to be used by locally owned and operated small businesses with less than 100 employees, adversely affected by COVID-19 to improve unemployment numbers by providing cash grants subject to certain conditions; authorize the corresponding budget transactions; and to authorize the Chairman to execute the Memorandum of Understanding and any necessary documents for said purpose.

**ATTACHMENTS**

1. MOU Small Business

# **Memorandum of Understanding**

Between

Cobb County Board of Commissioners

and

Cobb Chamber

This Memorandum of Understanding (MOU) sets forth the terms and understanding between the Cobb County Board of Commissioners (the “Board”) and the Cobb Chamber to administer the emergency funding by the Board in the current proposed amount of up to \$50,000,000.00 to be used to directly improve unemployment numbers by providing cash grants to locally owned and operated small businesses adversely affected by the Corona Virus Disease 2019 (COVID-19).

## **Background**

The World Health Organization declared COVID-19 a world health emergency and a global pandemic. A National Public Health Emergency was declared for the United States on March 13, 2020. And, the Governor of the State of Georgia declared a State Public Health Emergency in Georgia on March 14, 2020, currently extended through June 12, 2020. Further, the Governor of Georgia issued a shelter in place order through April 30, 2020, currently extended through June 12, 2020 for medically fragile persons, necessary to prevent the spread of COVID-19, which has had devastating effects on the economy and the ability of Cobb citizens to care for their families.

## **Purpose**

In an effort to aid some of those adversely affected by COVID-19, on May 26, 2020, the Board approved emergency funding in the amount of up to \$50,000,000.00 to be used to directly improve unemployment numbers by providing cash grants to locally owned and operated small businesses adversely affected by COVID-19, and may consider additional funding in the future, if necessary (collectively the “COVID-19 Donation”).

As one of the most influential business advocacy organizations in Georgia and one of the top three chambers in the nation, the Cobb Chamber is dedicated to bringing the community and its leaders together to create jobs and strengthen the economy and quality of life so businesses and the community can achieve more.

The Cobb Chamber recently conducted a survey of local businesses to assess the effects of COVID-19 and the necessary federal and state Orders. Some of those findings include the following:

- 92% of the respondents had fewer than 100 employees;
- 32% said that COVID-19 may put them out of business and an additional 47% stated COVID-19 is having a major adverse effect on their financials;
- 43% said that COVID-19 is impacting their workforce levels;
- 57% are experiencing significant revenue reductions;

- 38% have had to close their physical business due to COVID-19; and
- 60% need financial support to help them continue operations.

Small businesses with their headquarters, regional office, central office or primary in Cobb County and with less than 100 full-time employees will be eligible to apply. All applications must be received by the application deadline of June 26, 2020 in order to be considered. The application shall include the following documentation:

- A detailed description of how the funds are to be used, including a timeline for rehiring employees;
- 2018 & 2019 balance sheets;
- 941 Internal Revenue Service forms for 4<sup>th</sup> Quarter 2019, 1<sup>st</sup> Quarter 2020, and, when available, 2<sup>nd</sup> Quarter 2020;
- Stimulus fund affidavit confirming that no PPP funds and/or CARES Act SBA loans have been received by the business.

The following are the requirements for all small businesses in order to be considered:

- Business must be an existing for-profit corporation, partnership, or sole proprietorship;
- Business headquarters, regional office, central office, or primary location must be within Cobb County;
- Business must have 100 or fewer full-time, W-2 employees, i.e., employees working at least 30 hours per week or 130 hours per month;
- Business must have been in continuous operation for a minimum of 1 year prior to March 13, 2020;
- Business must have a current business license issued by Cobb County Government, City of Acworth, City of Austell, City of Kennesaw, City of Marietta, City of Powder Springs, or City of Smyrna;
- Business must be current on all local taxes;
- Business must be located in an owned or leased commercial space;
- 60% of the grant monies must be spent on personnel for rehiring and/or maintaining employees;
- Business must not have received any PPP funds and/or CARES Act SBA loans; and
- Business cannot be a publicly traded company.

The applications will be reviewed by Commission District so that all areas are equally represented in the number of companies approved for grants. The amount of funding awarded to an individual small business will vary based on the business size as follows:

- 1 to 10 employees – up to \$20,000;
- 11 to 50 employees – up to \$30,000;
- 51 to 100 employees – up to \$40,000.

Once the independent committee has approved the applicants, each small business will be required to sign a Memorandum of Agreement that provides the following:

- The total grant amount;
- How the funds will be disbursed;
- Requirements for how the funds are to be used;

- Agreement to the following accountability measures: 1) monthly reporting of how the funds are used until they have been exhausted; and 2) proof of rehiring/retaining employees;
- A claw back provision stating that companies that do not meet their commitment will be required to pay the monies back to Cobb County;
- The funds will be disbursed in two increments: the initial disbursement of 50% of the total grant amount, at the time the Memorandum of Agreement is signed; and a second disbursement of the remaining 50% will be paid to the company once proof of rehiring/maintaining the current workforce is provided;
- Companies that do not provide the proof of rehiring/maintaining their workforce will be subject to the claw back provision of the Memorandum of Agreement; and
- Companies must request the second disbursement of grant funds no more than sixty (60) days after the first disbursement is provided.

The COVID-19 Donation shall be administered by the Cobb Chamber. Cobb County intends to compensate Cobb Chamber for the grant administrative services in an amount not to exceed \$500,000.00, or 1.0% of the allocated funds. Administrative services will include education sessions about the grant opportunities which will be conducted via social media, newsletters, CobbTV, email, and a webinar. Cobb Chamber and the Board shall create an independent committee to review all complete and eligible applications.

The committee shall be from all areas of Cobb County and include a diverse group of industries, as follows: 2 bankers; 2 CPAs; 2 lawyers; 2 CEOs; 4 small business owners; 5 small business representatives selected by BOC members; the Cobb County Planning and Economic Development Manager; and 1 county representative. The Chairman of the Board of Commissioners will appoint the county representative as well as appoint a member of the committee to serve as the Chairperson.

The COVID-19 Donation shall be held by the county and the Cobb Chamber shall submit statements for all approved grants. Any funds not distributed by December 30, 2020, the required “incurred by” date set forth in the Coronavirus Aid, Relief, and Economic Security Act, shall be forfeited. The Cobb Chamber agrees to maintain records of all application materials, whether approved or denied, for a period on seven years and agrees to provide such records to Cobb County upon request.

### **Funding**

On April 24, 2020, the Department of the Treasury remitted electronic payment from the Coronavirus Relief Fund, in the amount of \$132,638,742.70, to Cobb County. The Board has formally accepted the funds from the Department of the Treasury and established a new fund (CARES Fund 278) to hold these monies in contingency pending future Board action to approve specific, eligible expenditures per the CARES Act.

In the event that the Board approves this emergency funding appropriation, funding will be available from the CARES Fund 278 as follows \$50,000,000.00 (contributions) and \$500,000.00 (professional services). Both items being eligible expenditures substantially related to COVID-19.

**Duration**

This MOU is at-will and may be modified by mutual consent of authorized officials from Cobb County and the Cobb Chamber. This MOU shall become effective upon the signature by the authorized officials from Cobb County and the Cobb Chamber and will remain in effect until modified or terminated by either party by mutual consent. In the absence of mutual agreement by the authorized officials, this MOU shall end on June 15, 2020 if not executed by the parties.

COBB CHAMBER

COBB COUNTY, GEORGIA

By: \_\_\_\_\_  
Title: \_\_\_\_\_

By: Michael H. Boyce  
Title: Chairman, Cobb County Board  
Of Commissioners

ATTEST: \_\_\_\_\_  
County Clerk's Office





## BOC Commissioner (District 2)

Bob Ott, Commissioner

Districts All

Item No. 17.

*Cobb County...Expect the Best!*

**TO:** Dr. Jackie R. McMorris, County Manager

**FROM:** Bob Ott, Commissioner

**DATE:** May 26, 2020

### **PURPOSE**

To approve emergency funding to provide rent relief for low-income families living in qualified apartment communities in Cobb County adversely affected by COVID-19; and to authorize the Chairman to execute the Memorandum of Understanding and any other necessary documents for said purpose.

### **BACKGROUND**

The World Health Organization declared COVID-19 a world health emergency and a global pandemic. A National Public Health Emergency was declared for the United States on March 13, 2020. And, the Governor of the State of Georgia declared a State Public Health Emergency in Georgia on March 14, 2020, currently extended through June 12, 2020. Further, the Governor of Georgia issued a shelter in place order through April 30, 2020, currently extended through June 12, 2020 for medically fragile persons, necessary to prevent the spread of COVID-19, which has had devastating effects on the economy and the ability of Cobb citizens to care for their families.

Star-C Communities (Star-C) is a collaborative, nonprofit 501(c)3, operating throughout the Atlanta area, providing affordable apartment community residents with wrap-around educational, wellness and gardening programs. Its mission is to reduce resident transiency in affordable housing communities and nearby schools, provide academic support for children and ultimately improve the quality of life for the individual and the neighborhood.

One of Star-C's existing programs, the Eviction Relief Fund, offers rent payment solutions to those threatened with eviction in a qualified apartment community. A qualified apartment community is one which offers rentals at a rate of no more than 30% of 80% of the Area Medium Income, as that figure may from time to time be revised. For this emergency funding, the program will be structured as follows: A tenant may apply for a scholarship/grant of up to 70% of their rental delinquency. The tenant will be expected to match 20% of the delinquency and the landlord will match 10% and waive any late fees. For example, if a tenant owes \$3,300 (\$3,000 rent and a \$300 late fee), the tenant may apply for a \$2,100 rent scholarship (70%), the tenant pays \$600 (20%), and the landlord will be asked to waive the late fee and \$300 (10%) of the rent.

It is requested that the Board of Commissioners authorize a fund balance appropriation in the amount of \$1,620,000.00 to support this effort. Star-C will administer the emergency funding in the amount of \$1,500,000.00 for this crucial effort during this critical time. Cobb County intends to compensate Star-C for the grant administrative services in an amount not to exceed \$120,000.00, or 8.0% of the allocated funds. Administrative services include but are not limited to, review of application requests, assessment of needs, proper allocation and facilitation of communications.

**IMPACT STATEMENT**

N/A

**FUNDING**

Funding is available in the CARES Fund with the following budget transactions:

Transfer From:	278-055-V9CT-8820	Undesignated Contingency	\$1,620,000.00
Transfer To:	278-493-V9S3-6574	Contributions	\$1,500,000.00
Transfer To:	278-493-V9S3-6326	Professional Services	\$ 120,000.00

**RECOMMENDATION**

The Board of Commissioners approve emergency funding to provide rent relief for low-income families living in qualified apartment communities in Cobb County adversely affected by COVID-19; authorize the corresponding budget transactions; and to authorize the Chairman to execute the Memorandum of Understanding and any necessary documents for said purpose.

**UNDER SEPARATE COVER**

Memorandum of Understanding between Cobb County and Star-C Communities

**ATTACHMENTS**

None



## Transportation

Erica Parish, Agency Director

Districts All

Item No. 18.

*Cobb County...Expect the Best!*

**TO:** Dr. Jackie R. McMorris, County Manager

**FROM:** Erica Parish, Agency Director

**DATE:** May 26, 2020

### **PURPOSE**

To approve Amendment No. 1 to the Subgrant Agreement with the Atlanta Regional Commission for County Comprehensive Transportation Plan Assistance Program grant funding for development of a five-year update to the Cobb County Comprehensive Transportation Plan 2050, State P.I. No. 0014983, Cobb County Project No. X2519.

### **BACKGROUND**

The Atlanta Regional Commission (ARC) County Comprehensive Transportation Plan Assistance Program (County CTPAP) is designed to assist local governments by clearly defining county-wide goals, needs, and priorities. While the ARC typically completes needs assessments and transportation plans focusing on regional needs and solutions, local transportation plans are a key mechanism in which governments define programs and projects they are preparing to support and assist in funding. The locally identified priorities will form the basis for future funding requests during the Transportation Improvement Program (TIP) and Regional Transportation Plan (RTP) update cycles. The success of the RTP implementation relies upon local support for plan goals, programs, and projects.

On May 26, 2015, the Board of Commissioners adopted a resolution authorizing the adoption of the Cobb County Comprehensive Transportation Plan 2040 (CTP 2040), which was the five-year update of the 2030 CTP.

The ARC designated Cobb County as a recipient of County CTPAP funding to assist with development of the County's five-year update to the CTP 2040. ARC advised the County to utilize the latest available socio-economic data for development of the CTP five-year update, and extended the forecast to 2050. By extending the horizon year beyond 2040, the County's CTP 2040 is now referenced as Cobb County 2050 CTP, which will be concurrent with the ARC's Regional Transportation Plan.

On August 28, 2018, the Board approved a Subgrant Agreement (Agreement) with the ARC for County CTPAP grant funding, in amount not to exceed \$1,250,000.00, for development of the 2050 CTP update. Under the terms of the Agreement, federal funding will provide 80 percent of the total estimated project cost, in an amount not to exceed \$1,000,000.00. A 20 percent local match will be required, in an amount not to exceed \$250,000.00.

On December 11, 2018, the Board approved a Consultant Services Agreement (CSA) with Kimley-Horn and Associates, Inc. (Kimley-Horn), in an amount not to exceed \$1,750,000.00, to develop the Cobb County 2050 CTP update. The Board also approved Change Order No. 1 to the CSA, in the net deductive amount of \$500,000.00, for a reduction in the scope of services required at that time. The Department had negotiated a final scope and fee with Kimley-Horn, in an amount not to exceed \$1,750,000.00, to develop the 2050 CTP update in two phases. The initial phase was estimated not to exceed \$1,250,000.00. The transit-focused second phase, which was to be completed by mutual agreement of the Georgia Department of Transportation, the ARC, and Cobb County upon completion of the initial phase, was estimated not to exceed \$500,000.00. The scope of work and associated costs for the transit-focused second phase were to be approved at a later date.

**Details for action requested are as follows:**

The Department is in receipt of Amendment No. 1 to the Subgrant Agreement with the ARC, which will increase the County CTPAP grant by \$500,000.00, and will also extend the Agreement completion date through December 31, 2021 to allow sufficient time to complete the transit-focused second phase of the 2050 CTP update.

Amendment No. 1 to the Subgrant Agreement with the ARC has been reviewed by the County Attorney's Office.

An agenda item requesting approval of Change Order No. 2 to the CSA with Kimley-Horn, in an amount not to exceed \$500,000.00, to develop the transit-focused second phase of the 2050 CTP update is being presented to the Board concurrent with this agenda item.

**IMPACT STATEMENT**

Amendment No. 1 to the Subgrant Agreement with the ARC will increase the scope of the project for the transit-focused second phase activities. Federal funding will provide 80 percent of the total estimated project cost of \$500,000.00, in an amount not to exceed \$400,000.00. A 20 percent local match will be required, in an amount not to exceed \$100,000.00. The required local match is available in the 2016 SPLOST Transportation Improvements Program Fund approved budget.

This increase will result in a revised Subgrant Agreement, in an amount not to exceed \$1,750,000.00, for development of the first and second phases of the Cobb County 2050 CTP update.

**FUNDING**

Appropriate receipt of revenue from the ARC County Comprehensive Transportation Plan Assistance Program to the 2016 SPLOST Transportation Improvements Program Fund, as follows:

Increase Revenue:	347-050-X250-X250-4487-X2519-E	ARC Revenue	\$400,000.00
Increase Expenditure:	347-050-X250-X250-8721-X2519-E	Preliminary Estimate	\$400,000.00

Local match funding is available in the 2016 SPLOST Transportation Improvements Program Fund, as follows:

Available	347-050-X250-X250-8721-X2519-E	Preliminary Estimate	\$100,000.00
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The 2016 Special Purpose Local Option Sales Tax (SPLOST), adopted by the Board of Commissioners on July 22, 2014, provides for capital improvements and anticipated corresponding budget funding to address, inter alia, Traffic Management, Traffic Signals, and Planning.

Comprehensive Transportation Plan 2040 Update (now known as CTP 2050 Update) is an eligible project/program under the Congestion Relief and Mobility Improvements – Traffic Management, Traffic Signals, and Planning Component of the 2016 SPLOST Transportation Improvements (Cobb County 2016 SPLOST, pp. 7, 23). Planning Studies include long and short term multi-modal transportation studies.

SPLOST Project Summary as of April 1, 2020:

2050 Comprehensive Plan Update	Budget: \$1,252,000.00	Expended: \$596,783.50
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**RECOMMENDATION**

The Board of Commissioners approve Amendment No. 1 to the Subgrant Agreement with the Atlanta Regional Commission, in an amount not to exceed \$500,000.00, for County Comprehensive Transportation Plan Assistance Program funding for continued development of a five-year update to the Cobb County Comprehensive Transportation Plan 2050, State P.I. No. 0014983, Cobb County Project No. X2519; approve an agreement time extension through December 31, 2021; authorize the corresponding budget transactions; and further authorize the Chairman to execute the necessary documents.

**ATTACHMENTS**

1. Amendment No. 1 to the Subgrant Agreement with the Atlanta Regional Commission

FIRST AMENDMENT TO SUBGRANT AGREEMENT

THIS AGREEMENT is entered into as of this 1<sup>st</sup> day of June, 2020, by and between Cobb County, a political subdivision of the State of Georgia, (hereinafter referred to as the "Subgrantee") and the Atlanta Regional Commission, (hereinafter referred to as "ARC").

WITNESSETH THAT

WHEREAS, the parties hereto did enter into a subgrant agreement dated September 1, 2018 in which the Subgrantee agreed to perform certain services for ARC and ARC agreed to compensate the Subgrantee for the performance of such services, all as more fully set forth in said agreement; and

WHEREAS, the parties wish to amend said subgrant agreement in certain respects as set forth herein below.

NOW, therefore and in consideration of the mutual benefits to the parties, the parties agree that said agreement is hereby amended as follows:

1. The third sentence of Item 3, Time of Performance, is hereby deleted and replaced with the following sentence, "All work and services required hereunder shall be completed on or before December 31, 2021."
2. The second sentence of Item 4, Compensation, is hereby deleted and replaced with the following sentence, "Compensation for work and services in the performance of this contract shall not exceed \$1,400,000."
3. Attachment A is hereby deleted in its entirety and replaced with the attached Revised Attachment A, dated 6-1-2020.
4. Attachment B is hereby deleted in its entirety and replaced with the attached Revised Attachment B, dated 6-1-2020.
5. Exhibit B-1 is hereby deleted in its entirety and replaced with the attached Revised Exhibit B-1, dated 6-1-2020.

Except as specifically modified hereinabove, the remainder of said subgrant agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the Subgrantee and ARC have hereunto agreed effective as of the date first above written.

ATTEST:

\_\_\_\_\_

COBB COUNTY

By: \_\_\_\_\_

Title: \_\_\_\_\_

ATTEST:

\_\_\_\_\_

ATLANTA REGIONAL COMMISSION

By: \_\_\_\_\_

Executive Director

By: \_\_\_\_\_

Chair

**REVISED ATTACHMENT A**  
**6-1-2020**

**COBB COUNTY COMPREHENSIVE TRANSPORTATION PLAN UPDATE**  
**SCOPE OF WORK**

**I. General**

The work to be accomplished is in support of the following Atlanta Regional Commission (ARC) Cost Center:

Cost Center    806ECP: County Transportation Planning  
                    006ECP: County Transportation Planning

**II. Area Covered**

The area of study for the plan development is defined, but not limited to, the Cobb County jurisdictional boundary, including the municipalities. Coordination with adjacent jurisdictions within an area three to five miles outside Cobb County is also required in order to promote coordinated long-range transportation planning efforts across jurisdictional boundaries.

**III. Goal**

The Comprehensive Transportation Planning (CTP) program was established to ensure the transportation infrastructure has a positive impact on strengthening the Atlanta Region's economy and communities at both the local and regional levels. It accomplishes this by providing financial assistance for counties and their constituent municipalities to develop joint long-range transportation plans. These plans, while focused on local issues and needs, also serve as the foundation for regional planning efforts led by the Atlanta Regional Commission.

Coordination with the regional transportation planning process and regional development plan policies, and consideration of the Department of Community Affairs's (DCA) minimum standards will help ensure jurisdictions develop plans that meet regional goals and are based on sound technical analysis.

**IV. Background**

The CTP Program will assist local governments by clearly defining county-wide goals, needs, and priorities. While ARC typically completes needs assessments and transportation plans focusing



on regional needs and solutions, a successful local transportation plan and program is also critical. Local transportation plans are a key mechanism in which governments define programs and projects they are prepared to support and assist in funding. It is a critical program objective that these identified priorities will form the basis for future funding requests during Transportation Improvement Program (TIP) and Regional Transportation Plan (RTP) update cycles. No RTP can be successfully implemented without local support for plan goals, programs, and projects.

Transportation plans resulting from the CTP Program shall be informed by existing county and city comprehensive plans, thereby strengthening the connection between land use and transportation planning. CTP plan recommendations will clearly reference alignment with these aforementioned efforts. Additionally, CTP plans must address all Federally-mandated Planning Factors as outlined by the FAST Act.

Federal funding, with a minimum 20% local match, provides the resources to implement the program. A maximum federal funding level is established for each jurisdiction using ARC's most recent population estimates.

All work tasks refer to the development of the CTP plan. If the CTP plan is developed as part of a broader local comprehensive plan, program funding shall only be spent on the transportation planning component.

## **V. Work Tasks**

This scope of work outlines the minimum requirements which Cobb County (Subgrantee) must fulfill to receive funding from ARC. The Subgrantee may include additional or more detailed tasks in their contract with their consultants based on individual needs.

Comprehensive progress reports detailing progress on each task will be submitted to ARC with each invoice. The project sponsor will present deliverables to ARC for comment, involve ARC in relevant stakeholder and technical committee meetings and notify ARC of key public outreach activities.

### **TASK 1 – PROJECT MANAGEMENT**

The purpose of Task 1 is to ensure that the CTP Update begins with a clear understanding of the project's processes, schedule, and desired outcomes. Task 1 establishes an effective working relationship among County staff, the Project Management Team, and the Stakeholder Committee.

The Subgrantee will host a project kickoff meeting with the Project Management Team (PMT) to review major transportation issues facing Cobb County, clarify agency roles, define priorities, and identify relationships to other local and regional planning efforts. A preliminary outline of the Project Management Plan (PMP) will be presented for discussion and feedback. The kickoff session will also include a review of the prior CTP's vision, goals and objectives.

Following the kickoff meeting, the Subgrantee will finalize the Project Management Plan (PMP). The PMP will refine the contract scope of work and drive the work schedule for the duration of the project. At a minimum, the PMP will:

- Specify roles and responsibilities of study participants, including the composition of a Stakeholder Committee (described in Task 2).
- Identify major milestones.
- Refine work tasks, subtasks, review/comment points, and the timing and content of deliverables based on the initial direction provided by the PMT.
- Describe how the PMT will interface with entities working on any other concurrent land use/ transportation planning efforts in Cobb County.
- Establish quality assurance / quality control procedures which will ensure a high standard of professionalism with respect to all deliverables to be made available to the public, stakeholders and officials.
- Outline a comprehensive communications strategy to ensure integration of a central message among the PMT, stakeholders and the general public. This includes branding the CTP and documenting a communications strategy linking the CTP to ongoing and recently completed planning studies and initiatives and capital improvement programs.

***Task 1 Deliverables:***

- *Kickoff meeting summary notes*
- *Project Management Plan*

**TASK 2 – ENGAGEMENT**

The project shall include robust public engagement and participation throughout the process. The portfolio of techniques employed will be designed to maximize the potential for a broad range of the public to participate and add value to the planning process.

Stakeholder and public involvement will be defined in an associated Public Participation Plan that details interactions with entities such as federal, state and local governments, transit agencies, development community representatives, and the public. The plan will be guided by ARC's Regional Community Engagement Plan. The Subgrantee shall anticipate and allow for

review of any materials to be released to the public to have adequate review time by the PMT within the schedule.

The Subgrantee shall host sufficient public meetings to accommodate the needs and expectations of municipalities within the study area. Representatives of regional and state agencies will be invited to participate at public meetings and other outreach efforts as appropriate. A minimum of two rounds of public meetings will occur: the first following the release of the draft Needs Assessment Report and the second following development of the draft Recommendations Document. The Subgrantee may conduct additional engagement opportunities such as supplemental public meetings, community workshops/charrettes, online surveys, social media groups, participation at local festivals and other public gatherings, or other methods of soliciting community input. Creativity in reaching communities which are traditionally not well represented in the planning process, including minorities, low income individuals, people with limited English proficiency, and students, will be essential to the overall success of this effort.

A Stakeholder Committee will be formed and consulted regularly to represent the public's interests throughout the CTP update process. The composition of the Stakeholders Committee may include Mayors, City Council members, and staff from GDOT, neighborhood groups, advocacy organizations, Community Improvement Districts, transit operators, local engineering and planning departments, economic development entities. The PMT will approve the membership and methods of engaging with the committee.

The Stakeholders Committee will be convened periodically throughout the project according to the Public Participation Plan. All significant findings and recommendations of the CTP will be presented to the committee for review and feedback. The committee help to shape the plan by providing input to the needs assessment and project recommendations, including policy recommendations where a consensus can be reached.

An early deliverable of engagement activities will be to define the desired long-term outcomes which implementation of the CTP will help support. These outcomes must support the regionally defined vision of world-class infrastructure, a competitive economy, and healthy & livable communities, as outlined in the The Atlanta Region's Plan Policy Framework. The regional vision will be scaled and interpreted as appropriate to be more directly applicable and responsive to the unique characteristics of the CTP study area.

Development of the transportation vision for Cobb County will draw from many existing planning sources, including:

- 2015 Cobb County CTP
- City and county comprehensive plans

- Federal and regional planning objectives
- The Atlanta Region’s Plan Policy Framework
- The Atlanta Region’s Plan RTP
- Modal studies conducted by agencies within the study area
- Livable Center Initiative plans within the study area
- CID transportation plans within the study area

The Subgrantee will review these sources and refine the 2015 CTP’s existing vision, goals and objectives input as necessary. Input obtained from the Project Management Team, Stakeholder Committee and the public will also be considered in this process.

The Subgrantee will develop and maintain content for a project website that will serve as a vital public face for the CTP Update and provide a clearinghouse for all project-related documents, maps, findings, schedules and contact information. The website should include interactive maps for soliciting public input and for viewing recommendations.

**Task 2 Deliverables:**

- *Public Participation Plan*
- *Public meeting materials and summary documentation (conducted as part of Tasks 4 and 5)*
- *Revised vision, goals and objectives*
- *Project website materials (prepared throughout update)*
- *Stakeholder Committee meeting materials and summary documentation (conducted throughout update)*
- *PMT meeting summary notes (conducted throughout update)*

**TASK 3 – INVENTORY**

With the previous CTP as a foundation, this task will include an inventory of the study area’s transportation network and its performance, including existing conditions and the identification of specific focus areas.

- Report of Accomplishments / Status of 2015 Plan Projects and Policy Recommendations
- A review of traffic growth since the last CTP update compared to projections and where the growth has occurred
- Inventory of existing plans
- Inventory of core elements (required for all CTPs)
  - State of Good Repair
  - Roadways

- Transit
- Active Transportation
- Freight and Goods Movement
- Human Services Transportation (HST)
- Transportation Demand Management Programs
- Intelligent Transportation Systems / Technology
- Asset Management / Resiliency / Emergency Preparedness Planning
- System Performance Monitoring and Reporting Program

The Subgrantee may include additional optional elements in its CTP work scope, as the schedule and budget permit. Such elements may include additional analysis of transit services or high priority roadway corridors, development of smart city, technology and data recommendations, and consideration of the impacts of emerging transformative mobility options.

All inventoried items must be mapped digitally and converted to a standard shapefile (.shp), as applicable, for future use. Adequate data will be collected to allow a thorough assessment that identifies and addresses potential issues and solutions. Data collected may include (and is not limited to) location, facility type (functional classification), conditions, crash data, average daily travel volumes, and TIP/RTP programs and projects. As appropriate, the Subgrantee will access and collect data from each defined municipality within the study area. The inventory of the roadway network shall attempt to identify the volume of traffic that is used for internal trips within the study area as well as trips that have neither an origin or destination within the study area.

ARC and other members of the PMT will make all readily accessible documents, data summaries and GIS files associated with previous planning initiatives available to the Subgrantee as identified and needed.

***Task 3 Deliverables:***

- *Inventory of Existing Conditions Report*
- *GIS Files*
- *Project website materials (prepared throughout update)*
- *Stakeholders Committee meeting materials and summary documentation (conducted throughout update)*
- *PMT meetings summary notes (conducted throughout update)*

#### **TASK 4 – ASSESSMENT**

Task 4 will take the inventory of core elements from Task 3 and identify existing and future gaps and needs in the transportation system of Cobb County. Transportation facilities should be assessed at approximately five to ten year intervals through a horizon year of 2050.

The Subgrantee will utilize various resources, including the ARC Travel Demand Model and other technical tools, to accomplish this task. The assessment shall provide an analysis of needs relative to the existing Comprehensive Plan character areas or local future land use plans and the region's Unified Growth Policy Map.

Building on the visioning and goals effort, the Subgrantee will follow a project evaluation framework which will be designed and tightly integrated with the overall CTP planning process to support decision-making, project selection and periodic re-evaluation and reviews. The framework will be based on data that is both qualitative and quantitative. Emphasis will be placed on ensuring that the framework is flexible, captures detailed datasets, and allows for adjustments. The evaluation framework will be developed with the intended use of determining which strategies and projects (identified in Task 5) are of the highest priority.

The evaluation framework will also reflect a performance-based planning approach required for MPO plans, which establishes that regions must set forth appropriate performance targets and show progress toward achieving the targets. The Subgrantee will then develop a set of performance measures for evaluation and ranking projects. Because of the difference in the order of magnitude of potential measures, a scoring system will be developed that converts the measures to a common scale so that projects can be equally evaluated against each other. The scoring system allows for a more accurate evaluation and ranking on a common level and provides the level of transparency and depth of information required to achieve the strategic goals and objectives.

The complexity of Cobb County's mobility needs and multi-jurisdictional makeup means it is likely that a single type of prioritization approach will prove insufficient to provide decision makers with the information they need to make difficult and politically sensitive trade-offs between projects. Therefore, the Subgrantee will develop an evaluation framework that will allow project portfolios to be analyzed through different lenses. This will help provide credibility to decision-makers and demonstrate the trade-off analysis executed as part of the project evaluation process. This evaluation framework will be used when prioritizing project during the subsequent Task 5.

#### **Task 4 Deliverables:**

- *Evaluation framework documentation*
- *Short-Range and Long-Range Needs Assessment Report (including maps, text and tables)*
- *Project website materials (prepared throughout update)*
- *Stakeholders Committee meeting materials and summary documentation (conducted throughout update)*
- *PMT meetings summary notes (conducted throughout update)*

#### **TASK 5 – RECOMMENDATIONS**

Recommendations may take a variety of forms and the precise outcomes will be dictated by the level of emphasis placed on each CTP element. Regardless of the unique needs and priorities of the jurisdiction, the following general outcomes must be achieved:

- Prioritized list of transportation investments, policies and action steps necessary to support the visions for economic development and strong communities established by the community. The project list associated with this vision does not have to be fiscally constrained.
- Five to ten year fiscally constrained action plan which reflects currently available funding sources and feasible policy actions that can be taken at the city/county level. The action plan should reflect projects and programs being funded via existing SPLOSTs and T-SPLOSTs. It may assume the near-term continuation of those resources if that assumption is determined to be a reasonable possibility through the local outreach and engagement process.
- Recommendations that have been vetted through a robust community engagement process and formally adopted by local government policy officials.
- Recommendations that leverage and complement regional facilities, services and programs to address local needs and priorities.
- Recommendations that knit together previous plans and projects identified at the community level through Livable Centers Initiative (LCI) studies, Community Improvement District (CID) work programs, county/city Capital Improvement Programs (CIP), corridor studies, and other initiatives previously undertaken within the study area.

### **Task 5 Deliverables:**

- *Draft recommendations report(s)*
- *Project website materials (prepared throughout update)*
- *Stakeholders Committee meeting materials and summary documentation (conducted throughout update)*
- *PMT meetings summary notes (conducted throughout update)*

### **TASK 6 – DOCUMENTATION**

The Subgrantee will prepare final study documentation and the use of innovative and creative approaches to documentation is encouraged. For any deliverables for which printing is determined to be necessary, ARC must be provided with at least one copy.

The Subgrantee will organize all previously produced interim documents and use them in development of the final CTP Report. These documents include:

- Project Management Strategy
- Public Participation Plan
- Inventory of Existing Conditions Report
- Short-Range and Long-Range Needs Assessment Report

While key findings, observations and conclusions of the interim deliverables will be integrated into the final plan document, the contents of those interim deliverables do not need to be replicated in their entirety. They may be included in the final document(s) by reference if desired. The final document should be succinct and rely heavily on charts, maps, infographics and other methods, and less on dense narrative, to convey information in a user-friendly manner.

The following information on recommended short-range projects must be developed and included in the final documentation:

- Type of project (road capacity, road safety, transit, active transportation, etc.)
- Short description of the project
- Location and/or termini
- Responsible implementation agency
- Planning level cost estimates
- Likely funding source(s)



- Feasible implementation schedule

To the extent possible, system inventory and assessment data, as well as the final project recommendations, should be mapped in ArcGIS. Relevant shapefiles will be provided to ARC upon completion of the CTP. Mapped information developed in other software, whether conceptual in nature or geographically accurate, will also be provided, in either the original source format or exported into an intermediate format usable by ARC.

***Task 6 Deliverables:***

- *Compiled set of interim deliverables (if not already provided at key milestones)*
- *Final CTP documentation*
- *GIS shapefiles*
- *Copy of county approval resolution (and any city approvals, as applicable)*
- *Project website materials (prepared throughout update)*
- *Stakeholders Committee meeting materials and summary documentation (conducted throughout update)*
- *PMT meetings summary notes (conducted throughout update)*

## **SCHEDULE**

All works and services required under this subgrant agreement shall be completed on or before December 31, 2021.

**REVISED ATTACHMENT B**  
**6-1-2020**

**COMPENSATION AND METHOD OF PAYMENT**

**I. Compensation**

The total cost of the Project (as described in "Attachment A") is \$1,750,000. ARC's compensation to the Subgrantee will not exceed 80 percent of the actual costs incurred. However, in no event will the total compensation and reimbursement, if any, to be paid to the Subgrantee under this contract exceed the sum of \$1,400,000. All costs in excess of \$1,400,000 are to be paid by the Subgrantee.

A breakdown of this compensation is shown in Exhibit B-1, "Budget Estimate", which is attached to and made part of this contract for financial reporting, monitoring and audit purposes.

**II. Method of Payment**

The following method of payment replaces that specified in the main body of the contract.

A. Progress Payments: The Subgrantee shall be entitled to receive progress payments on the following basis. As of the last day of each month during the existence of this contract, the Subgrantee shall prepare an invoice for payment documenting work completed and costs incurred during the invoice period. This invoice shall be submitted to ARC along with the monthly report by the 10th of the following month. Any work for which reimbursement is requested may be disallowed at ARC's discretion if not properly documented, as determined by ARC, in the required monthly narrative progress report.

Upon the basis of its audit and review of such invoice and its review and approval of the monthly reports called for in the paragraph concerning "Reports" in the main body of the contract, ARC will, at the request of the Subgrantee, make payments to the Subgrantee as the work progresses but not more often than once a month. Invoices shall reflect 100% of the allowable actual costs incurred, be numbered consecutively and submitted each month until the project is completed. Reimbursement payments from ARC shall be at 80% of the approved invoiced costs.

Subgrantee's monthly invoices and monthly narrative progress reports are to be submitted to the ARC Executive Director or his authorized agent and must be received by him not later than

the 10th day of the following month. ARC may, at its discretion, disallow payment of all or part of an invoice received after this deadline.

B. Final Payment: Final payment shall only be made upon determination by ARC that all requirements hereunder have been completed. Upon such determination and upon submittal of a final invoice, ARC shall pay all compensation due to the Subgrantee, less the total of all previous progress payments made.

Subgrantee's final invoice and summary document must be received by ARC no later than ten days after the project completion date specified in Paragraph 3 of the contract. ARC may, at its discretion, disallow payment of all or part of a final invoice received after this deadline.

### **III. Completion of Project**

It is agreed that in no event will the maximum compensation and reimbursement, if any, to be paid to the Subgrantee under this contract exceed \$1,400,000 and that the Subgrantee expressly agrees that he shall do, perform and carry out in a satisfactory and proper manner, as determined by ARC, all of the work and services described in Attachment A.

### **IV. Access to Records**

The Subgrantee agrees that ARC, the Concerned Funding Agency or Agencies and, if appropriate, the Comptroller General of the United States, or any of their duly authorized representatives, shall have access to any books, documents, papers and records of the Subgrantee which are directly pertinent to the project for the purpose of making audit, examination, excerpts and transcriptions.

The Subgrantee agrees that failure to carry out the requirements set forth above shall constitute a breach of contract and may result in termination of this agreement by ARC or such remedy as ARC deems appropriate.

### **V. ARC's Designated Agent**

In accordance with Paragraph 5 of the main body of this contract, ARC's Executive Director hereby designates ARC's Director of the Center for Livable Communities, as his agent ("Cognizant Center Director") for purposes of this contract only, except for executing amendments hereto.

**REVISED EXHIBIT B-1**  
**6-1-2020**

**BUDGET ESTIMATE**

Task 1: Project Management	\$60,000
Task 2: Engagement	\$517,000
Task 3: Inventory	\$108,000
Task 4: Assessment	\$818,000
Task 5: Recommendations	\$153,000
Task 6: Documentation	\$94,000

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<b>Total Cost</b>	<b>\$1,750,000</b>
	<b>(806ECP - \$1,250,000)</b>
	<b>(006ECP - \$500,000)</b>

ARC Share (80%)	\$1,400,000
Local Share (20%)	\$350,000
<b>Total</b>	<b>\$1,750,000</b>

\* Note: The estimates listed above are preliminary and actual costs by task may vary so long as the total contract value does not increase. Any change to the budget estimates shown above must be requested in writing and approved by ARC's Cognizant Center Director.



## Transportation

Erica Parish, Agency Director

Districts All

Item No. 19.

*Cobb County...Expect the Best!*

**TO:** Dr. Jackie R. McMorris, County Manager

**FROM:** Erica Parish, Agency Director

**DATE:** May 26, 2020

### **PURPOSE**

To approve Change Order No. 2 to the Consultant Services Agreement with Kimley-Horn and Associates, Inc., to develop an update to the Cobb County 2050 Comprehensive Transportation Plan, State P.I. No. 0014983, Cobb County Project No. X2519, CCDOT Contract No. 001376.

### **BACKGROUND**

The Cobb County 2050 Comprehensive Transportation Plan (CTP) update will enhance the existing long-range plan to address the current/future transportation system needs of residents, support the economic vitality of Cobb County, and ultimately support the regional vision. This five-year update will augment current strategies and recommendations through the year 2050, as required for the County and its municipalities to remain competitive for federal implementation funds. The 2050 CTP update will also address growth and other changes that have occurred since acceptance of the 2040 CTP. The development of the plan provides an opportunity for communities and stakeholders to define Cobb's transportation vision and priorities.

On August 28, 2018, the Board of Commissioners approved a Subgrant Agreement with the Atlanta Regional Commission (ARC) for County Comprehensive Transportation Plan Assistance Program (CTPAP) grant funding, in an amount not to exceed \$1,250,000.00, for development of the 2050 CTP update.

On December 11, 2018, the Board approved a Consultant Services Agreement (CSA) with Kimley-Horn and Associates, Inc. (Kimley-Horn), in an amount not to exceed \$1,750,000.00, to develop the Cobb County 2050 CTP update. The Board also approved Change Order No. 1 to the CSA, in the net deductive amount of \$500,000.00, for a reduction in the scope of services required at the time. The Department had negotiated a final scope and fee with Kimley-Horn, in an amount not to exceed \$1,750,000.00, to develop the 2050 CTP update in two phases. The initial phase was estimated not to exceed \$1,250,000.00. The transit-focused second phase, which was to be completed by mutual agreement of the Georgia Department of Transportation, the ARC, and Cobb County upon completion of the initial phase, was estimated not to exceed \$500,000.00. The scope of work and associated costs for the transit-focused second phase were to be approved at a later date.

**Details for action requested are as follows:**

Kimley-Horn is nearing completion of the first phase of work for the 2050 CTP update. Change Order No. 2 to the CSA with Kimley-Horn, in an amount not to exceed \$500,000.00, is requested for the transit-focused second phase tasks required. These tasks are necessary to comply with the requirements of the ARC County CTPAP grant received.

An agenda item requesting approval of Amendment No. 1 to the Subgrant Agreement with the ARC, in an amount not to exceed \$500,000.00, for County CTPAP funding for continued development of a five-year update to the CTP 2050, and to extend the completion date through December 31, 2021, is being presented to the Board concurrent with this agenda item.

A Notice to Proceed will be issued to Kimley-Horn for services related to Change Order No. 2 upon execution of Amendment No. 1 to the Subgrant Agreement with the ARC.

**IMPACT STATEMENT**

Change Order No. 2 to the CSA with Kimley-Horn will increase the scope of the CSA for the transit-focused second phase activities required. This will result in a revised CSA, in an amount not to exceed \$1,750,000.00, for development of the 2050 CTP update.

The total estimated cost for the transit-focused second phase tasks required for the 2050 CTP update is an amount not to exceed \$500,000.00. Available County CTPAP funding from the ARC will provide 80 percent federal funding for the second phase tasks, in an amount not to exceed \$400,000.00. A 20 percent local match will be required, in an amount not to exceed \$100,000.00. The required local match is available in the 2016 SPLOST Transportation Improvements Program Fund.

**FUNDING**

Available in the 2016 SPLOST Transportation Improvements Program Fund, with following budget transfer:

Transfer from:	347-050-X250-X250-8721-X2519-E	Preliminary Estimate	\$500,000.00
Transfer to:	347-050-X250-X250-8722-X2519-E	Engineering	\$500,000.00
Increase GAE 34712111837:	347-050-X250-X250-8722-X2519-E	Engineering	\$500,000.00

The 2016 Special Purpose Local Option Sales Tax (SPLOST), adopted by the Board of Commissioners on July 22, 2014, provides for capital improvements and anticipated corresponding budget funding to address, inter alia, Traffic Management, Traffic Signals, and Planning.

Comprehensive Transportation Plan 2040 Update (now known as CTP 2050 Update) is an eligible project/program under the Congestion Relief and Mobility Improvements – Traffic Management, Traffic Signals, and Planning Component of the 2016 SPLOST Transportation Improvements (Cobb County 2016 SPLOST, pp. 7, 23). Planning Studies include long and short term multi-modal transportation studies.

SPLOST Project Summary as of April 1, 2020:

2050 Comprehensive Plan Update	Budget: \$1,252,000.00	Expended: \$596,783.50
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**RECOMMENDATION**

The Board of Commissioners approve Change Order No. 2 to the Consultant Services Agreement with Kimley-Horn and Associates, Inc., in an amount not to exceed \$500,000.00, to continue development of an update to the Cobb County 2050 Comprehensive Transportation Plan, State P.I. No. 0014983, Cobb County Project No. X2519, CCDOT Contract No. 001376; authorize the corresponding budget transaction; and further authorize the Chairman to execute the necessary documents.

**ATTACHMENTS**

None





## Transportation

Erica Parish, Agency Director

District 2

Item No. 20.

*Cobb County...Expect the Best!*

**TO:** Dr. Jackie R. McMorris, County Manager

**FROM:** Erica Parish, Agency Director

**DATE:** May 26, 2020

### **PURPOSE**

To approve Change Order No. 2 (final) to the contract with Massana Construction, Inc., for bridge rehabilitation on Windy Hill Road over Rottenwood Creek, Project No. E4020, CCDOT Contract No. 001478.

### **BACKGROUND**

Windy Hill Road (East), from I-75 to Powers Ferry Road, is an approved thoroughfare improvements project in the 2011 SPLOST Transportation Improvements Program.

The Georgia Department of Transportation (GDOT) conducted an inspection of the Windy Hill Road over Rottenwood Creek bridge, which is located within the project limits of the existing Windy Hill Road (East) project. The County was notified on April 8, 2019, that the GDOT bridge inspection report indicated critical repairs to the bridge were warranted.

The Windy Hill Road over Rottenwood Creek bridge rehabilitation project addressed the necessary repairs identified in the GDOT inspection report. The project included bridge deck patching, replacement of deck joints, pile encasement, installation of polymer overlay, extension of the existing gabion wall, and installation of riprap to the existing bank.

On September 10, 2019, the Board of Commissioners approved a contract with Massana Construction, Inc. (Massana), for bridge rehabilitation on Windy Hill Road over Rottenwood Creek.

On January 28, 2020, the Board approved Change Order No. 1 to the contract with Massana, a no-cost time extension revising the contract completion date to March 30, 2020.

### **Details for action requested are as follows:**

Construction is complete and Change Order No. 2 (final) to the contract with Massana, a savings to the project in the amount of \$145,741.55, is requested due to variations between the original and final quantities. These are

the final changes necessary to close this contract with Massana.

Original Contract	\$632,453.00
Change Order No. 1	\$ 0.00
<b>Change Order No. 2 (final)</b>	<b><u>(\$145,741.55)</u></b>
<b>Revised Contract</b>	<b>\$486,711.45</b>

### **IMPACT STATEMENT**

N/A

### **FUNDING**

A savings to the 2011 SPLOST Transportation Improvements Program Fund, with the following budget transfer:

Decrease GAE 34509101934:	345-050-E004-E402-8762-E4020-C	Turnkey Construction	\$145,741.55
Transfer from:	345-050-E004-E402-8762-E4020-C	Turnkey Construction	\$145,741.55
Transfer to:	345-050-E000-E000-8761-E0000-C	Preliminary Estimate	\$145,741.55

The 2011 Special Purpose Local Option Sales Tax (SPLOST), adopted by the Board of Commissioners on December 14, 2010, provides for capital improvements and anticipated corresponding budget funding to address, inter alia, Thoroughfare Improvements.

Windy Hill Road (East) is an eligible project/program under the Congestion Relief and Mobility Improvements - Thoroughfare Improvements Component of the 2011 SPLOST Transportation Improvements Program (Cobb County 2011 SPLOST, pp. 10, 20). Windy Hill Road (East) improvements include access management and construction of median for safety and operational improvements.

SPLOST Project Summary as of April 1, 2020:

Windy Hill Road (East) Budget: \$4,235,289.21 Expended: \$2,868,390.05

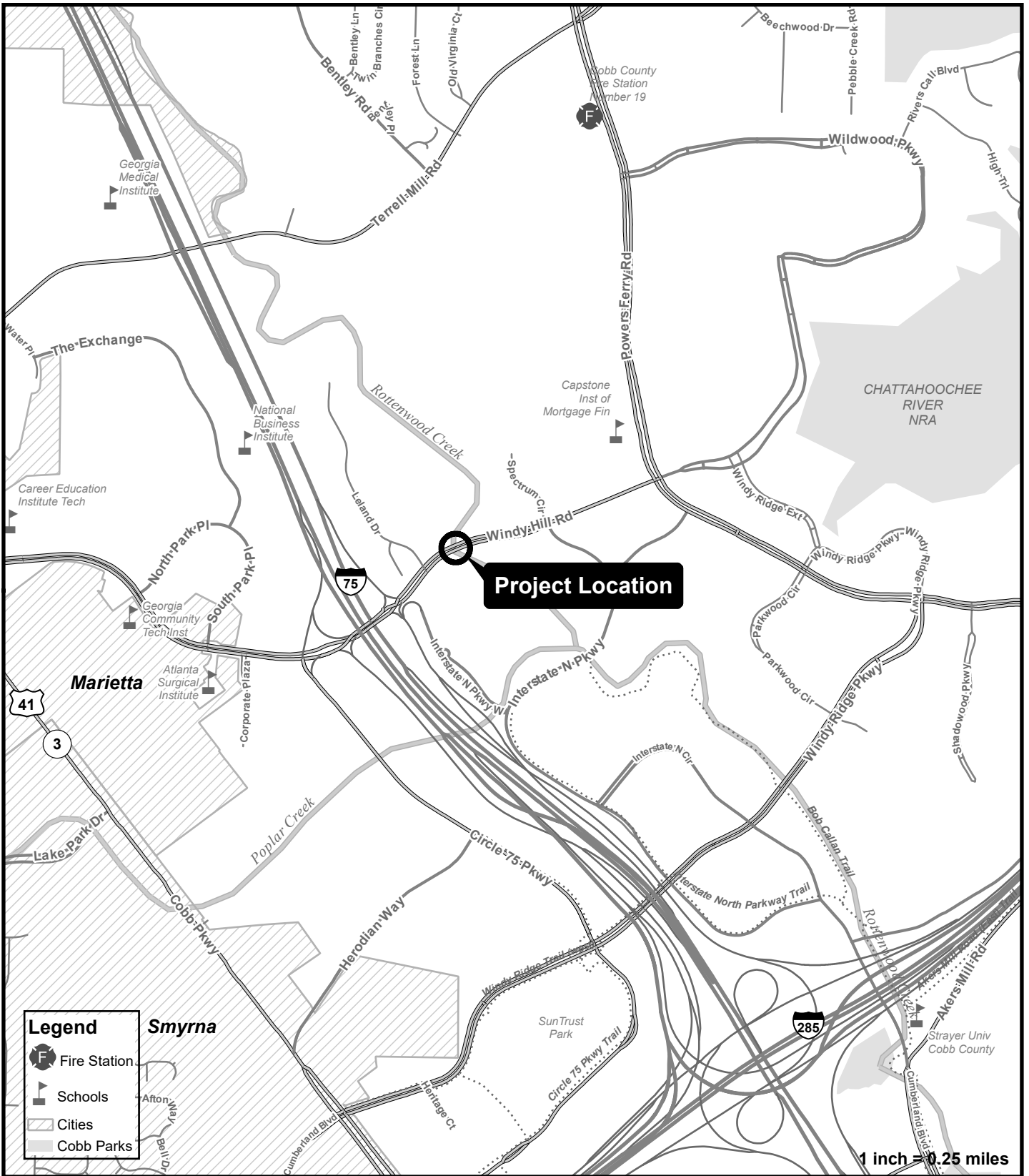
### **RECOMMENDATION**

The Board of Commissioners approve Change Order No. 2 (final) to the contract with Massana Construction, Inc., a savings to the project in the amount of \$145,741.55, for bridge rehabilitation on Windy Hill Road over Rottenwood Creek, Project No. E4020, CCDOT Contract No. 001478; authorize the corresponding budget transaction; and further authorize the Chairman to execute the necessary documents.

### **ATTACHMENTS**

1. Location Map

# LOCATION MAP



**Legend**

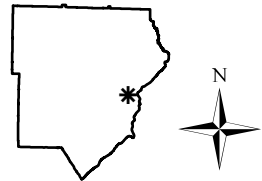
-  Fire Station
-  Schools
-  Cities
-  Cobb Parks



Department of Transportation

**PROJECT:**  
**Windy Hill Road over Rottenwood Creek**  
**Project No. E4020**

DATE: May 26, 2020



Notes: Commission District 2



## Transportation

Erica Parish, Agency Director

District 3

Item No. 21.

*Cobb County...Expect the Best!*

**TO:** Dr. Jackie R. McMorris, County Manager

**FROM:** Erica Parish, Agency Director

**DATE:** May 26, 2020

### **PURPOSE**

To approve Supplemental Agreement No. 1 to Project No. X2743-TO#2 to the 2016 Master Task Order Contract with HNTB Corporation for engineering design of Ebenezer Road Sidewalk, CCDOT Contract No. 000995.

### **BACKGROUND**

Ebenezer Road Sidewalk is an approved project in the 2016 SPLOST Transportation Improvements Program.

The project consists of adding curb and gutter with a five-foot wide sidewalk along the east side of Ebenezer Road, from Hampton Oaks Bend to Maybreeze Road. Curb and gutter with a five-foot wide sidewalk will also be installed on the south side of Maybreeze Road, between Ebenezer Road and Corye Lane, to close gaps and connect missing segments with the existing sidewalk. The total length of the project is approximately 1.00 mile.

On May 23, 2016, the Board of Commissioners approved the 2016 Master Task Order Contracts. HNTB Corporation (HNTB) was approved as a consultant for Highway Design: Roadway, Bridge, Surveying, and Geotechnical services.

On July 25, 2017, the Board approved Project No. X2743-TO#2 to the 2016 Master Task Order Contract with HNTB, in an amount not to exceed \$114,577.00, for engineering design of Ebenezer Road Sidewalk.

On November 12, 2019, the Board approved a contract with Glosson Enterprises, LLC, in an amount not to exceed \$1,509,044.45, for construction of Ebenezer Road Sidewalk.

**Details for action requested are as follows:**

The Department has been notified that additional design services for this project are required, as a result of Requests for Information and design revisions required during construction of this project. Supplemental Agreement No. 1 to Project No. X2743-TO#2 to the 2016 Master Task Order Contract with HNTB, in an amount not to exceed \$10,200.00, is requested for additional engineering design of Ebenezer Road Sidewalk. Due to the additional services required, a time extension revising the contract completion date to June 30, 2021 is requested to allow for completion of contracted engineering design services.

Original Contract	\$114,577.00
<b>Supplemental Agreement No. 1</b>	<b><u>\$ 10,200.00</u></b>
<b>Revised Contract</b>	<b>\$124,777.00</b>

**IMPACT STATEMENT**

N/A

**FUNDING**

Available in the 2016 SPLOST Transportation Improvements Program Fund, with the following budget transfer:

Transfer from:	347-050-X270-X270-8761-X2741-C	Preliminary Estimate	\$10,200.00
Transfer to:	347-050-X270-X270-8722-X2743-E	Engineering	\$10,200.00

The 2016 Special Purpose Local Option Sales Tax (SPLOST), adopted by the Board of Commissioners on July 22, 2014, provides for capital improvements and anticipated corresponding budget funding to address, inter alia, Sidewalks.

Ebenezer Road Sidewalk is an eligible project/program under the Pedestrian Improvements – Sidewalks Component of the 2016 SPLOST Transportation Improvements (Cobb County 2016 SPLOST, pp. 7, 14). Pedestrian Improvements within Commission District 3 include construction of sidewalks and other pedestrian improvements along roadways in the vicinity of schools, activity center multi-modal facilities (transit stops/shelters, etc.), and other congested areas, to include pedestrian bridges where needed.

SPLOST Project Summary as of April 1, 2020:

Ebenezer Road Sidewalk	Budget: \$1,504,577.00	Expended: \$321,477.49
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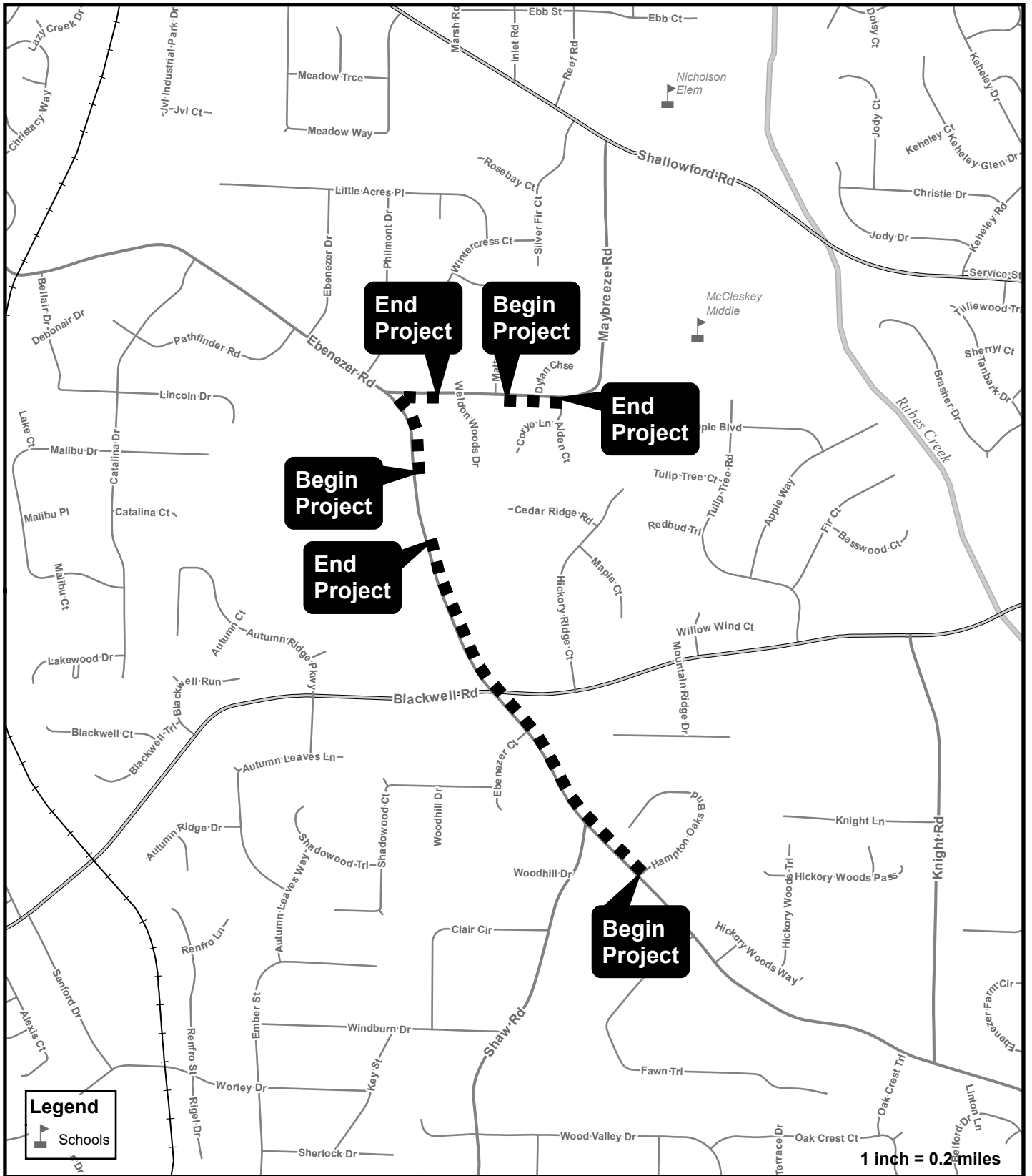
**RECOMMENDATION**

The Board of Commissioners approve Supplemental Agreement No. 1 to Project No. X2743-TO#2 to the 2016 Master Task Order Contract with HNTB Corporation for engineering design of Ebenezer Road Sidewalk, CCDOT Contract No. 000995; approve a contract time extension through June 30, 2021; authorize the corresponding budget transaction; and further authorize the Chairman to execute the necessary documents.

## **ATTACHMENTS**

1. Location Map

# LOCATION MAP



Department of Transportation

**PROJECT:**  
**Ebenezer Road Sidewalk**  
**Project No. X2743**

**DATE:** May 26, 2020



Notes: Commission District 3



## Transportation

Erica Parish, Agency Director

District 2

Item No. 22.

*Cobb County...Expect the Best!*

**TO:** Dr. Jackie R. McMorris, County Manager

**FROM:** Erica Parish, Agency Director

**DATE:** May 26, 2020

### **PURPOSE**

To approve Change Order No. 3 (final) to the contract with CMES, Inc., for thoroughfare improvements on: Windy Hill Road (East), Cobb County Project No. E4020, Cumberland Community Improvement District Project No. CCID-1026; Windy Hill Road (West), Cobb County Project No. E4030, Cumberland Community Improvement District Project No. CCID-1025; and Windy Hill Road at Powers Ferry Road, Cobb County Project No. D4230, Cumberland Community Improvement District Project No. CCID-1020, CCDOT Contract No. 000779.

### **BACKGROUND**

Windy Hill Road (East), between I-75 and Powers Ferry Road, and Windy Hill Road (West), from Cobb Parkway to I-75, are both approved thoroughfare improvement projects in the 2011 SPLOST Transportation Improvements Program (TIP). Windy Hill Road at Powers Ferry Road is an approved thoroughfare improvements project in the 2005 SPLOST TIP.

The Windy Hill Road (East) and Windy Hill Road (West) projects included the widening of approximately 1.37 miles of Windy Hill Road, between US41/Cobb Parkway and Spectrum Circle/Interstate North Parkway. West of I-75, the existing five lanes were widened to six lanes with a raised median. East of I-75, the existing seven lanes were reconstructed as six lanes with a raised median. The project also included construction of urban shoulders with five-foot wide sidewalks, and two-foot wide to six-foot wide landscaping strips along Windy Hill Road, throughout the project limits. In addition, the intersections at South Park Place, Interstate North Parkway West, Spectrum Circle, and the interstate ramps were upgraded with additional turn lanes and raised medians.

The Windy Hill Road at Powers Ferry Road project included the widening of Windy Hill Road to allow for an additional westbound lane, from approximately 400 feet east of Powers Ferry Road to the Spectrum Circle/Interstate North Parkway intersection.

On September 23, 2014, the Board of Commissioners approved a contract with CMES, Inc. (CMES), for thoroughfare improvements on all three projects, consolidated as one construction contract known as Windy



Hill Road Corridor.

On November 14, 2017, the Board approved Supplemental Agreement No. 1 and Change Order No. 1, a net no-cost change to the contract with CMES, for pedestrian and lighting improvements critical to both pedestrian safety and the overall effectiveness of the transportation management plan for SunTrust Park events. The Board also approved a contract time extension through April 30, 2018.

On June 12, 2018, the Board approved Change Order No. 2 to the contract with CMES, a no-cost time extension revising the contract completion date to October 31, 2018.

**Details for action requested are as follows:**

Construction is complete and Change Order No. 3 (final) to the contract with CMES, a savings to the contract in the amount of \$1,563,012.10, is requested due to variations between the original and final quantities. These are the final changes necessary to close this contract with CMES.

Original Contract	\$15,176,755.02
Supplemental Agreement No. 1	\$ 1,125,508.90
Change Order No. 1	(\$ 1,125,508.90)
Change Order No. 2	\$ 0.00
<b>Change Order No. 3 (final)</b>	<b><u>(\$ 1,563,012.10)</u></b>
<b>Revised Contract</b>	<b>\$13,613,742.92</b>

**IMPACT STATEMENT**

N/A

**FUNDING**

A savings to the 2005 SPLOST Transportation Improvements Program Fund, with the following budget transfers:

Transfer from:	340-050-7504-D423-8761-D4230-C	Preliminary Estimate	\$ 17,286.40
Transfer to:	340-050-7500-D000-8761-D0000-C	Preliminary Estimate	\$ 17,286.40
Decrease GAE 340092314703: 340-050-7504-D423-8762-D4230-C Turnkey Construction \$430,506.32			
Transfer from:	340-050-7504-D423-8762-D4230-C	Turnkey Construction	\$430,506.32
Transfer to:	340-050-7500-D000-8761-D0000-C	Preliminary Estimate	\$430,506.32

The 2005 Special Purpose Local Option Sales Tax (SPLOST), adopted by the Board of Commissioners on June 14, 2005, provides for capital improvements and anticipated corresponding budget funding to address, inter alia, Thoroughfare Improvements.

Windy Hill Road is an eligible project/program under the Congestion Relief and Mobility Improvements -

Thoroughfare Improvements Component of the 2005 SPLOST Transportation Improvements (Cobb County 2005 SPLOST, pp. 1, 9). Windy Hill Road improvements were revised to include widening, access management, and the addition of median for safety and operational improvements.

A savings to the 2011 SPLOST Transportation Improvements Program Fund, with the following budget transfers:

Decrease GAE 345092314703: 345-050-E004-E402-8762-E4020-C Turnkey Construction \$601,386.83			
Transfer from:	345-050-E004-E402-8762-E4020-C	Turnkey Construction	\$601,386.83
Transfer to:	345-050-E000-E000-8761-E0000-C	Preliminary Estimate	\$601,386.83

The 2011 Special Purpose Local Option Sales Tax (SPLOST), adopted by the Board of Commissioners on December 14, 2010, provides for capital improvements and anticipated corresponding budget funding to address, inter alia, Thoroughfare Improvements.

Windy Hill Road (East) is an eligible project/program under the Congestion Relief and Mobility Improvements – Thoroughfare Improvements Component of the 2011 SPLOST Transportation Improvements (Cobb County 2011 SPLOST, pp. 10, 20). Windy Hill Road (East) improvements include access management and the addition of median for safety and operational improvements.

Decrease GAE 3450923147031: 345-050-E004-E403-8762-E4030-C Turnkey Construction \$5,771.94			
Transfer from:	345-050-E004-E403-8762-E4030-C	Turnkey Construction	\$5,771.94
Transfer to:	345-050-E000-E000-8761-E0000-C	Preliminary Estimate	\$5,771.94

The 2011 Special Purpose Local Option Sales Tax (SPLOST), adopted by the Board of Commissioners on December 14, 2010, provides for capital improvements and anticipated corresponding budget funding to address, inter alia, Thoroughfare Improvements.

Windy Hill Road (West) is an eligible project/program under the Congestion Relief and Mobility Improvements – Thoroughfare Improvements Component of the 2011 SPLOST Transportation Improvements (Cobb County 2011 SPLOST, pp. 10, 20). Windy Hill Road (West) improvements include widening, access management, and the addition of median.

SPLOST Project Summary as of April 1, 2020:

Windy Hill Road (East) Corridor	Budget: \$4,235,289.21	Expended: \$2,868,390.05
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A savings to the Water System DOT Projects - Relocate Lines Adopted CIP Budget, with the following budget transfers:

Decrease GAE 510092314703:	510-500-5756-8260-W4119-C	Construction	\$508,060.61
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Transfer from:	Windy Hill Road Improvements		
	510-500-5756-8260-W4119-C	Construction	\$508,060.61
	510-500-5756-6613-W4119-A	Interest on Retainage	\$ 4,314.82
	510-500-5756-8265-W4119-M	Materials & Supplies	\$ 3,902.94
	510-500-5756-8810-W4119-T	Contingency	\$ <u>21,765.00</u>
		Total:	\$538,043.37
Transfer to:	DOT Projects - Relocate Lines		
	510-500-5756-8005-W4069-Z	Preliminary Estimate	\$538,043.37

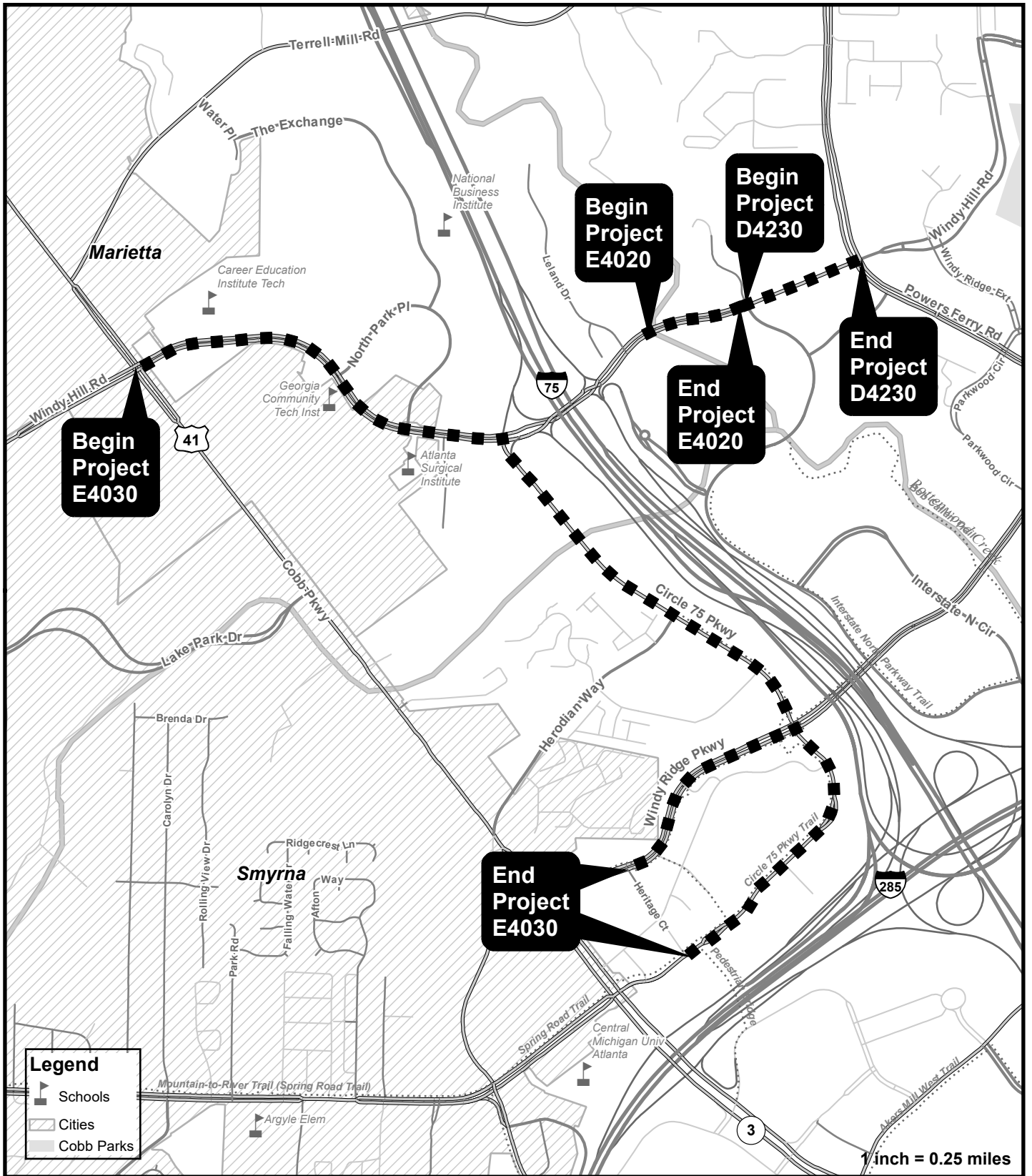
**RECOMMENDATION**

The Board of Commissioners approve Change Order No. 3 (final) to the contract with CMES, Inc., a savings to the project in the amount of \$1,563,012.10 for thoroughfare improvements on: Windy Hill Road (East), Cobb County Project No. E4020, Cumberland Community Improvement District Project No. CCID-1026; Windy Hill Road (West), Cobb County Project No. E4030, Cumberland Community Improvement District Project No. CCID-1025; and Windy Hill Road at Powers Ferry Road, Cobb County Project No. D4230, Cumberland Community Improvement District Project No. CCID-1020, CCDOT Contract No. 000779; authorize the corresponding budget transactions; and further authorize the Chairman to execute the necessary documents.

**ATTACHMENTS**

1. Location Map

# LOCATION MAP



1 inch = 0.25 miles

**Legend**

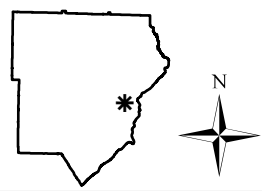
- Schools
- Cities
- Cobb Parks



Department of Transportation

**PROJECT:**  
 Windy Hill Road (East)  
 Windy Hill Road (West)  
 Windy Hill Road at Powers Ferry Road  
 Project Nos. E4020, E4030 and D4230

DATE: May 26, 2020



Notes: Commission District 2



## Transportation

Erica Parish, Agency Director

District 3

Item No. 23.

*Cobb County...Expect the Best!*

**TO:** Dr. Jackie R. McMorris, County Manager

**FROM:** Erica Parish, Agency Director

**DATE:** May 26, 2020

### **PURPOSE**

To approve Amendment No. 1 to the Cobb Framework Agreement with the City of Kennesaw for intersection improvements on McCollum Parkway at Ben King Road, Project No. X2309.

### **BACKGROUND**

McCollum Parkway at Ben King Road is an approved intersection improvements project in the 2016 SPLOST Transportation Improvements Program (TIP). This is a joint project with the City of Kennesaw (City).

The project consists of intersection improvements on McCollum Parkway at Ben King Road and Big Shanty Road, including construction of a roundabout at the intersection of McCollum Parkway and Ben King Road. Also included are the addition of turn lanes and road realignment of Lockhart Drive and McCollum Parkway.

On January 26, 2016, the Board of Commissioners approved three Cobb Framework Agreements (CFAs) with the City for intersection and roadway improvement projects. A CFA for the McCollum Parkway at Ben King Road project was one of the three approved.

At the time the CFA was executed, the total estimated project cost for McCollum Parkway at Ben King Road was \$2,000,000.00. The project design has been completed, right-of-way acquisition is nearing completion, and construction is underway. The total project cost has been revised and is now estimated not to exceed \$3,720,000.00; therefore, an amendment to the CFA is required. Per terms of Amendment No. 1, the City will be responsible for 30 percent of the total project costs, in an amount not to exceed \$1,116,000.00. The County will be responsible for 70 percent of the total project costs, in an amount not to exceed \$2,604,000.00. Funding for the County's share of costs is available in the 2016 SPLOST TIP Fund approved budget.

Amendment No. 1 to the CFA with the City has been reviewed by the County Attorney's Office, and was executed by the City on March 16, 2020.

### **IMPACT STATEMENT**

N/A

**FUNDING**

N/A

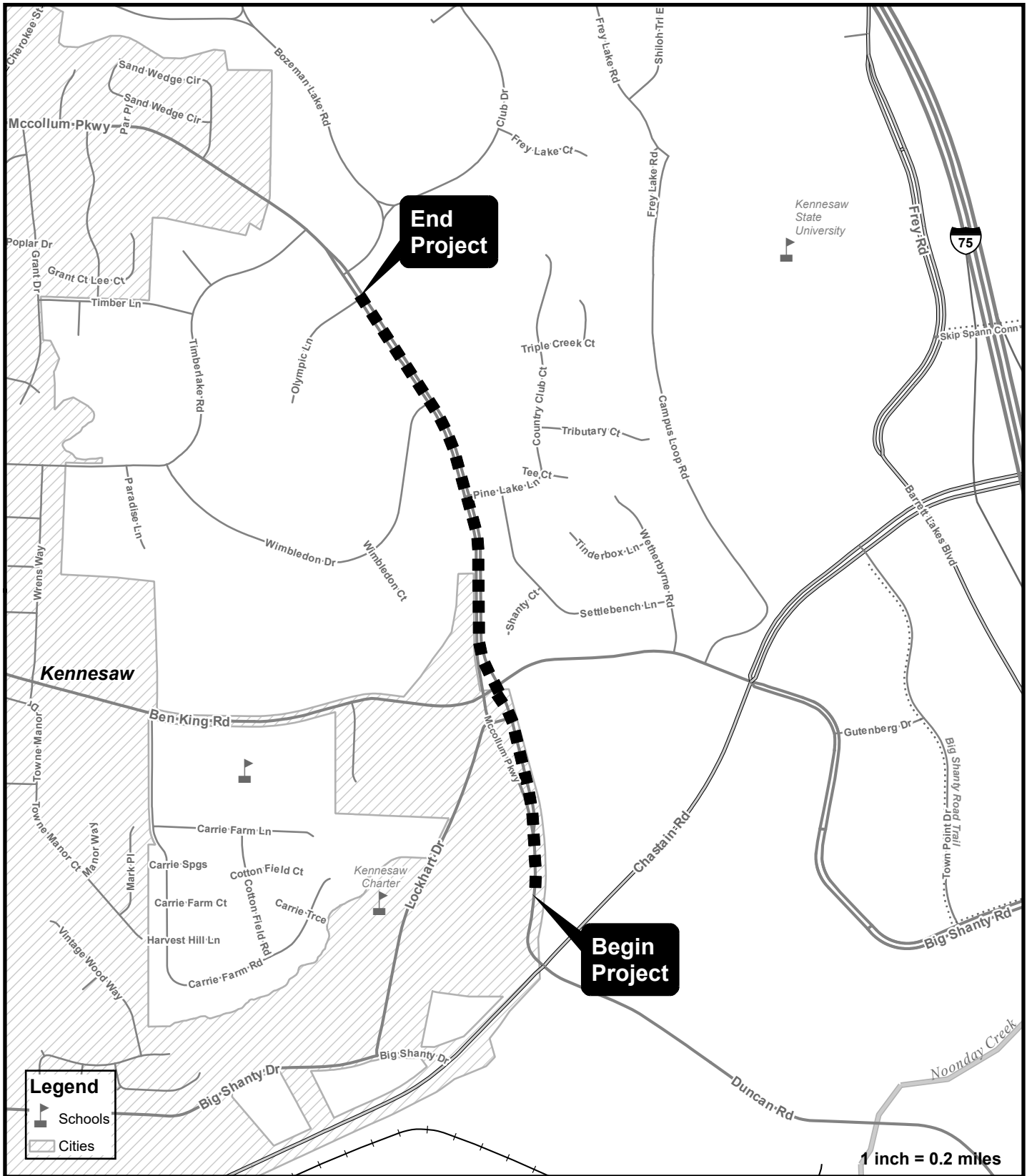
**RECOMMENDATION**

The Board of Commissioners approve Amendment No. 1 to the Cobb Framework Agreement with the City of Kennesaw for intersection improvements on McCollum Parkway at Ben King Road, Project No. X2309; and authorize the Chairman to execute the necessary documents.

**ATTACHMENTS**

1. Location Map
2. Amendment No. 1 to the Cobb Framework Agreement with the City of Kennesaw

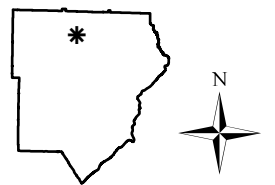
# LOCATION MAP



Department of Transportation

**PROJECT:**  
**McCollum Parkway at Ben King Road**  
**Project No. X2309**

DATE: May 26, 2020



Notes: Commission District 3



**COBB COUNTY  
DEPARTMENT OF TRANSPORTATION  
AMENDMENT TO  
COBB FRAMEWORK AGREEMENT**

**Project No. X2309  
AMENDMENT NO. 1**

WHEREAS, We, **City of Kennesaw (CITY)** entered into a Cobb Framework Agreement with Cobb County, Georgia (**COUNTY**) on January 26, 2016, for services associated with McCollum Parkway @ Ben King Road Intersection Improvements (**PROJECT**), Project No. X2309.

WHEREAS, the parties anticipated the total **PROJECT** costs to be Two Million and No/100 Dollars (\$2,000,000.00) and agreed on a funding split of 70% **COUNTY** (\$1,400,000.00) and 30% **CITY** (\$600,000.00).

WHEREAS, the **PROJECT** design has been completed, and the ROW acquisition is nearing completion. The **PROJECT** has been advertised and let for construction on October 10, 2019.

WHEREAS, the total **PROJECT** costs are now anticipated to be \$3,720,000.

NOW THEREFORE, for and in consideration of the mutual benefits and obligations flowing each to the other, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree to amend agreement as follows:

**Section 14 is hereby amended by increasing the maximum financial contributions of each party as follows:**

<b>COUNTY</b>	<b>70%</b>	<b>\$2,604,000</b>
<b>CITY</b>	<b>30%</b>	<b>\$1,116,000</b>

This agreement in no way modifies or changes the original Agreement of which it becomes a part, except as specifically stated herein.

This 16th day of March, 2020

RECOMMEND FOR APPROVAL:

**CITY OF KENNESAW**

**COBB COUNTY, GEORGIA**

By: *C. Derek Easterling*

By: \_\_\_\_\_

Printed Name: C. Derek Easterling

Printed Name: Michael H. Boyce

Title: Mayor

Title: Chairman, Board of Commission

Date 03-16-20

Date \_\_\_\_\_

[ATTACH CORPORATE SEAL]

[ATTACH CORPORATE SEAL]



APPROVED TO FORM BY:

\_\_\_\_\_  
County Attorney's Office





## Transportation

Erica Parish, Agency Director

District 1

Item No. 24.

*Cobb County...Expect the Best!*

**TO:** Dr. Jackie R. McMorris, County Manager

**FROM:** Erica Parish, Agency Director

**DATE:** May 26, 2020

### PURPOSE

To approve a contract with D&H Construction Company, Inc., for drainage system repairs on Lost Mountain Lane, Project No. X2263, CCDOT Contract No. 001521.

### BACKGROUND

Drainage System Improvements is an approved component in the 2016 SPLOST Transportation Improvements Program.

Lost Mountain Lane is classified as a Local Street on the Cobb County Major Thoroughfare Plan. The storm drainpipes in the vicinity of 615 Lost Mountain Lane are failing. The project scope includes replacement of the failing 48-inch and 36-inch corrugated metal pipes with a twin precast 10-foot by 4-foot culvert, construction of new headwalls, and placement of new pavement.

On February 13, 2018, the Board of Commissioners approved the 2018 Countywide Unit Price Contracts. In an effort to ensure the most competitive pricing possible, current Unit Price Contractors were given the opportunity to offer modified unit price bids for this project, reflecting current market conditions.

Bids were received on May 1, 2020, from the following companies:

<u>Company</u>	<u>Bid Amount</u>
D&H Construction Company, Inc.	\$465,631.75
Butch Thompson Enterprises, Inc.	\$479,312.25
Excellere Construction, LLC	\$497,100.00
Chatfield Contracting, Inc.	\$533,142.40

The low bid of \$465,631.75 from D&H Construction Company, Inc., was reviewed and found to be reasonable and responsive. Bid tabulation consists of \$388,771.75 in roadway costs and \$76,860.00 in Water System costs. The completion date for this project is 75 consecutive calendar days from the issuance of the Notice to Proceed.

**IMPACT STATEMENT**

N/A

**FUNDING**

Available in the 2016 SPLOST Transportation Improvements Program Fund, with the following budget transfer:

Transfer from:	347-050-X220-X220-8761-X2263-C	Preliminary Estimate	\$388,771.75
Transfer to:	347-050-X220-X220-8762-X2263-C	Turnkey Construction	\$388,771.75

The 2016 Special Purpose Local Option Sales Tax (SPLOST), adopted by the Board of Commissioners on July 22, 2014, provides for capital improvements and anticipated corresponding budget funding to address, inter alia, Drainage System Improvements.

Lost Mountain Lane is an eligible project/program under the Infrastructure Preservation - Drainage System Improvements Component of the 2016 SPLOST Transportation Improvements (Cobb County 2016 SPLOST, pp. 7, 9). Drainage System Improvements include repair and replacement of roadway drainage systems throughout the County.

SPLOST Project Summary as of April 1, 2020:

Lost Mountain Lane Drainage	Budget:	\$250,000.00	Expended:	\$0.00
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Available in the Water System DOT Projects - Relocate Lines Adopted CIP Budget with the following budget transfers:

Transfer from:	DOT Projects – Relocate Lines		
	510-500-5756-8005-W4069-Z	Preliminary Estimate	\$79,400.00
Transfer to:	Lost Mountain Lane Drainage Improvements		
	510-500-5756-8260-W4417-C	Construction	\$76,860.00
	510-500-5756-8265-W4417-M	Materials and Supplies	\$ 1,000.00
	510-500-5756-8810-W4417-T	Contingency	<u>\$ 1,540.00</u>
		Total:	\$79,400.00

**RECOMMENDATION**

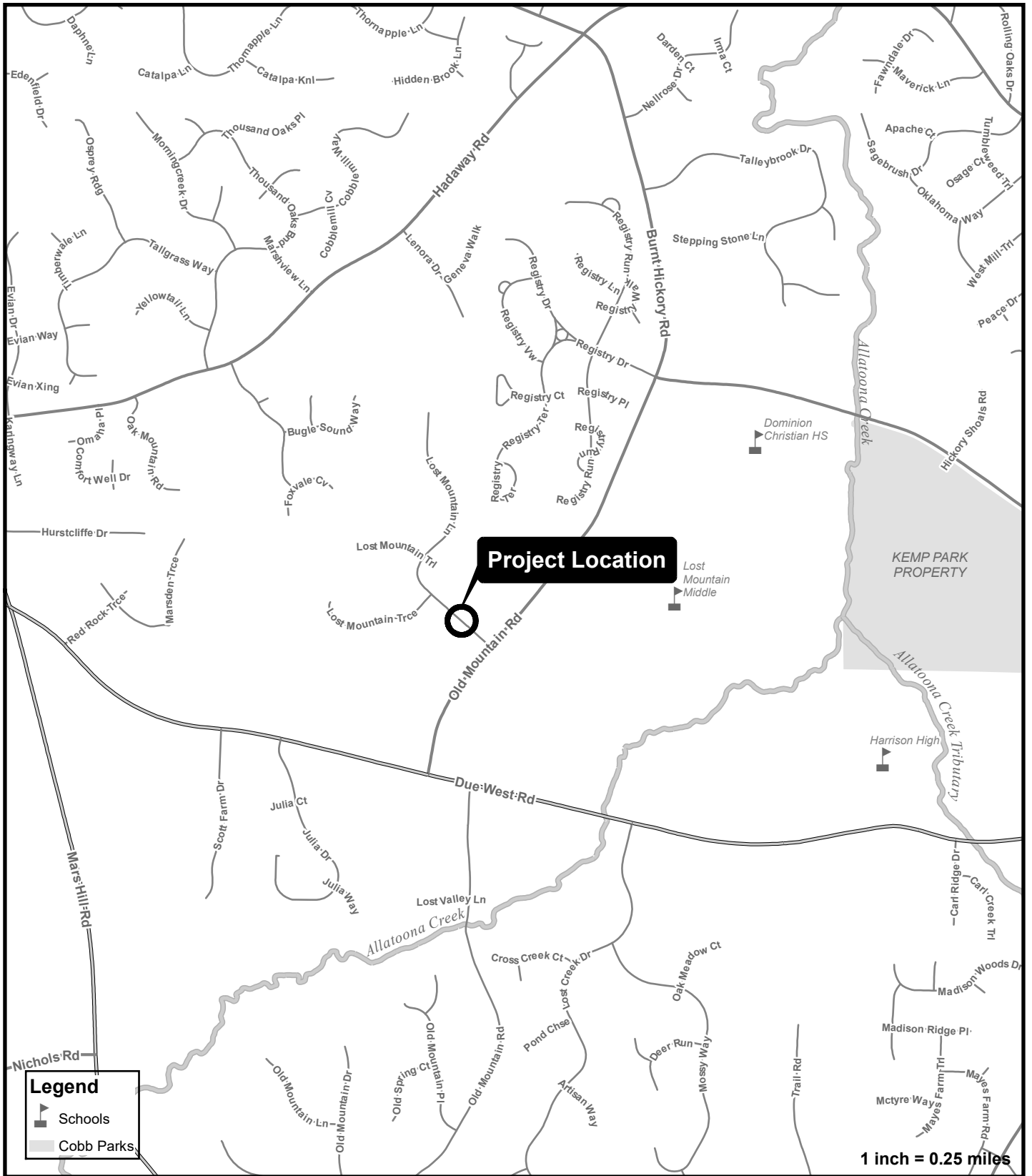
The Board of Commissioners approve a contract with D&H Construction Company, Inc., in an amount not to exceed \$465,631.75, for drainage system repairs on Lost Mountain Lane, Project No. X2263, CCDOT Contract No. 001521; authorize the corresponding budget transactions; and further authorize the Chairman to execute the necessary documents.

**ATTACHMENTS**

1. Location Map



# LOCATION MAP



**Legend**

- Schools
- Cobb Parks

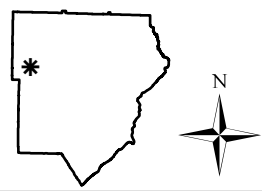
1 inch = 0.25 miles



Department of Transportation

**PROJECT:**  
**Lost Mountain Lane Drainage**  
**Project No. X2263**

DATE: May 26, 2020



Notes: Commission District 1



## Transportation

Erica Parish, Agency Director

Districts All

Item No. 25.

*Cobb County...Expect the Best!*

**TO:** Dr. Jackie R. McMorris, County Manager

**FROM:** Erica Parish, Agency Director

**DATE:** May 26, 2020

### **PURPOSE**

To approve Supplemental Agreement No. 2 to the contract with Detection Engineering Technology, Inc., for Flashing Yellow Arrow Signal Upgrade, Project No. X2527, CCDOT Contract No. 001377.

### **BACKGROUND**

Traffic Signals is an approved project in the Traffic Management, Traffic Signals, and Planning Component of the 2016 SPLOST Transportation Improvements Program.

The project scope includes the upgrade of existing traffic signal displays to include a flashing yellow arrow operation for the left turn phase at 31 intersections.

On December 17, 2018, the Board of Commissioners approved a contract with Detection Engineering Technology, Inc., (DET) for Flashing Yellow Arrow Signal Upgrade.

On December 16, 2019, the Board approved Change Order No. 1 to the contract with DET for the addition of 6 intersections to be upgraded with the flashing yellow arrow operation. The Board also approved Supplemental Agreement No. 1 to the contract with DET for additional equipment required to upgrade all 37 intersections.

### **Details for action requested are as follows:**

During installation of the left turn flashing yellow arrow operation upgrades, it was determined that the existing traffic signal displays would need to be adjusted. This will increase the installation time for each intersection, which will result in additional traffic control activities required.

Supplemental Agreement No. 2 to the contract with DET, in an amount not to exceed \$55,000.00, is requested for the cost of additional adjustments and traffic control required to upgrade all 37 intersections. A time extension revising the contract completion date to July 31, 2020 is also requested to allow for completion of the contracted work.

Original Contract	\$183,715.00
Change Order No. 1	\$ 5,000.00
Supplemental Agreement No. 1	\$ 48,110.41
<b>Supplemental Agreement No. 2</b>	<b><u>\$ 55,000.00</u></b>
<b>Revised Contract</b>	<b>\$291,825.41</b>

**IMPACT STATEMENT**

N/A

**FUNDING**

Available in the 2016 SPLOST Transportation Improvements Program Fund, with the following budget transfer:

Transfer from:	347-050-X250-X250-8761-X2531-C	Preliminary Estimate	\$55,000.00
Transfer to:	347-050-X250-X250-8771-X2527-C	Signalization	\$55,000.00
Increase GAE 34712171826:	347-050-X250-X250-8771-X2527-C	Signalization	\$55,000.00

The 2016 Special Purpose Local Option Sales Tax (SPLOST), adopted by the Board of Commissioners on July 22, 2014, provides for capital improvements and anticipated corresponding budget funding to address, inter alia, Traffic Management, Traffic Signals, and Planning.

Traffic Signals is an eligible project/program under the Congestion Relief and Mobility Improvements – Traffic Management, Traffic Signals, and Planning Component of the 2016 SPLOST Transportation Improvements (Cobb County 2016 SPLOST, pp. 7, 23). Traffic Signals improvements include upgrade of the traffic signal infrastructure to include the addition and upgrade of uninterruptible power supply (UPS) units, addition of flashing arrow left turn displays, and rebuilding traffic signal supports.

SPLOST Project Summary as of April 1, 2020:

Traffic Signals - Flashing Yellow Arrow Signal Upgrade Budget: \$236,825.41 Expended: \$236,825.41

**RECOMMENDATION**

The Board of Commissioners approve Supplemental Agreement No. 2 to the contract with Detection Engineering Technology, Inc., in an amount not to exceed \$55,000.00, for Flashing Yellow Arrow Signal Upgrade, Project No. X2527, CCDOT Contract No. 001377; approve a contract time extension through July 31, 2020; authorize the corresponding budget transaction; and further authorize the Chairman to execute the necessary documents.

**ATTACHMENTS**

1. Flashing Yellow Arrow Signal Upgrade - Intersection Location List

## Flashing Yellow Arrow Signal Upgrade Intersection Location List

<i>LOCATION</i>	<i>DISTRICT</i>
Austell Road (SR 5) at County Services Parkway	1, 4
Macland Road (SR 360) at Corner Road/Florence Road	1, 4
Mars Hill Road at Burnt Hickory Road	1
Cobb Parkway (US 41/SR 3) at Paces Mill Road/River Parkway	2
East West Connector at Camp Highland Road	2
East West Connector at Gaylor Street	2
East West Connector at Highlands Ridge Road	2
East West Connector at United Drive	2
Johnson Ferry Road at Columns Drive	2
Old Canton Road at Old Sewell Road	2
Chastain Road at Chastain Meadows Parkway	3
Ernest Barrett Parkway at Barrett Lakes Boulevard	3
Ernest Barrett Parkway at Prado Lane/Quiktrip	3
Sandy Plains Road at Holly Springs Road/Gordy Parkway	3
Wade Green Road at Hickory Grove Road/Wooten Lake Road	3
Clay Road at Old Floyd Road/Post Office	4
East West Connector at Asquith Avenue/Tramore Pointe Parkway	4
East West Connector at Auldryn Drive	4
East West Connector at Brookwood Drive	4
East West Connector at Brookwood Square/East West Commons	4
East West Connector at Champion Drive/Mesa Valley Way	4
East West Connector at Felton Hill Road/Barnes Meadow Road	4
East West Connector at Fontaine Road	4
East West Connector at Hicks Road	4
East West Connector at Lipson Drive/East West Crossing	4
East West Connector at Tramore Park	4
East West Connector at Tramore Village	4
East West Connector at Walmart	4
Maxham Road at Old Alabama Road	4
Powder Springs Road at Anderson Farm Road/Laura Brown Way	4
Clay Road at Ewing Road/Sweetwater Valley Road	4
<b>Additional Locations</b>	
Johnson Ferry Road at Sewell Mill Road/Oak Forest Drive	2
Cherokee Street/Wade Green Road at Shiloh Road	1, 3
Floyd Road at White Boulevard	4
Acworth Due West Road at Paul Samuel Road/Hadaway Road	1
Shallowford Road at Gordy Parkway (West)	3
Johnson Ferry Road at Bishop Lake Road	2



## Information Services

Sharon Stanley, Agency Director

Districts All

Item No. 26.

*Cobb County...Expect the Best!*

**TO:** Dr. Jackie R. McMorris, County Manager

**FROM:** Sharon Stanley, Agency Director  
Scott Barfield, Property Management Director  
Randy Crider, Agency Director  
Tim Cox, Chief

**DATE:** May 26, 2020

### **PURPOSE**

To authorize the Purchasing Director to purchase networking equipment greater than \$100,000 under provisions of Georgia Department of Administrative Services (DOAS) contract for Networking Equipment and IT Infrastructure Products 99999-SPD-T20120501-0006 with Prosys Information Systems, Inc. This is a 2016 SPLOST project, Technology Improvements Program X0020.

### **BACKGROUND**

On August 30, 2018, the Board of Commissioners acquired the LGE Community Credit Union property located at 430 Commerce Park Drive, SE to be used as the new Cobb County Police Department (CCPD) Headquarters. The property was acquired under the 2016 SPLOST project Public Safety Improvements Program X1042, Replacement of Police Headquarters.

Networking equipment and technology infrastructure are needed throughout the building for internet, data and voice connectivity. This includes switches, routers, and associated network edge equipment.

It is estimated the equipment will not exceed \$111,612.59. The equipment is available for purchase under provisions of DOAS Contract 99999-SPD-T20120501-0006 with Prosys Information Systems, Inc.

In accordance with the Policy on Procurement and Contract Management approved by the Board on July 8, 1997, and revised August 12, 2003 and September 23, 2008, revised and renamed July 24, 2012 and revised January 14, 2020, approval of the Board of Commissioners is required to purchase goods and services greater than \$100,000.00 through contracts or price agreements with the U.S. General Services Administration, State of Georgia Department of Administrative Services, Georgia Technology Authority, or any State of Georgia agency.

Technology Improvements is an eligible capital project/program under the 2016 SPLOST.



**IMPACT STATEMENT**

Ongoing annual maintenance costs are expected to be approximately \$2,843.00. Funding for FY21 is included in the Information Services budget request. Funding for FY22 and beyond will be requested within the normal biennial budget process.

**FUNDING**

Available in the 2016 SPLOST Technology Improvements Program Fund with the following budget transfers:

Transfer from:	347-035-X002-8005-X0020-A	(Preliminary Estimates)	\$111,612.59
Transfer to:	347-035-X002-8676-X0020-M	(Data Processing Equip.)	\$ 13,531.89
	347-035-X002-6258-X0020-M	(Accountable Equipment)	\$ 98,080.70

The 2016 Special Purpose Local Option Sales Tax (SPLOST), adopted by the Board of Commissioners on July 22, 2014, provides for capital improvements and anticipated corresponding budget funding to address, inter alia, Technology Improvements.

Technology needs for the CCPD Headquarters is an eligible project/program under the 2016 SPLOST. “Business Technology Transformation” is an approved project of the Support Services Technology Improvements Work Program (Cobb County 2016 SPLOST, p. 38) which includes networking equipment and technology infrastructure.

SPLOST Project Summary as of April 1, 2020:

Budget: \$23,358,000.00                      Expended: \$2,830,518.65

**RECOMMENDATION**

The Board of Commissioners authorize the Purchasing Director to purchase networking equipment for the new CCPD Headquarters in an amount not to exceed \$111,612.59 under provisions of Georgia Department of Administrative Services contract for Networking Equipment and IT Infrastructure Products 99999-SPD-T20120501-0006 with Prosys Information Systems, Inc. and authorize the corresponding budget transactions.

**ATTACHMENTS**

None



## Information Services

Sharon Stanley, Agency Director

Districts All

Item No. 27.

*Cobb County...Expect the Best!*

**TO:** Dr. Jackie R. McMorris, County Manager

**FROM:** Sharon Stanley, Agency Director  
Scott Barfield, Property Management Director

**DATE:** May 26, 2020

### **PURPOSE**

To approve a sole source contract with Astro Integrated Systems of Georgia for the installation of the county's enterprise access control system for the basement detention doors in 12 East Park Square. This is a 2016 SPLOST project, Support Services Facilities Improvements Program X0920.

### **BACKGROUND**

The current renovation of the Sentence Enforcement Unit in the basement of 12 East Park Square requires the addition of two detention doors to separate the inmate holding cell areas from the Sentence Enforcement Unit Office. These two doors require specialized hardware and software that must be completely separate from the enterprise access control system in the building. Astro Integrated Systems of Georgia will install the County's enterprise access control software for consistency and supportability. However, the detention door system must be designed, implemented and maintained separately. This contract is specifically for the basement doors in 12 East Park Square. The access control server being purchased will become the enterprise server for the remaining detention doors within the courthouse complex. Additional detention doors will be added to this system as renovations occur and the old system is completely replaced.

On October 1, 2019, the service provider contract for the proprietary detention access control system within the courthouse complex ended. An understanding of the proprietary system is a requirement to ensure a smooth and secure transition from the existing system to the new system. With the exception of Astro, all vendors consulted declined to work with the proprietary system currently installed. Astro was engaged because their personnel are familiar with the proprietary system as well as the new system and can install and transition over to the new system with minimal disruptions.

Information Services requests approval of a sole source contract with Astro Integrated Systems of Georgia in an amount not to exceed \$69,801.81 for installation of the county's enterprise access control system for the basement detention doors in 12 East Park Square. This includes a ten percent contingency fund to cover any unexpected costs. Facilities Improvements is an eligible capital project/program under the 2016 SPLOST.

**IMPACT STATEMENT**

Service will be covered under a two-year warranty from Astro Integrated Systems of Georgia. Additionally, there is a three-year manufacturer’s warranty on all parts. Funding for maintenance for the enterprise access control system is included in the FY21 budget request. Funding for maintenance for FY22 and beyond will be requested in the normal biennial budget process.

**FUNDING**

Available in the 2016 SPLOST Support Services Facilities Improvements Program Fund with the following budget transfer:

Transfer from:	347-110-X092-8005-X0920-T	(Preliminary Estimates)	\$69,801.81
Transfer to:	347-110-X092-8481-X0920-T	(Accountable Equipment)	\$69,801.81

The 2016 Special Purpose Local Option Sales Tax (SPLOST), adopted by the Board of Commissioners on July 22, 2014, provides for capital improvements and anticipated corresponding budget funding to address, inter alia, Facilities Improvements – Building Security, Emergency/Life Safety Upgrades.

The installation of the detention access control system is an eligible capital project/program under the 2016 SPLOST. “Facilities Improvement” is an approved project of the Support Services Facilities Improvements Work Program (Cobb County 2016 SPLOST, p. 37) which provides for the modernization of life safety systems in County facilities to ensure employee and public safety as well as protection of physical assets.

SPLOST Project Summary as of May 6, 2020:

Budget: \$6,875,101.00	Expended to date: \$2,136,162.26
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**RECOMMENDATION**

The Board of Commissioners approve a sole source contract with Astro Integrated Systems of Georgia in an amount not to exceed \$69,801.81 for the installation of the county’s enterprise access control system for the basement detention doors in 12 East Park Square; authorize the corresponding budget transactions; and further authorize the Chairman to execute the necessary documents.

**ATTACHMENTS**

1. Astro Integrated Systems of Ga Sole Source Request



# SOLE SOURCE REQUEST

This request (*properly completed, including department head's signature*) must accompany your Requisition to the Purchasing Department if the item requested is identified as sole source/supplier.

*Sole Source is defined as "only one vendor possesses the unique and singularly available capability to meet the requirement of the solicitation, such as technical qualifications, ability to deliver at a particular time, or services from public utility (or when there is) a situation where a particular supplier or person is identified as the only qualified source available to the requisitioning authority."*

*Or because of 1) compatibility with existing equipment or system or 2) the product or service is patented, copyrighted, or has other proprietary information or trade secrets that is retained by its owner.*

## I. Obtain Approval for Sole Source Purchase from Department Head before entering Requisition

Department: Information Services Vendor Name & Number: Astro Integrated Systems

Employee: Kimberly B. Lemley Phone Number: 770-528-4373

Item (s) Requested: Services to decommission existing detention access control system and installation of new detention access control.

Justification: (Choose one of the reasons listed below and give details in "Explanation".)

- Replacement part(s) for equipment already in use which can only be replaced with OEM (Original Equipment Manufacturer) products.
- Item or system requiring compatibility with other approved standardized systems in use by the County.
- Exclusive Manufacturer/Distributor of unique item (e.g. Publisher of printed materials).
- Item purchased one time for testing purposes only.

Explanation: On October 1, 2010, the service provider contract for the proprietary detention access control system within the courthouse complex ended. An understanding of the proprietary system is a requirement to ensure a smooth and secure transition from the existing system to the new system. With the exception of Astro, all vendors consulted declined to work with the proprietary system currently installed. Astro's personnel are familiar with the proprietary system as well as the new system and can install and transition over to the new system with minimal disruptions.

  
Department Head

Date 4-30-20

  
Purchasing Director

Date: 4/30/20

  
Support Services Agency Director

Date: 4-30-20

- II. Enter Requisition and fax copy of this form to: Attention: Purchasing Department at x8428
- III. Send original to Purchasing as soon as possible. Order will not be finalized until original received.



## **BOC Chair**

Michael H. Boyce, Chairman

Districts All

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**Item No. 28.**

*Cobb County...Expect the Best!*

**TO:** Dr. Jackie R. McMorris, County Manager

**FROM:** Michael H. Boyce, Chairman

**DATE:** May 26, 2020

### **PURPOSE**

To announce the appointment of Bernadette Amerein to the Workforce Development Board.

### **BACKGROUND**

The Workforce Development Board was created to provide information and referral services for individuals who are unable to find employment. The Board is charged with directing local workforce programs, designating training service providers, and utilizing federal funds effectively.

The Board is composed of representatives from a wide-cross section of community interests, including primarily business, education, non-profits and other community groups. Members of the 19-member Workforce Development Board are appointed by the chairman of the Board of Commissioners and serve a term of three years.

### **IMPACT STATEMENT**

N/A

### **FUNDING**

N/A

### **RECOMMENDATION**

The Board of Commissioners announce the appointment of Bernadette Amerein to the Workforce Development Board, for a term-balance to expire June 30, 2022. This appointment replaces Valerie Carter.

### **ATTACHMENTS**

None



## **BOC Chair**

Michael H. Boyce, Chairman

Districts All

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**Item No. 29.**

*Cobb County...Expect the Best!*

**TO:** Dr. Jackie R. McMorris, County Manager

**FROM:** Michael H. Boyce, Chairman

**DATE:** May 26, 2020

### **PURPOSE**

To announce an appointment of James Holmes to the Kennestone Hospital Authority.

### **BACKGROUND**

The Authority shall exercise public and essential governmental functions and shall have all the powers necessary or convenient to carry out and effectuate the acquisition, construction, and equipping of hospitals, health care facilities, dormitories, office buildings, clinics, housing accommodations, nursing homes, rehabilitation centers, extended care facilities, and other public health facilities for the use of patients and officers and employees of any institution under the supervision and control of any hospital authority or leased by the hospital authority for operation by others to promote the public health needs of the community.

The Authority shall consist of nine members. When a vacancy occurs, the Board of Commissioners shall submit a list three eligible persons to the board of the hospital authority. At its next regular meeting, the Authority shall either select one of the three persons or decline to select any of the persons. If they decline the names, the BOC shall submit a second list which shall not include any initial names. The Authority shall select one of the three persons named in the second list. Members shall be residents of Cobb County and serve five year terms

### **IMPACT STATEMENT**

N/A

### **FUNDING**

N/A

### **RECOMMENDATION**

The Board of Commissioners announce the appointment of James Holmes, to Post 5 of the Kennestone Hospital Authority for a five year term to expire on May 23, 2025.

**ATTACHMENTS**

None